Kerio Connect

Administrator's Guide

Kerio Technologies

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Installing Kerio Connect

Product editions

Standard installation package

Kerio Connect is available as a standard installation package for:

- Windows
- Mac OS X
- Linux RPM
- Linux Debian

VMware Virtual Appliance

Virtual appliance for VMware products.

VMware Virtual Appliance is a software appliance edition pre-installed on a virtual host for VMware. The virtual appliance is distributed as OVF and VMX.

See Kerio Connect VMware Virtual Appliance for detailed information.

Windows

For system requirements go to the product pages.

- 1. Download the Kerio Connect installation file.
- 2. Run the installation.

Kerio Connect must be installed under the user with administration rights to the system.

- 3. Follow the steps in the installation wizard.
- 4. Click **Finish** to complete the installation.

The Kerio Connect installation process is logged in a special file (kerio-connect.setup.log) located in the folder %TEMP%.

Kerio Connect engine starts (immediately or after restart) and runs as a service.

5. Perform the initial configuration of Kerio Connect.

Mac OS X

For system requirements go to the product pages.

- 1. Download the Kerio Connect installation file.
- 2. Run the installation.

Kerio Connect must be installed under the user with administration rights to the system.

- 3. Follow the steps in the installation wizard. Kerio Connect is installed in the /usr/local/kerio/mailserver folder.
- Click Finish to complete the installation.
 Kerio Connect engine starts upon the computer system startup and runs as a service.
- 5. Perform the initial configuration of Kerio Connect.

Do not delete the Kerio Connect installation package. It includes Kerio Connect Uninstaller.

Kerio Connect engine

To run or restart the service, go to **System Preferences** \rightarrow **Other** \rightarrow **Kerio Connect Monitor**.

You can also stop, start or restart Kerio Connect through Terminal or a SSH client with the following commands with root access:

- Stopping Kerio Connect engine:
 - sudo /usr/local/kerio/mailserver/KerioMailServer stop
- Running Kerio Connect engine:

sudo /usr/local/kerio/mailserver/KerioMailServer start

• Restarting Kerio Connect engine:

sudo /usr/local/kerio/mailserver/KerioMailServer restart

Linux — RPM

For system requirements go to the product pages.

- 1. Download the Kerio Connect installation file.
- 2. Run the installation.

Kerio Connect must be installed under the user with root rights.

For installations, Kerio Connect uses the RPM application. All functions are available except the option of changing the Kerio Connect location.

- 3. Follow the steps in the installation wizard. Kerio Connect is installed in the /opt/kerio/mailserver folder.
- 4. Click **Finish** to complete the installation.
- 5. Perform the initial configuration of Kerio Connect.

New installation

Start the installation using this command:

```
# rpm -i <installation_file_name>
```

Example: # rpm -i kerio-connect-8.0.0-6333.linux.rpm

If problems with package dependencies occur and you cannot install Kerio Connect, download and install the compat-libstdc++ package.

We recommend you read the LINUX-README file carefully, immediately after installation (located in the installation directory in the folder doc).

Kerio Connect engine

The script that provides automatic startup of the daemon (the Kerio Connect engine) on reboot of the operating system is located in /etc/init.d folder.

Use this script to start or stop the daemon manually. Kerio Connect must be run under the user root.

• Stopping Kerio Connect engine:

```
/etc/init.d/kerio-connect stop
```

• Running Kerio Connect engine:

```
/etc/init.d/kerio-connect start
```

• Restarting Kerio Connect engine:

```
/etc/init.d/kerio-connect restart
```

If your distribution has systemd available, use these commands:

• Stopping Kerio Connect engine:

```
systemctl stop kerio-connect.service
```

• Running Kerio Connect engine:

systemctl start kerio-connect.service

Linux — DEB

For system requirements go to the product pages.

- 1. Download the Kerio Connect installation file.
- 2. Run the installation.

Kerio Connect must be installed under the user with root rights.

- 3. Follow the steps in the installation wizard. Kerio Connect is installed in the /opt/kerio/mailserver folder.
- 4. Click **Finish** to complete the installation.
- 5. Perform the initial configuration of Kerio Connect.

New installation

Start the installation using this command:

```
# dpkg -i <installation_file_name.deb>
```

Example: # dpkg -i kerio-connect-8.0.0-1270.linux.i386.deb

If problems with package dependencies occur and you cannot install Kerio Connect, download and install the compat-libstdc++ package.

We recommend you read the DEBIAN-README file carefully, immediately after installation (located in the installation directory in folder doc).

Kerio Connect engine

The script that provides automatic startup of the daemon (Kerio Connect engine) on reboot of the operating system is located in /etc/init.d folder.

Use this script to start or stop the daemon manually. Kerio Connect must be run under the user root.

• Stopping Kerio Connect engine:

sudo service kerio-connect stop

• Running Kerio Connect engine:

sudo service kerio-connect start

• Restarting Kerio Connect engine:

sudo service kerio-connect restart

When installing on Debian with a graphical user interface, open the installation package with the gdebi installer: Right-click the file and click **Open with**.

Performing initial configuration in Kerio Connect

About initial configuration

Before you start using Kerio Connect, you must perform an initial configuration.

The initial configuration sets the basic parameters for Kerio Connect. These include:

- Primary domain
- Administrator's account
- Data store

The wizard creates special files where the server configuration is saved.

Configuration files

During the initial configuration, the following configuration files are created:

users.cfg

users.cfg is an XML file with the UTF-8 coding which includes information about user accounts, groups and aliases.

mailserver.cfg

mailserver.cfg is an XML file with the UTF-8 coding which contains any other parameters of Kerio Connect, such as configuration parameters of domains, back-ups, antispam filter, antivirus.

The default location of the configuration files is:

- Windows: C:\Program Files\Kerio\MailServer
- Mac: /usr/local/kerio/mailserver
- Linux: /opt/kerio/mailserver

On Mac OS X and Linux systems, files can be maintained only if the user is logged in as the root user.

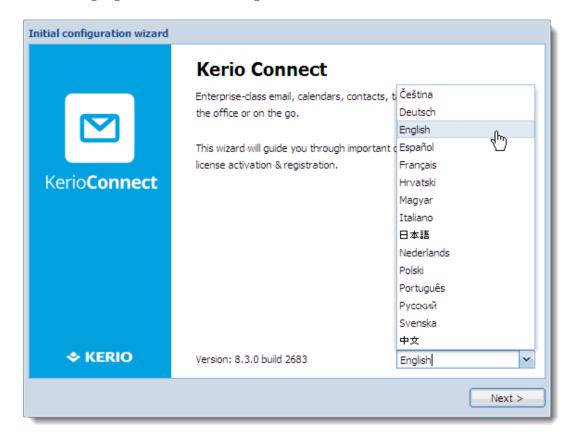
Configuring initial parameters

You can change all the settings from the initial configuration wizard later in the administration interface.

- 1. Install Kerio Connect.
- 2. Open the following address in your web browser:

https://kerio_connect_server:4040/admin

3. Select a language for the initial configuration wizard and click Next.



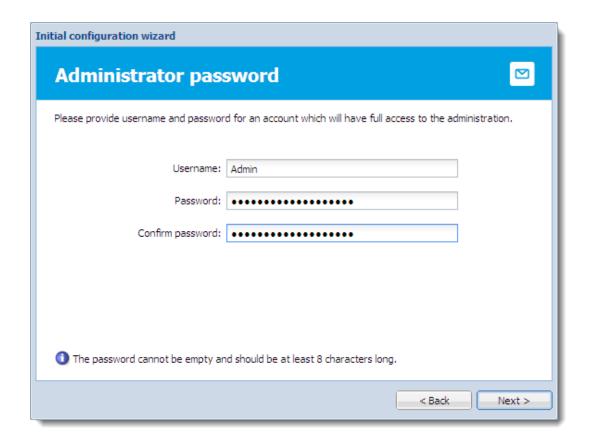
This language is also set as a default language after the first login to the administration interface.

- 4. Accept the License Agreement and click Next.
- 5. Type the **Internet hostname** and **Email domain**. Click **Next**.



For more information about domains, read the Domains in Kerio Connect article.

6. Set a username and password for an administration account and click **Next**.



This first administration account consumes one license, you can switch to the built-in admin account in the administration interface.

For more information about administrator accounts, read the Setting access rights in Kerio Connect article.

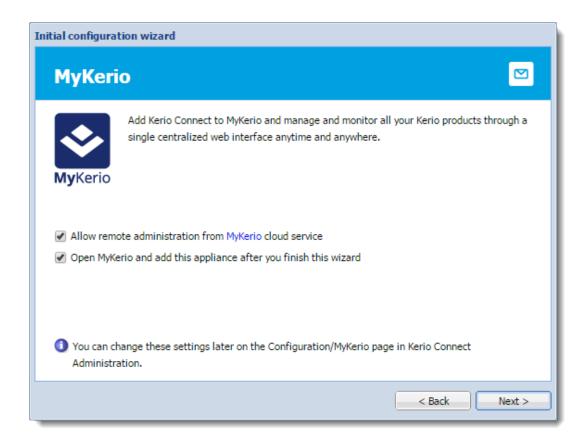
7.



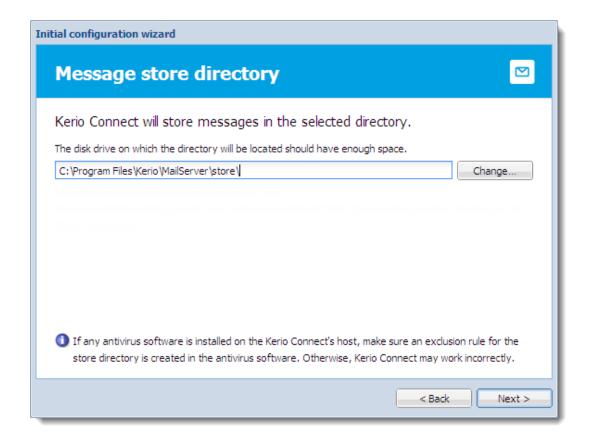
To manage your Kerio Connect from the MyKerio cloud service, select **Allow remote administration from MyKerio** and click **Next**.

To go to MyKerio immediately after you finish the wizard, select **Open MyKerio and add this appliance...**

For more information about MyKerio, read Adding Kerio Connect to MyKerio.



8. Set a directory for the message store and click Next.

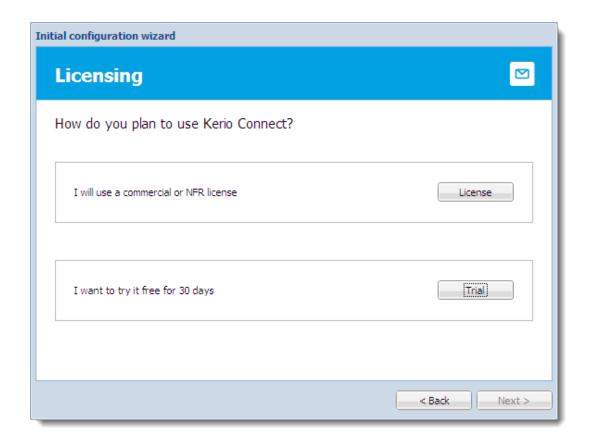


Kerio Connect verifies if you have enough free disk space available.

For more information about the message store, read the Configuring data store in Kerio Connect article.

The folder must be on a local disk. If you're using a virtual machine, define the disk as local.

9. Register the product or continue without the registration. Click Next.



10. Finish the wizard.

When you finish the wizard, log in to Kerio Connect administration using the administrator username and password from the wizard or log in to MyKerio.

Registering Kerio Connect

Why register Kerio Connect?

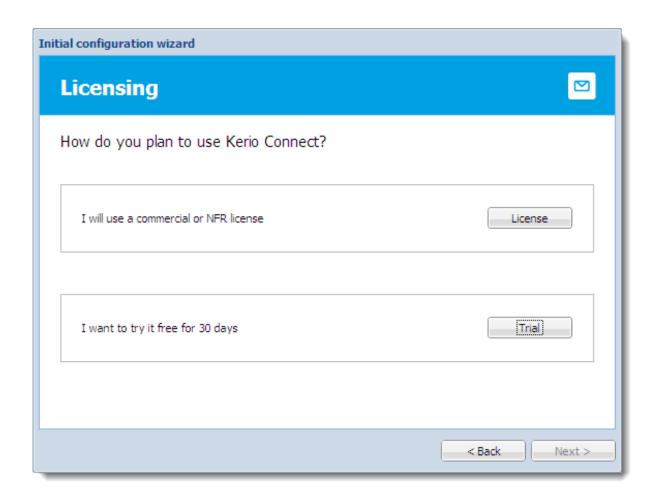
If you don't register Kerio Connect, it behaves as an *unregistered trial version*. The limitations of the trial version are:

- Thirty days after installation, Kerio Connect Engine will be disabled.
- Kerio Antivirus engine cannot be updated for unregistered trial versions.
- Synchronization of mobile devices via Exchange ActiveSync is disabled.
- Greylisting antispam protection is not available.
- Technical support is unavailable.
 If you register a trial version, you will receive technical support during the entire trial period.

You can register Kerio Connect when you run the initial configuration wizard or in the administration interface.

Registering Kerio Connect from the initial configuration wizard

You can register Kerio Connect when you run the initial configuration wizard.

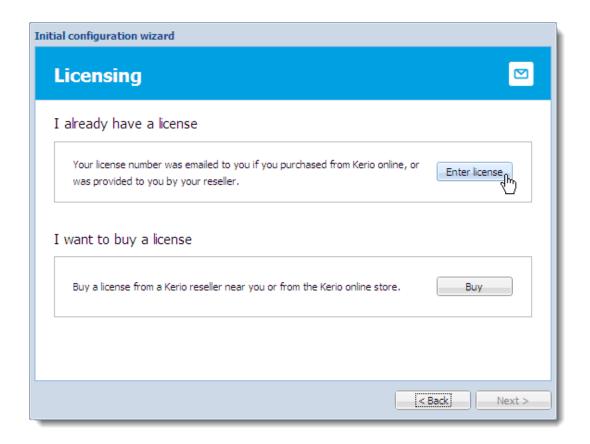


Registering a full version

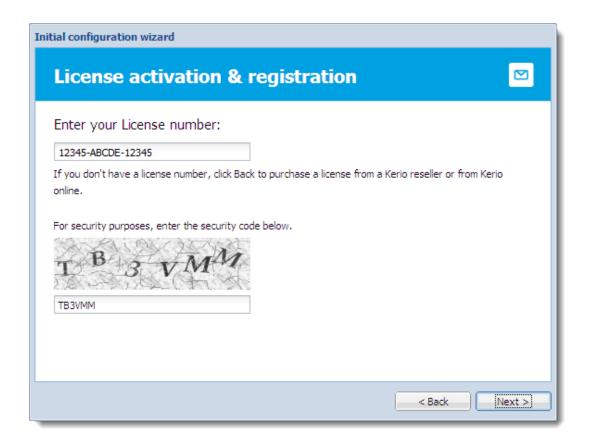
- 1. On the **Licensing** tab of the configuration wizard, click the **License** button.
- 2. Prepare to type your license number:

If you have a license number, click **Enter license**.

If you don't have a license number, click the **Buy** button.



3. Type your license number and security code, and click Next.



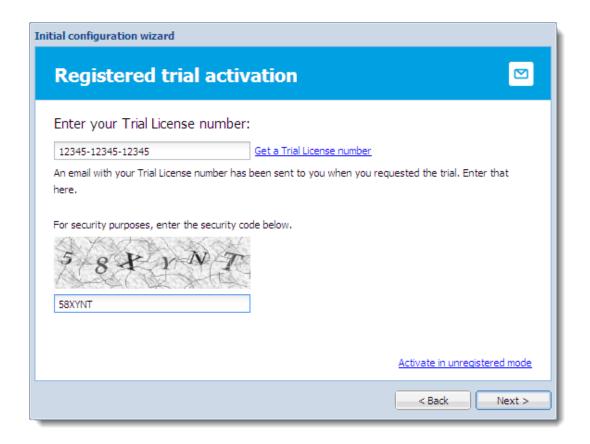
4. Decide if you want to grant Kerio Technologies permission to gather usage statistics, and click

Next.

5. Click **Finish** to close the wizard.

Registering a trial version

- 1. On the **Licensing** tab of the initial configuration wizard, click the **Trial** button.
- Type your trial license number and security code, and click Next.
 If you don't have a trial license number, click Get a Trial License number.



3. Decide if you want to grant Kerio Technologies permission to gather usage statistics, and click

Next.

4. Click **Finish** to close the wizard.

Using an unregistered trial version

If you want to use Kerio Connect in the unregistered mode, click the **Activate in unregistered** mode link in the **Registered trial activation** dialog box.

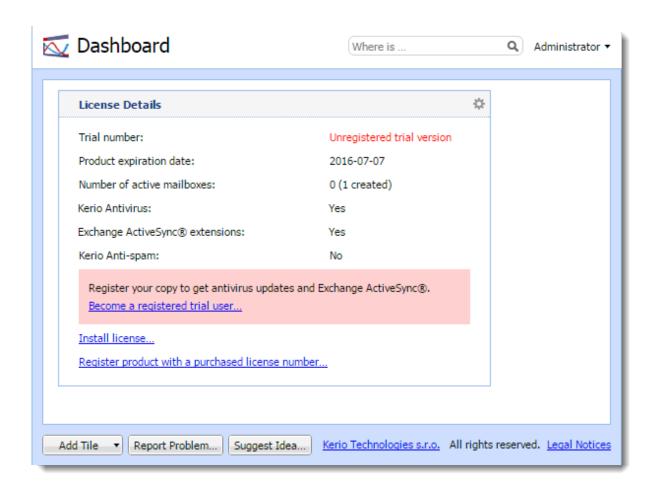
The limitations of the unregistered trial versions are described above, in the Why register? section.

Registering Kerio Connect in the administration interface

You can register Kerio Connect from the **Dashboard** of the administration interface.

During registration, Kerio Connect must contact the Kerio Technologies registration server. Allow outgoing HTTPS traffic for Kerio Connect on port 443 on your firewall.

Registering trial versions



- 1. Log in to the administration interface and on the **Dashboard** click **Become a registered trial user**.
- Type your trial license number and security code and click Next.
 If you don't have a trial license number, click Get a Trial License number.
- 3. Confirm.

Registering a full version

If you registered a trial version and you have since purchased the full version of Kerio Connect, the license file is automatically imported to your product within 24 hours of your purchase. The trial ID becomes your license number.

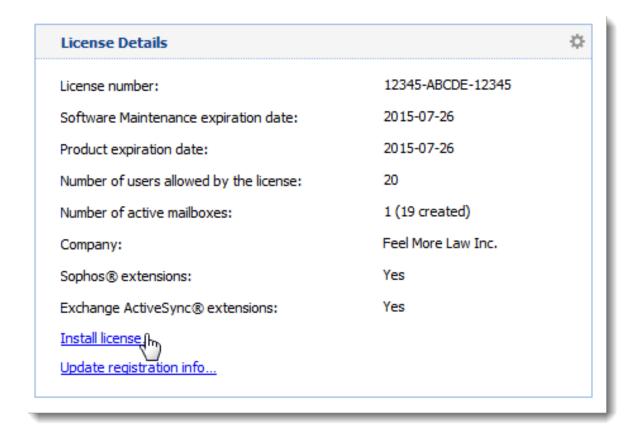
If you haven't registered your trial version:

- 1. In the Kerio Connect **Dashboard**, click **Register product with a purchased license number**.
- 2. Type the information required, including the license number you acquired on purchase.

- 3. Kerio Connect contacts the registration server, checks the validity of the data you entered, and automatically downloads the license file (digital certificate).
- 4. Click **Finish** to close the installation wizard.

Installing your license manually

If you have acquired the license file (*.key), you can import it to Kerio Connect by clicking **Install license** on the **Dashboard** in the administration interface.



The default location of the license file varies by platform:

- Windows: C:\Program Files\Kerio\MailServer\license\
- Mac OS X: /usr/local/kerio/mailserver/license/
- Linux: /opt/kerio/mailserver/license/

Licenses in Kerio Connect

Overview

Licenses are counted by number of users.

"Number of users" means the number of mailboxes or accounts that are:

- Created and enabled in Kerio Connect
- Mapped from a directory service

All users created in this database count as a licenses.

• Imported from a domain

The following don't count as licenses:

- Disabled accounts
- Mailing lists
- Resources
- Aliases
- Domains
- Internal administrator account

If you want to increase the number of users allowed by your license, visit the Kerio Connect website.

Users mapped from a directory service

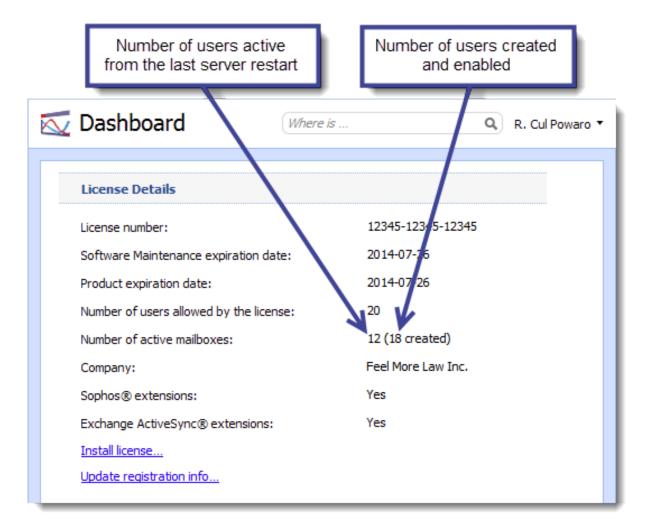
When you map users from a directory service, all users created in the directory service are imported to Kerio Connect. The total number of users in Kerio Connect may thus exceed the number allowed by your license.

Once the number of users who connect to Kerio Connect (i.e. create a mailbox) exceeds the number of users from your license, no other users are allowed to connect to their accounts.

Checking the number of users in your license

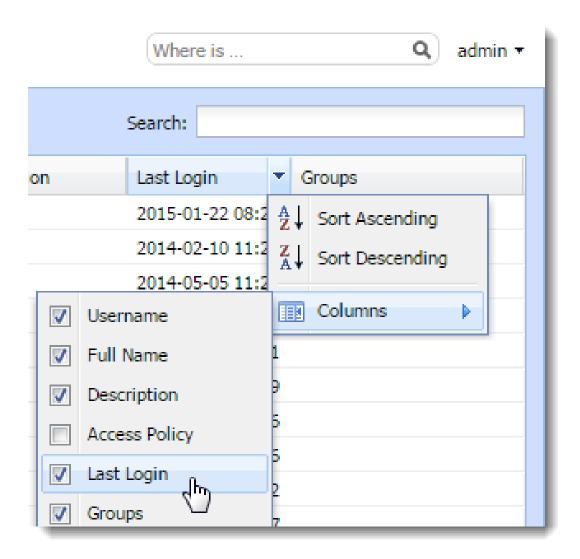
The Kerio Connect Administration interface displays the number of users you have and the number of licenses you purchased.

Go to **Status** → **Dashboard** and view the **License Details** tile.



To free up some user seats in your license, you can remove inactive users from your Kerio Connect:

- 1. Go to the **Users** section.
- 2. Click the arrow next to a column name and select **Columns** \rightarrow **Last Login**.



3. Click the **Last Login** column header to sort users by their last login time.

Now you can remove users who do not use Kerio Connect.

Optional components

Kerio Connect has the following optional components:

- Kerio Antivirus
- Exchange ActiveSync
- Kerio Anti-spam

These components are licensed individually. Visit the product pages of Kerio Connect for additional information.

Installing Kerio Connect licenses

For information on registrations and license installations, read Registering Kerio Connect.

Updating licenses

If you, for example, purchase additional users or components, your license will be updated automatically within 24 hours.

Gathering usage statistics

Gathering information

As a part of our commitment to offer the best quality product on the market, Kerio requests your permission to collect anonymous usage statistics addressing the server hardware, software clients and operating systems interacting with our products.

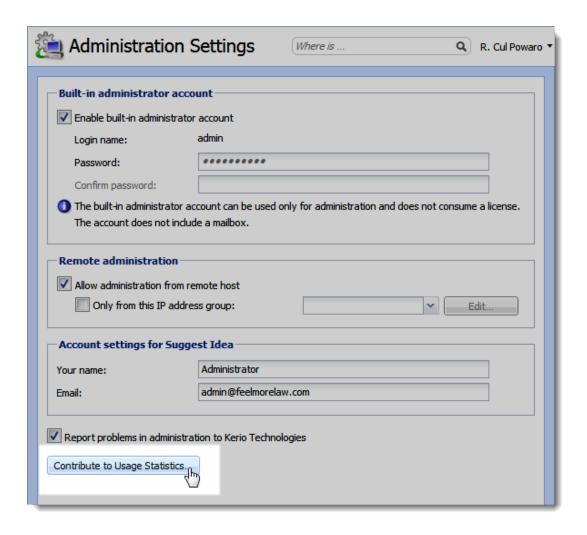
Sending this data does not affect the performance of your Kerio Connect.

Enabling data gathering

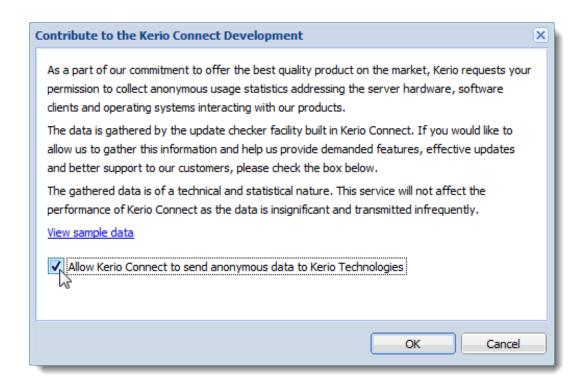
You can allow Kerio to receive anonymous usage statistics during the first activation of Kerio Connect.

To change the settings later, follow these steps:

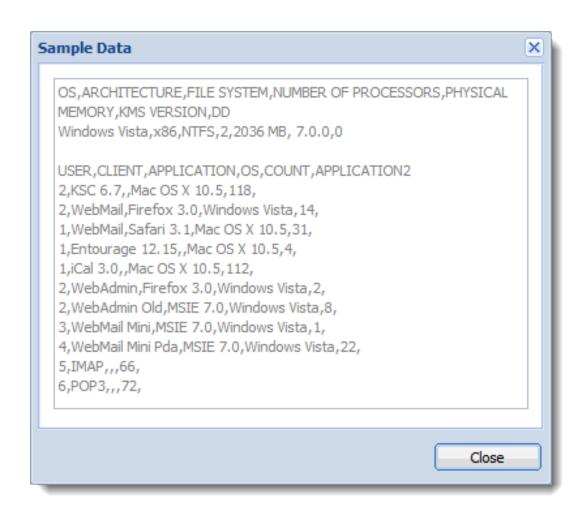
- 1. Login to the Kerio Connect administration.
- 2. Go to section **Configuration** \rightarrow **Administration Settings**.
- 3. Click the **Contribute to Usage Statistics** button.



4. Check the Allow Kerio Connect to send anonymous data to Kerio Technologies option.



5. To view sample data Kerio Connect sends, click the **View sample data** link.



6. Click **OK**.

Upgrading Kerio Connect

Overview

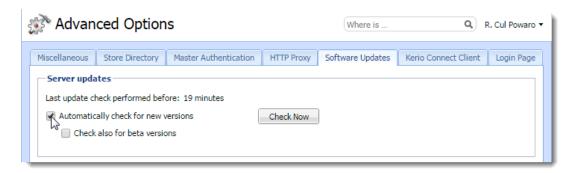
When you purchase Kerio Connect or extend your Software Maintenance, you are eligible to receive new versions of Kerio Connect and its components as soon as they are available.

Checking for updates

Kerio Connect can periodically check for new versions available:

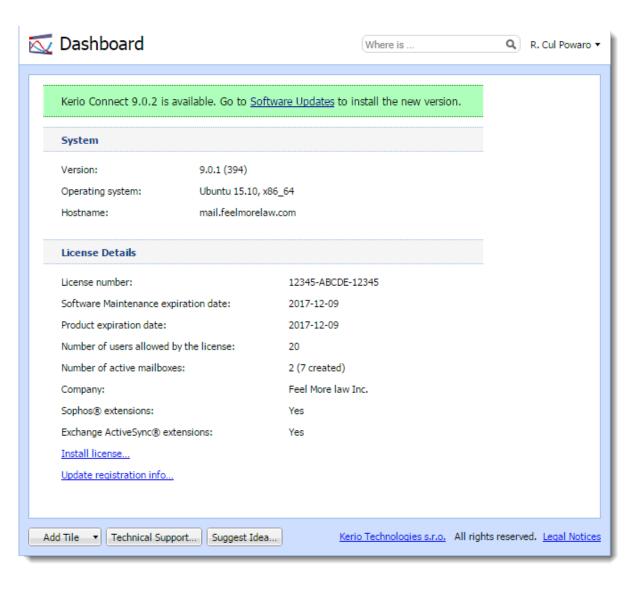
- 1. Go to the **Configuration** → **Advanced Options** section.
- 2. Switch to the **Software Updates** tab.
- 3. Select the **Automatically check for new versions** option.

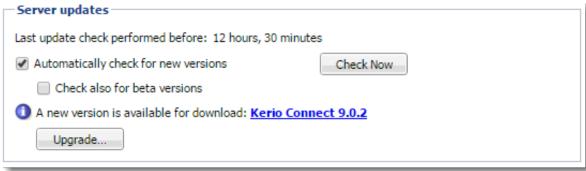
If Kerio Connect is used in production, do not enable the **Check also for beta versions** option.



- 4. To immediately check for new versions, click **Check now**.
- Click Apply.

If a new version is available, Kerio Connect displays a notification on the **Dashboard** and in the **Advanced Options** \rightarrow **Server Updates** section.





Configuring HTTP proxy server

If the computer with Kerio Connect installed is behind a firewall, you can use a proxy server to connect to the Internet for updates:

- 1. Go to the **Configuration** \rightarrow **Advanced Options** section.
- 2. Switch to the **HTTP Proxy** tab
- 3. Select the Use HTTP proxy for antivirus updates, Kerio update checker and other web services option.
- 4. Type the address and port of the proxy server.
- 5. If the proxy server requires authentication, type the username and password.
- 6. Click **Apply**.

Upgrading Kerio Connect server

You can upgrade your Kerio Connect:

- Remotely from the administration interface
- Manually on the server

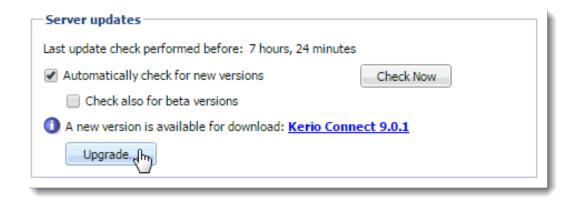
Kerio Connect saves a backup of the configuration files from the previous version in the installation folder in UpgradeBackups.

Upgrading the server remotely from the administration interface



New in Kerio Connect 9!

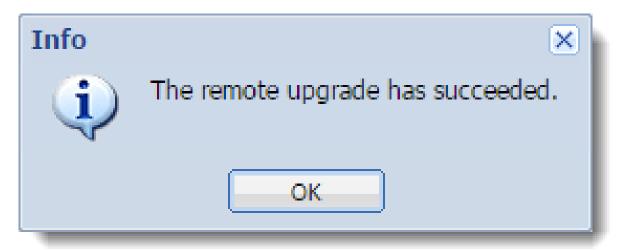
- In the administration interface, go to the Configuration → Advanced Options section.
 You can upgrade from any device which can access the Kerio Connect administration interface.
- 2. Switch to the **Software Updates** tab.
- 3. Click **Upgrade** in the **Server Updates** section.



4. Click **Yes** to confirm the upgrade.

Kerio Connect starts downloading and upgrading your Kerio Connect server.

After the upgrade is finished, the Kerio Connect Administration login screen appears. Login to the administration interface to verify the remote upgrade finished successfully.



Upgrading Kerio Connect manually

Microsoft Windows

To upgrade Kerio Connect on Microsoft Windows, download and run the installation package.

The program detects the installation directory, stops all running components (Kerio Connect engine and Kerio Connect Monitor) and replaces existing files with new ones automatically.

Mac OS X

To upgrade Kerio Connect on Mac OS X, download and run the installation package.

The program detects the installation directory, stops running components (Kerio Connect engine and Kerio Connect Monitor) and replaces existing files with new ones automatically.

Linux — RPM

To upgrade Kerio Connect on Linux RPM, use this command:

rpm -U <installation_file_name>

Linux — DEB

To upgrade Kerio Connect on Linux Debian, use the same command as for installation:

dpkg -i <installation_file_name.deb>

Kerio Connect VMware Virtual Appliance

See the article Kerio Connect VMware Virtual Appliance for information on upgrading the appliance.

Upgrading Kerio Outlook Connector

You can enable automatic updates of Kerio Outlook Connector Offline Edition (KOFF) on client stations.

- 1. Go to the **Configuration** \rightarrow **Advanced Options** section.
- 2. Switch to the **Software Updates** tab.
- 3. In the **Kerio Outlook Connector (Offline Edition)** section, select the **Install updates automatically** option.



4. Click **Apply**.

Troubleshooting

If any problems occur during the upgrade, consult the Debug log — right-click the Debug log section and select Messages \rightarrow Update Checker Activity.

Uninstalling Kerio Connect

How to uninstall Kerio Connect

Windows operating system

Uninstall Kerio Connect through Control Panel using the standard uninstall wizard.

The uninstall wizard offers an option to keep the Kerio Connect data store and configuration files, if you plan to reinstall the program later.

Mac OS X operating system

Uninstall Kerio Connect through the **Kerio Connect Uninstaller**. It is available in the installation package of Kerio Connect (your current version).

The Uninstaller offers an option to keep the Kerio Connect data store and configuration files, if you plan to reinstall the program later.

Linux operating system — RPM

Uninstall Kerio Connect using this command:

rpm -e kerio-connect

During the uninstallation only files from the original package and unchanged files are deleted. The configuration files, data store, and other changed or added files are kept on your computer. You can delete them manually or use them for future installations.

Linux operating system — DEB

Uninstall Kerio Connect using this command:

apt-get remove kerio-connect

During the uninstallation only files from the original package and unchanged files are deleted. The configuration files, data store, and other changed or added files are kept on your computer. You can delete them manually or use them for future installations.

To uninstall Kerio Connect completely including the configuration files, use this command: # apt-get remove --purge kerio-connect

Kerio Connect VMware Virtual Appliance

What is Kerio Connect VMware Virtual Appliance for

A virtual appliance is designed for usage in VMware products. It includes the Debian Linux operating system and Kerio Connect.

For supported VMware product versions, check the product pages.

How to get Kerio Connect VMware Virtual Appliance

Download the Kerio Connect installation package according to your VMware product type:

- For VMware Server, Workstation and Fusion download the VMX distribution package (*.zip), unzip and open it.
- For VMware ESX/ESXi import the virtual appliance from the OVF file's URL e.g.: VMware ESX/ESXi automatically downloads the OVF configuration file and a corresponding disk image (.vmdk).

http://download.kerio.com/en/dwn/connect/ kerio-connect-appliance-1.x.x-1270-linux.ovf

Tasks for shutdown or restart of the virtual machine will be set to default values after the import. These values can be set to "hard" shutdown or "hard" reset. However, this may cause a loss of data on the virtual appliance. Kerio Connect VMware Virtual Appliance supports so called *Soft Power Operations* which allow to shut down or restart hosted operating system properly. Therefore, it is recommended to set shutdown or restart of the hosted operating system as the value.

How to work with Kerio Connect VMware Virtual Appliance

When you run the virtual computer, Kerio Connect interface is displayed.

Upon the first startup, configuration wizard gets started where the following entries can be set:

- Kerio Connect administration account username and password,
- primary domain,

- DNS name of the server,
- data store.

This console provides several actions to be taken:

- · change network configuration
- allow SSH connection
- set time zone
- change user root password
- restart a disable Kerio Connect Appliance



Figure 1 Console — network configuration

Access to the console is protected by root password. The password is at first set to: kerio (change the password in the console as soon as possible — under **Change password**).

Network configuration

The network configuration allows you to:

- 1. Viewing network adapters MAC address, name and IP address of the adapter
- 2. Setting network adapters

- DHCP
- static IP address (if you do not use DHCP, it is necessary to set also DNS)

If you use a DHCP service on your network, the server will be assigned an IP address automatically and will connect to the network. If you do not use or do not wish to use DHCP for Kerio Connect, you have to set the IP address manually.

If the IP address is assigned by the DHCP server, we recommend to reserve an IP address for Kerio Connect so that it will not change.

If you run Kerio Connect VMware Appliance in the local network, check that an IP address has been assigned by the DHCP server. If not, restart the appliance.

Time zone settings

Correct time zone settings are essential for correct identification of message reception time and date, meeting start and end time, etc.

It is necessary to restart the system for your time zone changes to take effect.

How to update Kerio Connect

A terminal is available for product and operating system updates. You can switch it by pressing the standard Alt+Fx combination (for example, Alt+F2) for running a new console.

Before the first SSH connection to the terminal, it is necessary to enable the latter.

To update Kerio Connect:

- 1. Download the Debian package (*.deb) to your computer.
- 2. Use SCP/SSH to move it to VMware Appliance.
- 3. Use the dpkg command to upgrade Kerio Connect.
 - # dpkg -i <installation_file_name.deb>

To update Debian Linux, use the apt-get command.

To upgrade the console, go to the Kerio Connect download page and download the Virtual Appliance Console Upgrade Package.

Adding a new disk to a virtual appliance

Adding a new disk

Please run a backup first. Some of these commands are potentially destructive and may cause damage to your system if not carried out correctly.

If you want to increased the available disk space for your message store in a Debian virtual appliance, you can add a second virtual hard drive to the appliance.

- 1. Using your VM Hypervisor, add a new hard drive to your VM and start the appliance.
- 2. Log in to the system console.
- 3. Run this command to check if the Debian installed and recognized the new hard drive:

 fdisk -1

If installed correctly, the hard drive is recognized at /dev/sdb/ and has no partitions.

4. Create a new partition on the new hard drive.

cfdisk /dev/sdb

This opens the cfdisk controller where you create the new partition.

- 5. In the cfdisk controller, select New \rightarrow Primary \rightarrow Size in MB.
- 6. Select **Write** and **Quit**.

A new partition is created at /dev/sdb/.

7. Format the new disk:

mkfs.ext3 /dev/sdb1

This commands formats the partition with the ext3 filesystem.

8. Mount the hard drive with these commands:

mkdir /store to create a directory for the hard drive

mount -t ext3 /dev/sdb1 /store to mount the hard drive to this directory.

The new hard drive is prepared.

Adding the drive to the fstab file

If you want the new hard drive to mount automatically when the server reboots, follow these steps:

1. Open the fstab file with this command:

```
vi /etc/fstab
```

2. Add the following line to the end of the file:

```
/dev/sdb1 /store ext3 defaults,errors=remount-ro 0 1
```

3. Save the file.

Moving the existing message store to a new hard drive

If you want to move your Kerio Connect message store to a new drive, follow these steps:

1. Stop the Kerio Connect server with this command:

```
/etc/init.d/kerio-connect stop
```

2. Copy all data from the old message store to the new hard drive:

```
cp -R -p /opt/kerio/mailserver/store/* /store
```

3. Change the message store directory path in the Kerio Connect configuration file:

```
sed -i -e "s/\/opt\/kerio\/mailserver\/store/\/
/opt/kerio/mailserver/mailserver.cfg
```

4. Start Kerio Connect.

Switching from a 32-bit installation of Kerio Connect to 64-bit

Overview

Use these links to find instructions for your operating systems:

- Microsoft Windows
- Linux
- Virtual appliances

Microsoft Windows

The steps for switching from a 32-bit version of Kerio Connect to a 64-bit installation differ for 32-bit systems and 64-bit systems.



Perform a full backup of Kerio Connect before proceeding.

64-bit Windows

On a 64-bit Windows system, you can:

- Upgrade to a newer version of Kerio Connect (for example, upgrade from the 32-bit version of Kerio Connect 8.5.3 to the 64-bit version of Kerio Connect 9.0.0)
- Install the 64-bit version of the same Kerio Connect (for example, switch from the 32-bit version of Kerio Connect 8.5.3)

Upgrading to a newer version of Kerio Connect

To upgrade your Kerio Connect, you can run the 64-bit installation file of a newer version of Kerio Connect. In that case, your message store and configuration files stay in the Program Files (x86) folder.

You can also uninstall the 32-bit version first and then install the 64-bit version of Kerio Connect. In that case, you move your message store and configuration files to the Program Files folder as described below.

1. Uninstall the 32-bit version of your Kerio Connect.

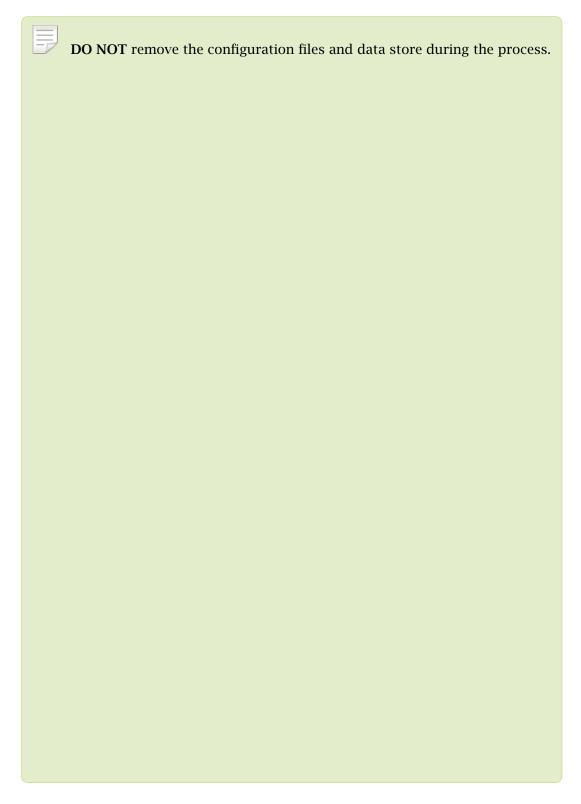
Kerio Connect created several files while it was running. These files can be removed during the uninstallation.

Remove Message Store

This option will remove message store including archive folder, backup folder, all user message folders and log files.

Remove Configuration Files

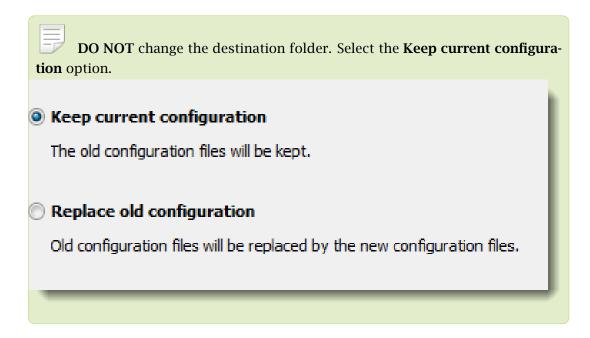
This option will remove all user specific configuration data, including licenses, configuration files and their backup made during the upgrades, SSL certificates, statistics and WebMail customizations.



2. Move the **Kerio/MailServer** directory with the configuration files and the data store to the **Program Files** folder — the default installation folder for 64-bit programs.



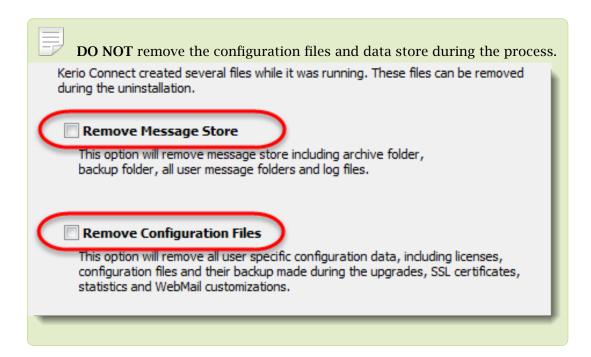
- 3. Open the **mailserver.cfg** file and change all paths from **C:\Program Files (x86)** to **C:\Program Files**.
- 4. Install the 64-bit version of a newer version of Kerio Connect.



A 64-bit version of a newer Kerio Connect is installed in the **Program Files** folder.

Installing the 64-bit version of the same Kerio Connect

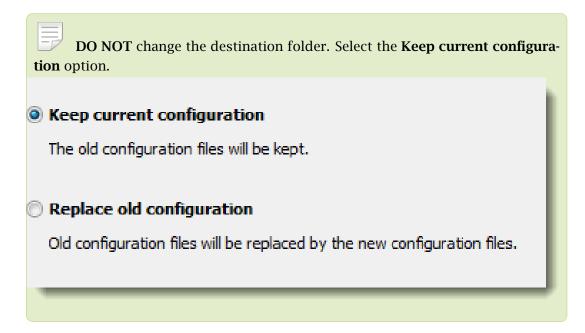
1. Uninstall the 32-bit version of your Kerio Connect.

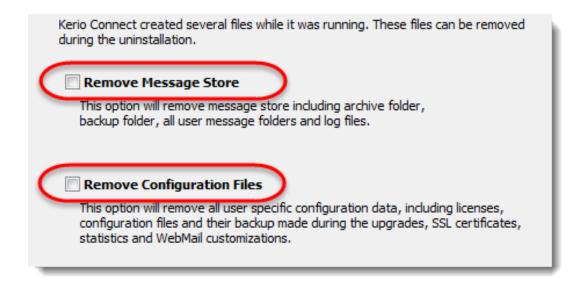


2. Move the **Kerio/MailServer** directory with the configuration files and the data store to the **Program Files** folder — the default installation folder for 64-bit programs.



- 3. Open the **mailserver.cfg** file and change all paths from **C:\Program Files (x86)** to **C:\Program Files**.
- 4. Install the 64-bit version of the same Kerio Connect.

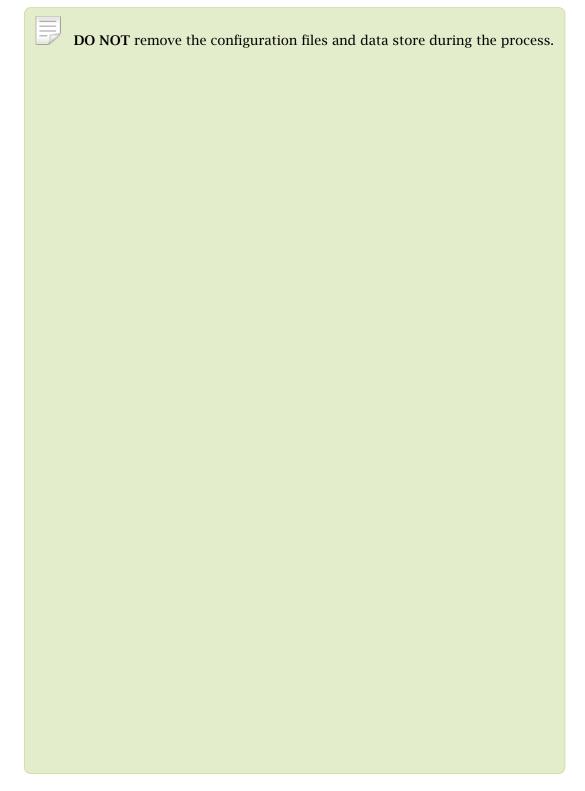




A 64-bit version of the same Kerio Connect is installed in the **Program Files** folder.

32-bit Windows

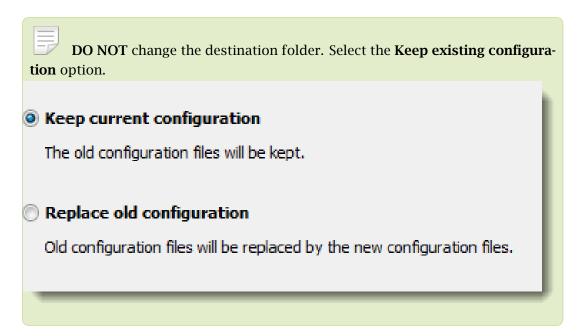
1. Uninstall the 32-bit version of your Kerio Connect.



- 2. Copy the **Kerio/MailServer** directory from the **Program Files (x86)** folder of your 32-bit system to the **Program Files** folder on your 64-bit system.
- 3. Open the mailserver.cfg file and change all paths from C:\Program Files (x86)\ to

C:\Program Files\.

4. On your 64-bit system, install the 64-bit version of Kerio Connect.



A 64-bit version of a Kerio Connect is installed in the **Program Files** folder on your 64-bit Microsoft Windows system.

Linux

The steps for switching from a 32-bit version of Kerio Connect to a 64-bit installation differ for 32-bit systems and 64-bit systems.



Perform a full backup of Kerio Connect before proceeding.

64-bit Linux

1. Uninstall the 32-bit version of your Kerio Connect.

```
Debian — apt-get remove <package name>
RPM — rpm -e <package name>
```

2. Install the 64-bit version of Kerio Connect.

You can now start using the 64-bit version of Kerio Connect.

32-bit Linux

- 1. Install the 64-bit Linux.
- 2. On the 32-bit system, uninstall the 32-bit version of Kerio Connect.

```
Debian — apt-get remove <package name>
RPM — rpm -e <package name>
```

- 3. Copy the contents of the **opt/kerio/mailserver** folder on the 32-bit system to the same folder on the 64-bit system.
- 4. Install Kerio Connect on the 64-bit system.

You can now start using the 64-bit version of Kerio Connect.

Virtual appliances

Use these steps to move from a 32-bit virtual appliance to the 64-bit Kerio Connect virtual appliance.



Perform a full backup of Kerio Connect before proceeding.

- 1. Deploy the 64-bit version of the Kerio Connect VMware appliance.
- 2. Stop Kerio Connect on both appliances.
- 3. Use SSH to connect to the appliances.
- 4. Use SCP to copy the following items from **opt/kerio/mailserver** on the 32-bit appliance to the same folder on the 64-bit appliance:
 - license folder
 - mailserver.cfg file
 - **users.cfg** file
 - cluster.cfg file
 - sslcert folder
 - store folder

Pack the whole store before copying.

If you have the store folder on an external hard drive, this step is not required.

- **ldapmap** folder if you have edited any files
- fulltext folder if you have enabled the full text search feature

Pack the fulltext folder before copying.

If you have the fulltext folder on an external hard drive, this step is not required.

5. Start the 64-bit Kerio Connect appliance.

You can now start using the 64-bit version of Kerio Connect virtual appliance.

Accessing Kerio Connect

What interfaces are available in Kerio Connect

Kerio Connect includes two interfaces:

- For administrators (Kerio Connect administration)
- For users (Kerio Connect Client)

Use the officially supported browsers to access the interfaces.

Kerio Connect Administration and Kerio Connect Client are available in several languages. The default language is the language of your browser.

Kerio Connect Client

For information about the end-user interfaces, see Accessing Kerio Connect Client.

Kerio Connect administration

For information about the administration interface, see Accessing Kerio Connect administration.

You can also manage Kerio Connect through MyKerio. See Adding Kerio Connect to MyKerio for more information.

How to log out

After you finish your work in the administration interface, log out. Disconnecting from Kerio Connect increases the security of data stored on the server.

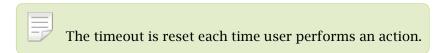
Automatic logout

If Kerio Connect Client for web or the administration are idle for a certain time, you are automatically disconnected.

To set the period for automatic logout:

- 1. In the administration interface, go to Configuration \rightarrow Advanced options \rightarrow Kerio Connect Client.
- 2. In the **Session security** section, set the timeout for:

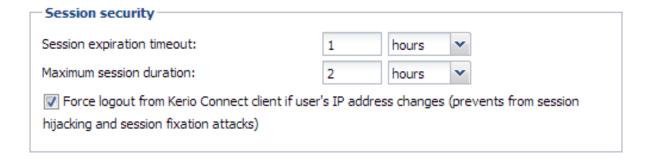
• **Session expiration** is the time without any activity in an interface after which Kerio Connect ends the session.



- **Maximum session duration** is the time after which users are be logged out even if they actively use the interface.
- 3. As a protection against session hijacking you can force logout after Kerio Connect user changes their IP address. Select **Force logout from Kerio Connect Client...**.

Do not use this option, if your ISP changes IP addresses during the connection (for example, in case of GPRS or WiFi connections).

4. Click Apply.



These session security settings apply to both the administration interface and Kerio Connect Client for web.

Accessing Kerio Connect administration

Logging into the Kerio Connect administration

Only users with appropriate rights can access the Kerio Connect administration interface.

You can access the Kerio Connect administration only via secured connections (HTTPS). You can use either the IP address or the DNS name of Kerio Connect.

1. In your browser, type the URL of your Kerio Connect in the following format:

https://server_name:4040/admin

For example: https://mail.feelmorelaw.com:4040/admin

Use only the officially supported browsers.

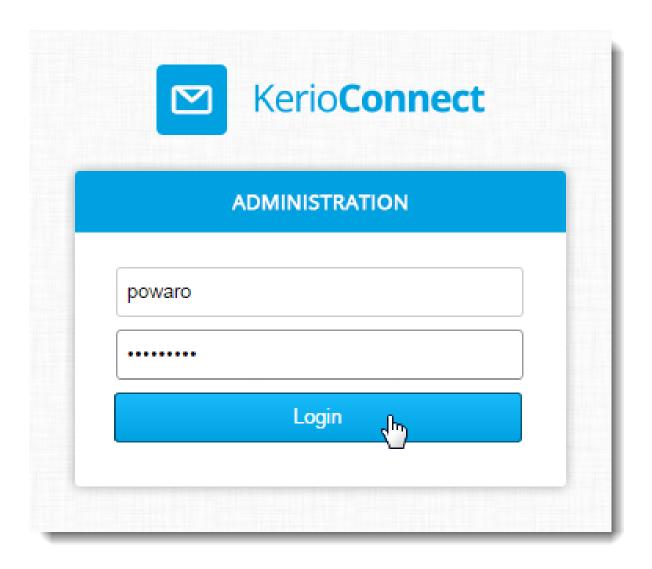
If Kerio Connect is behind firewall, you must allow the HTTPS service on port 4040.

Type server_name/admin and the browser automatically redirects you to the secured connection and port 4040.

2. In the login dialog, type your admin username and password.

If your account does not belong to the primary domain, type your email address in the username field.

3. Click Login.



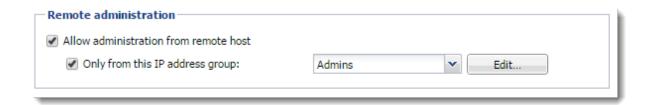
Accessing the administration interface remotely

Administrators can access the administration interface:

- From the computer where Kerio Connect is installed
- From remote computers

To allow access to Kerio Connect Administration from a remote computer:

- 1. Go to Configuration \rightarrow Administration Settings.
- 2. Select Allow administration from remote host.
- 3. (Optional) Specify a group of IP addresses from which administrators can access the administration.
- 4. Click Apply.



Administrator accounts and access rights

For information about administration access rights, see Setting access rights in Kerio Connect

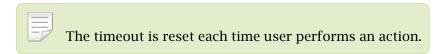
Automatic logout

These session security settings apply to both the administration interface and Kerio Connect Client for web.

If Kerio Connect Client for web or the administration interfaces are without any activity, you are automatically disconnected.

To set the period for automatic logout:

- 1. In the administration interface, go to Configuration \rightarrow Advanced options \rightarrow Kerio Connect Client.
- 2. In the **Session security** section, set the timeout.
 - **Session expiration** is the time without any activity in an interface after which Kerio Connect ends the session.

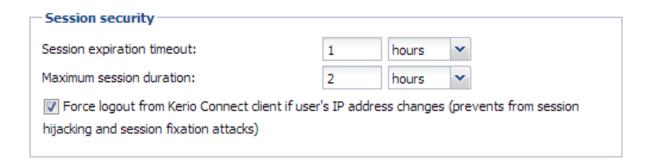


- **Maximum session duration** is the time after which users are logged out even if they actively use the interface.
- 3. To protect against session hijacking, select **Force logout from Kerio Connect Client....**Kerio Connect then logs out users after their IP address changes.

Do not use this option, if your ISP changes IP addresses during the connection (for example, in case of GPRS or WiFi connections).

4. Click **Apply**.

Accessing Kerio Connect administration

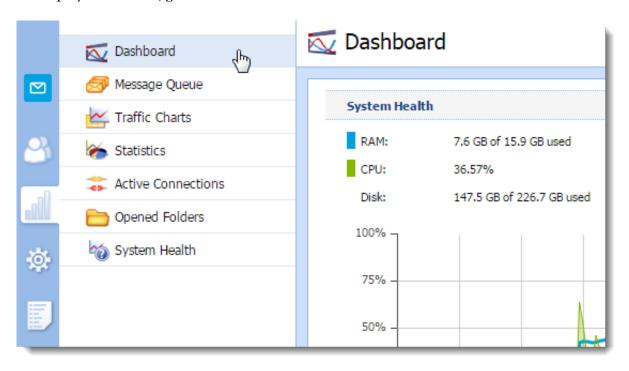


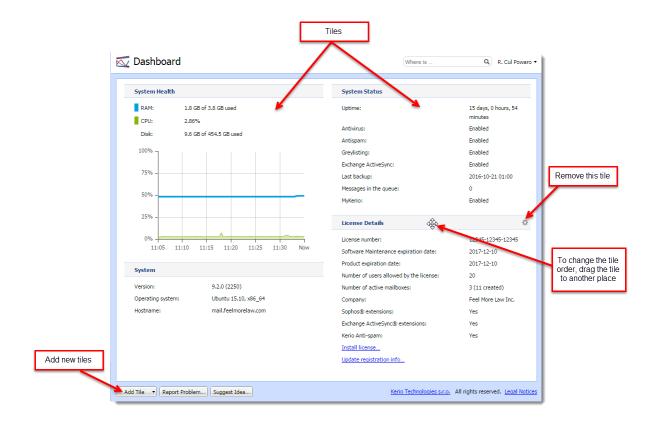
Using Dashboard in Kerio Connect

Dashboard overview

Kerio Connect includes a customizable Dashboard. Dashboard consists of tiles. Each tile displays a different type of information (graphs, statistics, Kerio news etc.)

To display Dashboard, go to **Status** \rightarrow **Dashboard**.





Navigating through the Kerio Connect administration interface

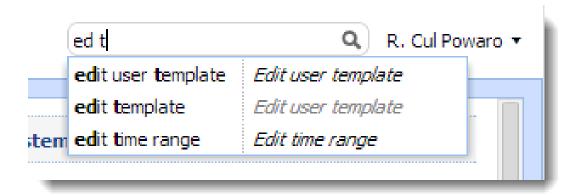
Overview

Using keywords, you can easily search for the location of any section or dialog in the Kerio Connect administration interface.

Searching for specific sections in the administration interface

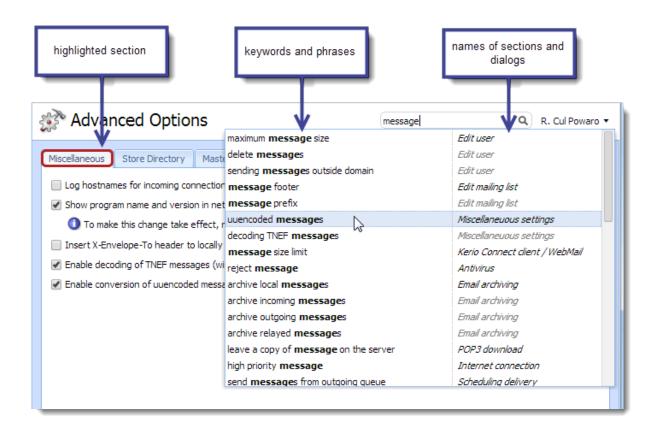
If you need to configure a specific function, the Kerio Connect administration can help you with navigating to a particular section in the interface.

- 1. Go to the Kerio Connect administration interface.
- 2. In the top right corner of any page, type what you want to find in the **Where is** box. As you type, Kerio Connect offers you a list of keywords and phrases. You can even type just a few letters from multiple words.



3. Select a phrase or use the arrow keys to navigate through the list.

As you browse through the list, Kerio Connect automatically highlights and switches to the selected section/dialog.





Usernames, domain names or similar items are not included in the search results.

Domains in Kerio Connect

Overview

Email domain is a unique identifier which is used to recognize to which server messages should be delivered. In email address, the domain identifier follows the @ symbol.

Email domain can differ from the name of the server where Kerio Connect is installed, for example:

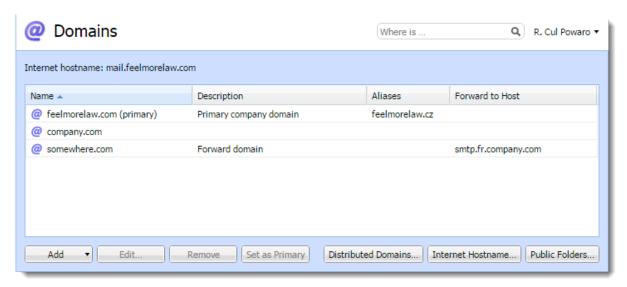
- Domain name feelmorelaw.com
- Email domain name mail.feelmorelaw.com
- User email address user@feelmorelaw.com

Kerio Connect may include any number of email domains.

User accounts are defined separately in each domain. Therefore, domains must be defined before you create user accounts.

Domains are managed in section **Configuration** \rightarrow **Domain**.

To display various information in the columns, right-click any column name and select the items you want to display.



Internet hostname

To make messages deliverable, you must specify a DNS name of the server with Kerio Connect installed — the Internet hostname.

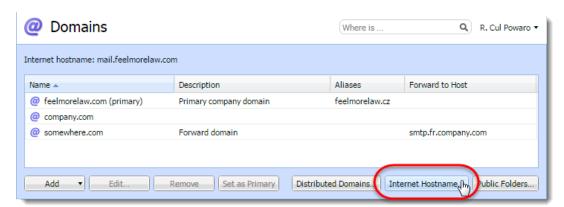
Kerio Connect also uses the Internet hostname when establishing the SMTP traffic. When the SMTP connection is established, the EHLO command is used for retrieving the reverse DNS record. The server that communicates with Kerio Connect can perform checks of the reverse DNS record.



If Kerio Connect is running behind NAT, use the Internet hostname of the firewall.

To change the internet hostname:

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Click the **Internet hostname** button.

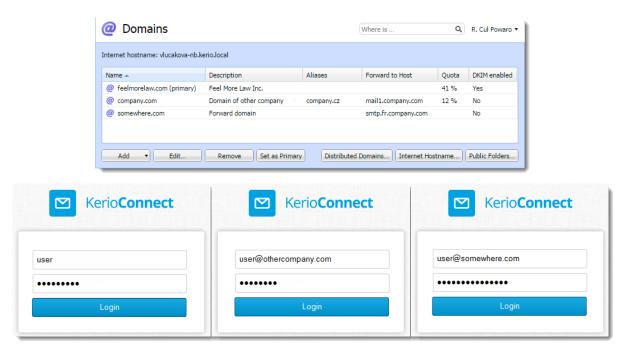


3. Type the server name and click **OK**.



Primary domain

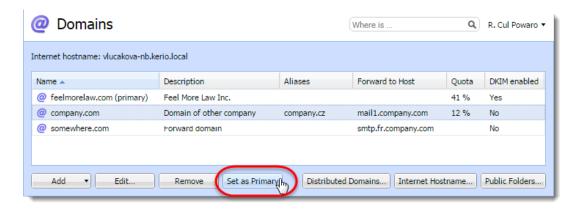
One domain in Kerio Connect must be set as **primary**. Users defined in a primary domain use only their username for authentication, not the whole email address.



By default, the first domain you create is set as primary automatically.

To change the primary domain:

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Select a domain and click the **Set as Primary**.



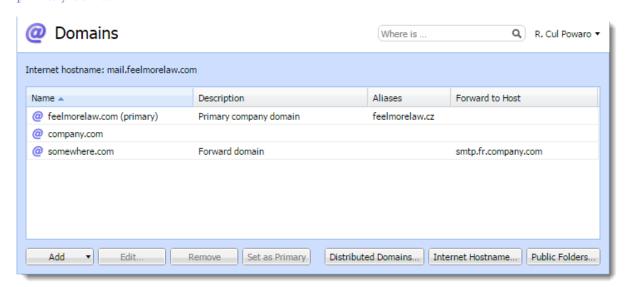
Adding new domains

For information about adding new domains to Kerio Connect, read Creating domains in Kerio Connect.

Creating domains in Kerio Connect

Adding domains in Kerio Connect

You can add any number of email domains in Kerio Connect. One domain must be set as a primary domain.



To add a new domain to Kerio Connect:

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Click $Add \rightarrow Local Domain$.
- 3. (Optional) Add a description for better reference.
- 4. Click **OK**.

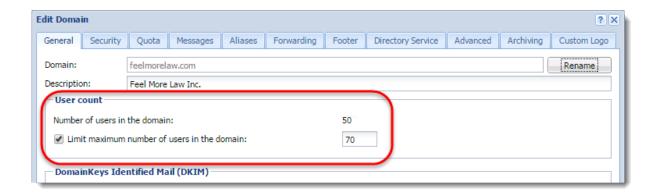
The domain is ready to use. Additional settings are available, as described below.

Limiting the number of users per domain

You can limit the maximum number of domain users who can connect to Kerio Connect at a time.

- Double-click a domain.
- 2. On the **General** tab, in the **User count** section, select **Limit maximum number of users in** the domain.
- 3. Set the number of users.
- 4. Click OK.

Creating domains in Kerio Connect



The number of users in the **User Count** column in the domain list gets red anytime this limit is exceeded.

Limiting the disk space per domain



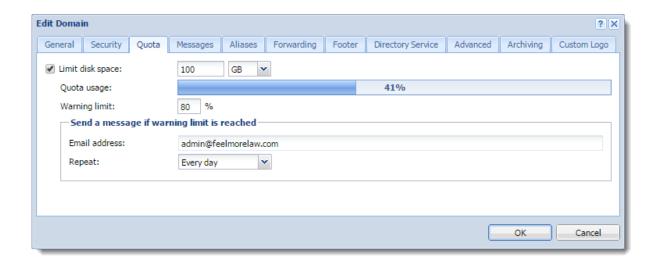
New in Kerio Connect 9.1!

You can limit the disk space occupied by a domain and have Kerio Connect sent you an email when a specified percentage of that space is filled (the warning limit).

Archive and global public folders are excluded from the quota.

If a domain fills up the disk space:

- Kerio Connect blocks all incoming messages
- Users cannot create any new items, such as calendar events, tasks, and notes
- 1. Double-click a domain.
- 2. Go to the **Quota** tab.
- 3. Select **Limit disk space** and set the quota.
- 4. Set **Warning limit** percentage.
- 5. Specify **Email address** that will be sent a message when the domain reaches the limit.
- 6. Specify how often the warning is repeated.
- 7. Click **OK**.



Enabling message encryption with a DKIM signature

For information on DKIM signatures, see Authenticating messages with DKIM.

Enabling chat in Kerio Connect Client



For information on chat, see Enabling chat in Kerio Connect Client.

Limiting message size and setting item clean-out to save space

For information on keeping your data manageable, see Maintaining user accounts in Kerio Connect.

Creating domain aliases

For information on domain aliases, see Creating aliases in Kerio Connect.

Forwarding messages to another server

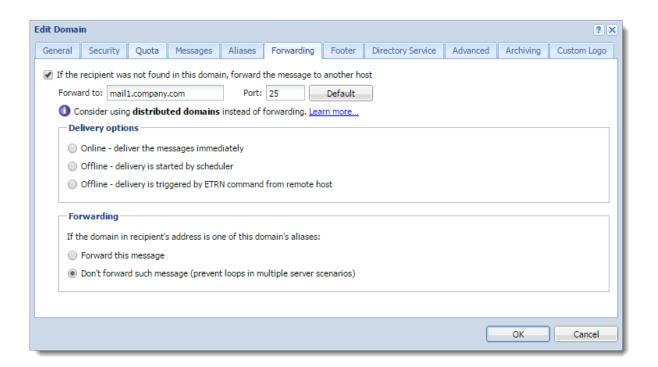
You can forward messages to another server, if the recipient is not from your domain.

- 1. Double-click a domain.
- 2. Go to the **Forwarding** tab.
- 3. Enable If the recipient was not found in this domain

Creating domains in Kerio Connect

- 4. Specify the server and port.
- Set the delivery option.
 Messages can be forwarded immediately, by the scheduler, or by ETRN command.
- 6. (Optional) Disable forwarding for messages sent to domain alias addresses.

To forward messages, you can also create a message filter on the server - see Filtering messages on the server.



Customizing Kerio Connect

For information on custom domain footers and custom logos for Kerio Connect Client, see Customizing Kerio Connect.

Mapping users from a directory server

For information on directory services and mapping users, see Connecting Kerio Connect to directory service and Mapping accounts from a directory service.

Archiving messages for individual domains



New in Kerio Connect 9.1!

For information on per-domain archiving, see Archiving in Kerio Connect.

Additional configuration options

In the **Configuration** \rightarrow **Domains** section, you can also:

- Set a new Internet hostname.
- Manage public folders.
- Create distributed domains.

Deleting domains

If you want to delete a domain in Kerio Connect, that domain must not:

- Be a primary domain.
- Contain any users.
- Have any aliases assigned to it.

Connecting Kerio Connect to directory service

Overview

Mapping accounts from a directory service provides these benefits:

- Easy account administration You can manage user accounts from a single location. This reduces possible errors and simplifies administration.
- Online cooperation of Kerio Connect and directory service Adding, modifying and removing user accounts/groups in the LDAP database is applied to Kerio Connect immediately.
- Using domain name and password for login Users can use the same credentials for Kerio Connect Client login and domain login.



- Mapping is one-way only. Data is synchronized from a directory service to Kerio Connect. Adding new users/groups in Kerio Connect creates local accounts.
- If a directory server is unavailable, it is not possible to access Kerio Connect. Create at least one local administrator account or enable the built-in admin.
- Use ASCII for usernames when creating user accounts in a directory service.

Supported directory services

Kerio Connect supports:

- Microsoft Active Directory
- Apple Open Directory

Microsoft Active Directory

To connect Kerio Connect to Microsoft Active Directory:

- 1. On the Microsoft Active Directory server, install the Kerio Active Directory Extension.
- 2. In the Kerio Connect administration interface, go to **Configuration** \rightarrow **Domains**.
- 3. Double-click the domain and switch to the **Directory Service** tab.

- 4. Select Map user accounts and groups from a directory service.
- 5. As a **Directory service type**, select **Microsoft Active Directory** from the drop-down menu.
- 6. In the **Hostname** field, type the DNS name or IP address of the Microsoft Active Directory server.

If you enable secure connection in step 8, use the DNS name.

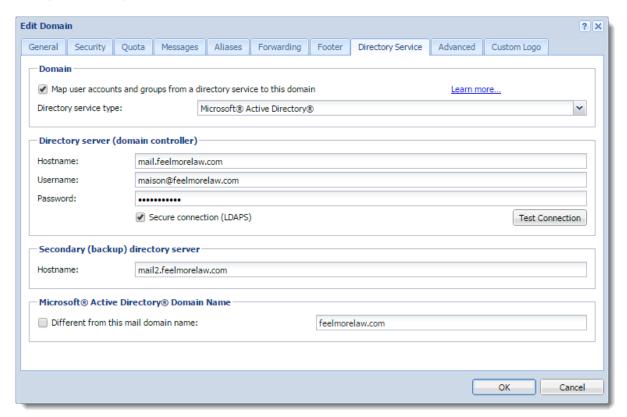
If a non-standard port is used for communication between Kerio Connect and Microsoft Active Directory, add the port number to the hostname.

- 7. Type the **Username** and **Password** of a Microsoft Active Directory administrator with full access rights to the administration.
- 8. To protect data, such as user passwords, sent from Microsoft Active Directory to Kerio Connect and vice versa, select **Enable secured connection (LDAPS)**.
- 9. Click **Test connection** to verify you typed the correct data.
- 10. On the Advanced tab, specify the Kerberos realm.

See the Kerberos authentication section below.

11. Save the settings.

Now you can map users to Kerio Connect.



Apple Open Directory

- 1. On the Apple Open Directory server, install the Kerio Open Directory Extension.
- 2. In the Kerio Connect administration interface, go to **Configuration** \rightarrow **Domains**.
- 3. Double-click the domain and switch to the **Directory Service** tab.
- 4. Select Map user accounts and groups from a directory service.
- 5. As a **Directory service type**, select **Apple Open Directory** from the drop-down list.
- 6. In the **Hostname** field, type the DNS name or IP address of the Microsoft Active Directory server.

If you enable secure connection in step 8, use the DNS name.

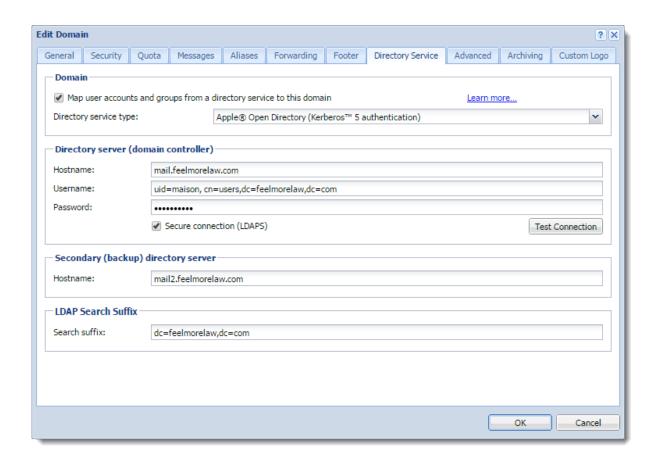
If a non-standard port is used for communication between Kerio Connect and Microsoft Active Directory, add the port number to the hostname.

- 7. Type the **Username** and **Password** of an Apple Open Directory administrator with full access rights to the administration.
- 8. To protect data, such as user passwords, sent from Microsoft Active Directory to Kerio Connect and vice versa, select **Enable secured connection (LDAPS)**.
- 9. Click **Test connection** to verify you entered the correct data.
- 10. On the **Advanced** tab, specify the Kerberos realm.

See the Kerberos authentication section below.

11. Save the settings.

Now you can map users to Kerio Connect.

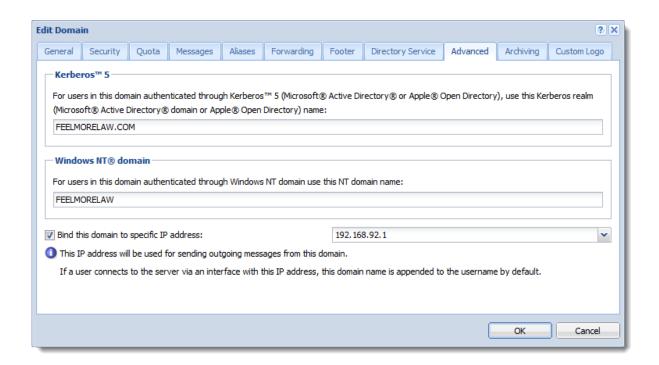


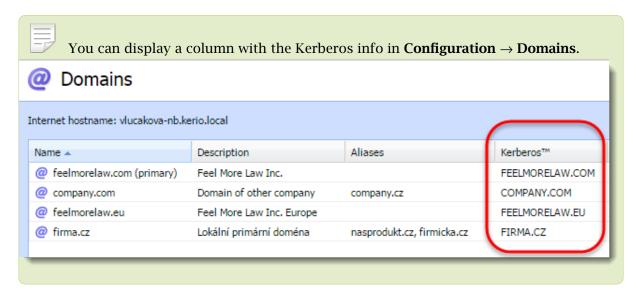
Kerberos authentication

To use the Kerberos authentication:

- 1. Verify that Kerio Connect belongs to the Active Directory or Open Directory domain.
- 2. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 3. Double-click a domain and switch to the **Advanced** tab.
- (For Linux installations only) Type the PAM service name.
 For additional information, see Authenticating users through PAM.
- 5. Type the **Kerberos realm name**.
 - The Kerberos realm name is your domain name and Kerio Connect specifies it automatically upon domain creation.
- 6. If you are using the Windows NT domain, type the domain name.
- 7. (Optional) Select **Bind this domain to specific IP address** and type the IP address.

 Users accessing Kerio Connect from this IP address use only their username (without the domain name) to log in.
- 8. Click OK.





Mapping users from directory services

For information on activating users, read article Creating user accounts in Kerio Connect.

Migrating user accounts from local database to directory service

For detailed information, read article Migrating user accounts from local database to directory service.

Troubleshooting

All information about directory service can be found in the Debug and Warning logs.

Migrating user accounts from local database to directory service

Overview

You can connect your Kerio Connect to Microsoft Active Directory or Apple Open Directory.

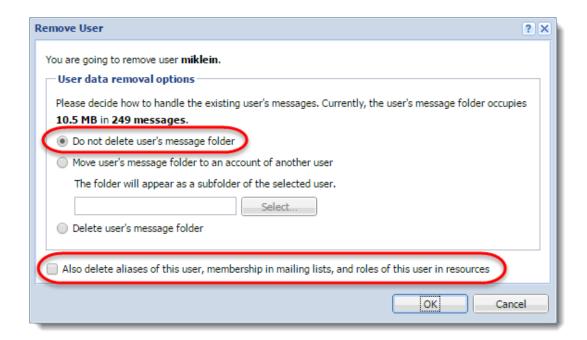
To migrate the users accounts from a local database to a directory service:

- 1. Remove the local accounts from Kerio Connect.
- 2. Connect your domain to a directory service.
- 3. Create new accounts in the directory service with identical usernames as before.

Migrating users

- 1. In the administration interface, go to Accounts \rightarrow Users.
- 2. Remove all local users you want to migrate to a directory service.

In the Remove User dialog box, select **Do not delete user's message folder** and unselect the option **Also delete aliases of this user**.



3. Connect your domain to a directory service.

See Connecting Kerio Connect to directory service for details.

- 4. In the directory server, create users with the same usernames as you had before.
- 5. In Kerio Connect, activate the users from the directory service.

See Mapping accounts from a directory service for details.

Kerio Connect matches the users with the mailboxes and users can see all their previous messages.

Troubleshooting

All information about directory service can be found in the Debug and Warning logs.

Authenticating users through PAM

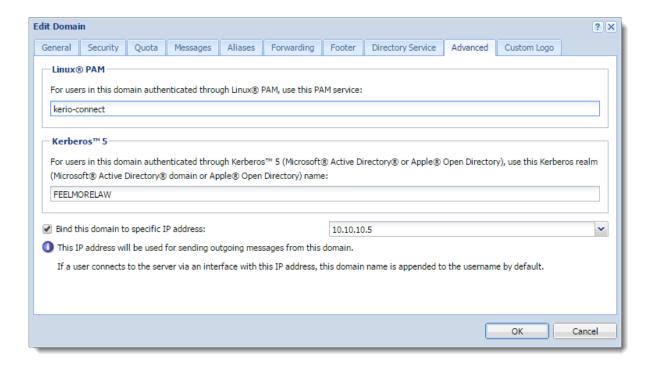
Overview

On Linux, you can authenticate users from a specific domain against the Linux system.

The Kerio Connect installation package includes a configuration file for the kerio-connect PAM service. You can locate the file under /etc/pam.d/kerio-connect.

Configuring PAM authentication

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Double-click the domain.
- 3. On the **Advanced** tab, type the name of the PAM service.
- 4. Click **OK**.



Renaming domains in Kerio Connect

Overview

In Kerio Connect, you can rename your domain in the administration interface. Once a domain is renamed, the original name becomes an alias. This ensures that email messages sent to addresses with the original name are always delivered.

	Original	Server restart
domain name	old_domain.com	new_domain.com
names_of_aliases	alias.com	old_domain.com
		alias.com

Table 1 Rename Domain

The domain configuration does not change after renaming.

Any calendar events created before renaming cannot be edited or removed after the domain is renamed.

Prerequisites

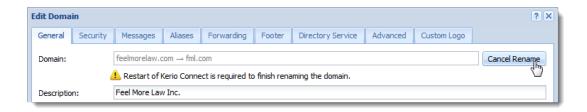
Before you start the renaming process:

- Purchase a domain from your provider and make sure the DNS records are updated. Test the new domain.
- Make a full backup of your message store before and after the renaming process

Renaming domains

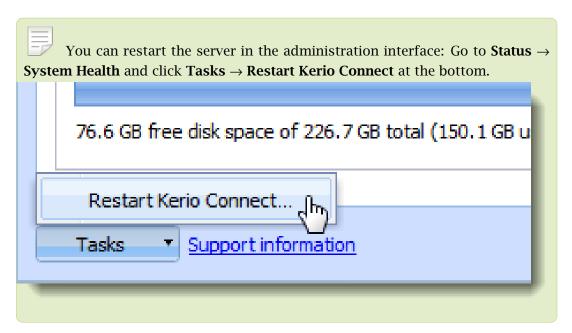
- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Double-click the domain you want to rename.
- 3. On the **General** tab, click **Rename**.
- 4. Type a new name for the domain.

You can cancel the renaming process before you restart the server. Click **Cancel Rename** in the domain's configuration.



5. Restart the server.

Before the restart, all operations are performed using the original name. During the restart, Kerio Connect automatically replaces the original name with the new name in the configuration files.



Renaming distributed domains

Before you start renaming distributed domains:

- 1. Disconnect all servers.
- 2. Rename each domain separately (as described above).
- 3. Reconnect renamed servers to a distributed domain.

Post-renaming issues

If users have email filters with addresses of users from a renamed domain, they must change the rules.

If users use Kerio Outlook Connector (Offline Edition), they must empty the cache after the domain is renamed.

Distributed domains in Kerio Connect

Distributed domains

If your company uses more Kerio Connect servers located in different cities/countries/continents, you can use distributed domain.

Distributed domain connects the servers together and moves all users across all servers into a single email domain.

Distributed domain requires users mapped from a directory service.

For details read the Distributed domains manual.

Creating user accounts in Kerio Connect

Overview

In Kerio Connect, user accounts represent physical email boxes.

With user accounts you:

- Authenticate users to their accounts (mail, calendar etc.)
- Set access rights to Kerio Connect administration

Manage users in the administration interface in **Accounts** \rightarrow **Users**.

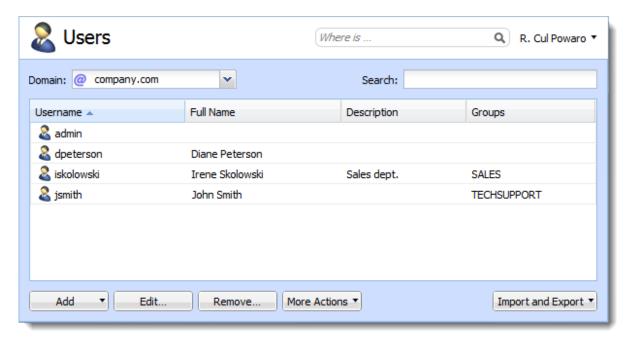


Figure 1 Users

Creating user accounts

You can create either local users or map existing users from a directory service.

Accounts must belong to a domain. Each domain may include both local and mapped users. The number of accounts is limited only by your license.

Local accounts can also be imported to Kerio Connect. Read Importing users in Kerio Connect for more information.

Creating local accounts

You can create and manage local accounts in the Kerio Connect administration interface.

- 1. Go to **Accounts** \rightarrow **Users** and select a domain for the new account.
- 2. Click $Add \rightarrow Add Local User$

You can also use a template.

3. On the **General** tab, type a new username and password for the user.

The domain may require a secure password (see the Password policy in Kerio Connect article).

Usernames are not case-sensitive and cannot include spaces and special characters.

4. Click **OK**.

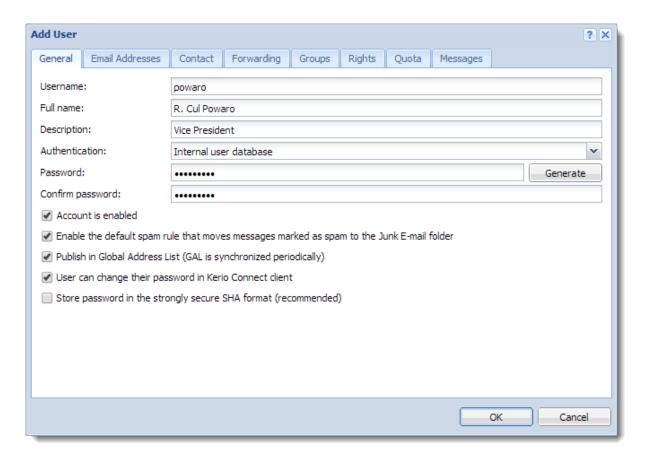


Figure 2 Adding users

The users are displayed in section Accounts \rightarrow Users.

Additional configuration

For each user account, you can:

- Create email address aliases.
- Forward messages to another mailbox within or outside Kerio Connect.
- Add the user to groups.
- Set space quotas.
- Configure access rights to the administration interface.
- Manage account limits (message count, sending outgoing messages, etc.)
- Maintain accounts (for example, message clean-out)
- Restrict access to services
- Add personal and contact information



If you store user passwords in the SHA format, use appropriate security policy.

Mapping accounts from a directory service

To add users from a directory service, you must:

- Connect Kerio Connect to a directory service
- Activate users in the administration interface

To activate users:

- 1. Go to section **Accounts** \rightarrow **Users** and select a domain for the account.
- 2. Click $Add \rightarrow Add$ From a Directory Service.
- 3. Select users you want to map to Kerio Connect.
 - You can add users later.
- 4. Click **Next**.
- 5. Click Finish.

The users are displayed in section Accounts \rightarrow Users.

Templates

If you plan to create multiple local accounts with similar settings, create a template:

- 1. In the administration interface, go to **Configuration** \rightarrow **Definitions** \rightarrow **User Templates**.
- 2. Type a name for the template and specify all settings common for all users.
- 3. Save the settings.
- 4. In section Accounts \rightarrow Users, click Add \rightarrow Use Template and complete the user settings.

Disabling and deleting user accounts

You can temporarily disable user accounts or delete user accounts permanently. Both disabling and deleting free up your license.

You cannot disable/delete the following user accounts:

- Your own account
- User with a higher level of administration rights

Disabling users temporarily

When you disable user accounts temporarily, users cannot login to Kerio Connect. However, all messages and settings of this user remain available in Kerio Connect.

- 1. In the administration interface, go to section **Accounts** \rightarrow **Users**.
- 2. Double-click the user, and on the **General** tab, disable the **Account is enabled** option.
- 3. Click OK.

The user now cannot access Kerio Connect Client or the Kerio Connect administration.

To reverse the action, go to user's settings and select the **Account is enabled** option again.



This action is different from blocking when a password guessing attack occurs.

Deleting users permanently

- 1. In the administration interface, go to Accounts \rightarrow Users.
- 2. Select the user and click **Remove**.

- 3. In the **Remove Users** dialog box, you can:
 - Delete the user's mailbox
 - Keep the user's mailbox

When you create a account with the same username later, Kerio Connect automatically associates the new account with the old mailbox.

- Transfer it to another account in Kerio Connect
- Delete other settings of the user (aliases, roles, and so on)
- 4. Click OK.



Instant messaging files are always deleted.

Troubleshooting

All information about users can be found in the Config log.

Information about deleting users is logged in the Warning log

Adding company and user contact information in Kerio Connect

Overview

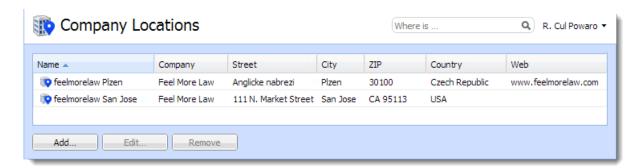
In Kerio Connect, you can add detailed contact information for your company or for individual users.

Kerio Connect:

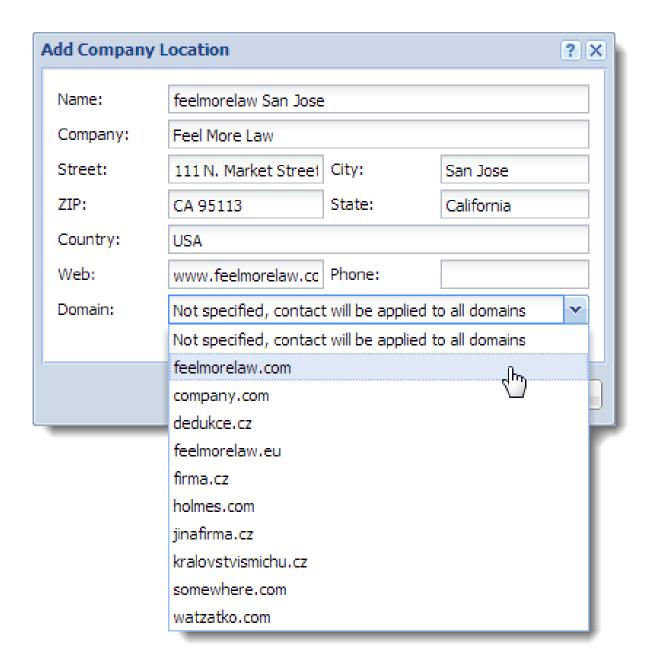
- displays this information in users' contact details
- uses this information when appending automatic domain footers (See Customizing Kerio Connect for more on footers.)

Setting company locations

If you have several different offices, you can define company locations for each of your them and assign it to a domain or individual users.

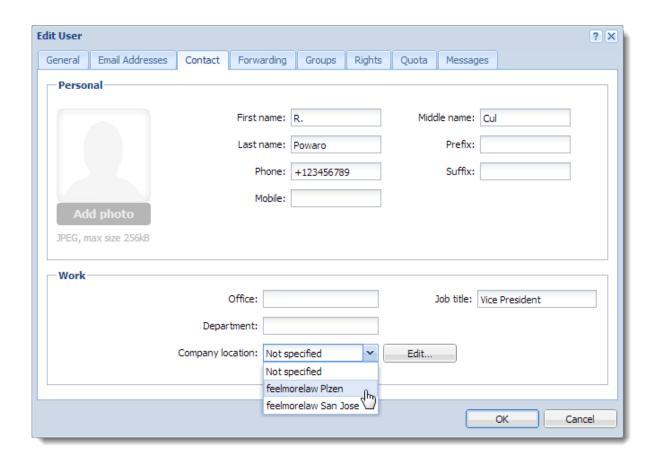


- 1. In the administration interface, go to **Definitions** \rightarrow **Company Locations**.
- 2. Click Add.
- 3. Fill in the address information.
- 4. If you want this information to be automatically used for a specific domain, in the **Domain** drop-down menu, select the domain.
- 5. Click OK.



Adding contact details to users

- 1. In the Kerio Connect administration interface, go to Accounts \rightarrow Users.
- 2. In the **Edit User** dialog box, click the **Contact** tab.
- 3. Fill in the user's details.
- 4. Add a photo of the user.
- 5. Select the user's company location.
- 6. Save the settings.



If you assign company locations to users, Kerio Connect displays this information in the contact details of the user.

Creating user groups in Kerio Connect

About user groups

You can use user groups in Kerio Connect to:

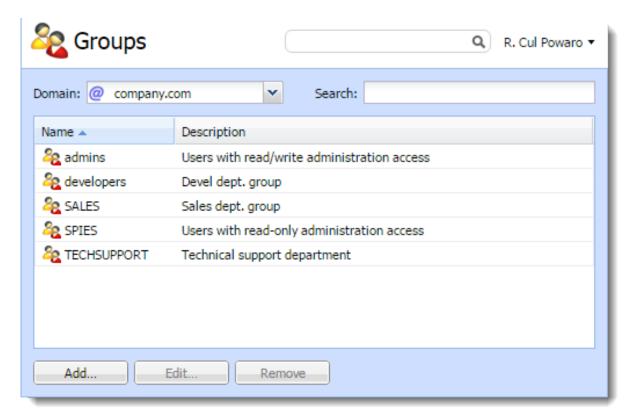
- Set access rights to Kerio Connect administration for multiple users
- Deliver a single message to multiple users via a single email address (see also mailing lists)

You can:

- Create local user groups
- Map user groups from a directory service

User groups belong to a domain. Each domain may include any number of local and mapped groups. The number of groups is **not** limited by your license.

You can manage user groups in the administration interface in section **Accounts** \rightarrow **Groups**.

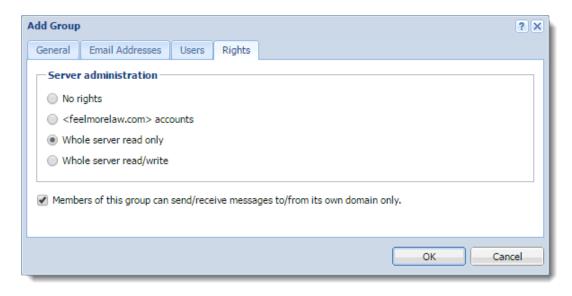


Creating user groups

- 1. Go to section **Accounts** \rightarrow **Groups**.
- 2. Select a domain in which you want to create a group.
- 3. Click **Add**.
- 4. On the **General** tab, type a name for the group and description.
- 5. On the **Email Address** tab, add email addresses for the user group.

You can add any number of email addresses. You can also use an existing username as the email address — any messages sent to the group email address will also be delivered to the original user.

- 6. On the **Users**tab, click **Add**.
- Select the local users you want to add to the group and click OK.
 You can also go to Accounts → Users and select a group in user's settings.
- 8. On the **Rights** tab, set the access right to the administration interface (see Setting access rights in Kerio Connect for more details).



9. Click **OK**.

Mapping groups from a directory service

To add groups from a directory service, you must:

- Connect Kerio Connect to a directory service.
 See Connecting Kerio Connect to directory service for more details.
- 2. Activate groups in the administration interface

To activate groups:

- 1. Go to section **Accounts** \rightarrow **Groups**.
- 2. Select a domain in which you want to create a group.
- 3. Click Add \rightarrow Add From a Directory Service.
- 4. Select groups you want to map to Kerio Connect.
- 5. Click Next.
- 6. Click Finish.



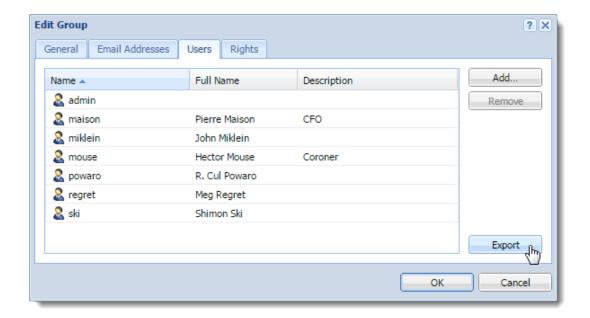
Kerio Connect does not map nested groups and users.

Exporting group members

To see the list of members in each group, you can export members of individual groups into a CSV file.

The data in the CSV file is organized as follows:

- Individual items are separated by semicolons
- Multiple information within individual items are separated by commas
- 1. In the administration interface, go to the **Accounts** \rightarrow **Groups** section.
- 2. Double click a group.
- 3. On the **Users** tab, click **Export**.



Kerio Connect saves the CSV file to your hard drive.

The filename has the following format:

users_<domain_name>_<group_name>_<date>.csv (for example, users_company.com_TECHSUPPORT_2015-09-09.csv)

Use a spreadsheet or a text editor to open the file.

Setting access rights in Kerio Connect

Overview

In Kerio Connect, you can set access rights to:

- Kerio Connect Administration (see below)
- Public folders (For details, see Public folders in Kerio Connect)
- Archive folders (For details, see Archiving in Kerio Connect)

Administrator accounts and access rights

In Kerio Connect, there are two types of administrator accounts:

- Built-in administrator
- Users with special access rights to the administration

For more information about Kerio Connect Administration, see Accessing Kerio Connect administration.

Enabling the built-in administrator account

In Kerio Connect, you can enable a special administrator account. This account is available only for accessing the administration interface.

The built-in admin account:

- Has username Admin
- Doesn't count into your license
- Has whole server read/write rights
- Doesn't have an email address and message store

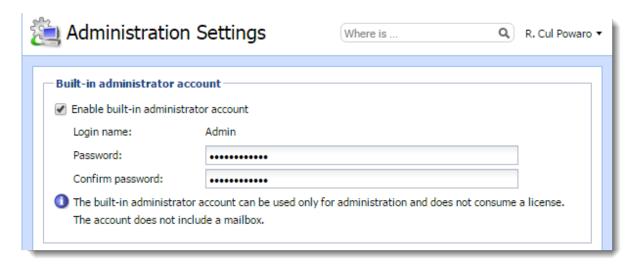
To enable the built-in admin account:

- 1. Go to section Configuration \rightarrow Administration Settings
- 2. Select Enable built-in administrator account

3. Type a password for this administrator.

The username is set to Admin and cannot be changed.

4. Click **Apply**.



If the built-in admin account is enabled and any of your standard users has username Admin, the standard user must include their domain in the login dialog.

If you wish to disable the built-in admin account, just unselect the **Enable built-in administrator account** option in **Configuration** \rightarrow **Administration Settings**.

The same rules as for disabling other admin accounts apply.

Assigning admin rights to individual users

Types of admin access rights

You can assign users and groups the following administration access rights:

Whole server read/write

Admins can view and edit the whole administration interface.

Whole server read only

Admins can view the whole administration interface.

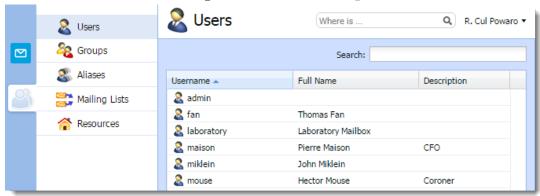
Domain accounts

Admins can view and edit their own domain settings:

- **Users** (see Creating user accounts in Kerio Connect)
- User groups (see Creating user groups in Kerio Connect)
- Aliases (see Creating aliases in Kerio Connect)

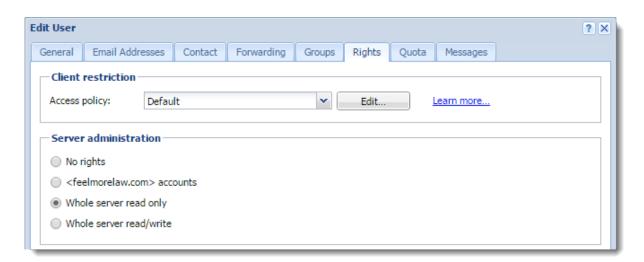
- Mailing lists (see Creating mailing lists in Kerio Connect)
- Resources (see Configuring resources in Kerio Connect)

The domain admin cannot assign the archive admin rights, and set the items clean-out.



Assigning admin access rights

- 1. Go to Accounts \rightarrow Users or Accounts \rightarrow Groups.
- 2. Double click a user or a group.
- 3. On the **Rights** tab, select the level of access rights in the **Server administration** section.
- 4. Click OK.



To manage public and archive folders, see Public folders in Kerio Connect and Archiving in Kerio Connect.

Maintaining user accounts in Kerio Connect

Overview

To maintain your user accounts and the mailstore in Kerio Connect, you can:

- Delete old items in users' mailboxes
- Recover deleted items
- Limit the size of outgoing messages
- Set quota for users' mailboxes

Deleting old items in users' mailboxes automatically

To save some space on your data store disk, you can set a special rule which deletes all messages older than a specified number of days. You can configure the items clean-out for **individual users** or **per domain**.



If both are configured, settings per user are applied.

Kerio Connect performs the clean-out periodically based on the size of your message store. You can apply the automatic clean-out to the following folders:

- Trash
- Spam
- Sent
- All folders (except contacts and notes)

If you do not want to lose any messages with the clean-out, archive or backup your data store.

Per domain settings

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Double-click a domain.
- 3. On the **Messages** tab, select folders for automatic clean-out and set the number of days.
- 4. Click OK.

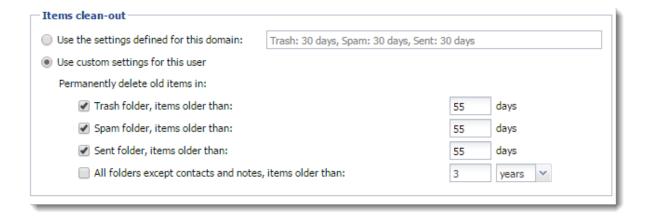


Per user settings

By default, new users inherit settings from their domain.

To change the settings for individual users:

- 1. In the administration interface, go to the **Accounts** \rightarrow **Users** section.
- 2. Double-click a user.
- 3. Switch to the Messages tab
- 4. In the **Items clean-out section** section, select the **Use custom settings for this user** option.
- 5. Select folders for automatic clean-out and set the number of days.
- 6. Click **OK**.



Recovering deleted items

If users accidentally delete a message, you can enable items recovery and recover the deleted items before they are cleared-out.

You can recover:

- Email messages
- Events
- Contacts
- Notes
- Tasks

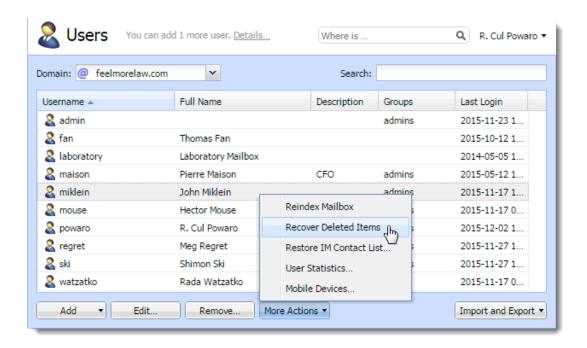
Enabling deleted items recovery

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Double-click the domain and go to the **Messages** tab.
- 3. Select the **Keep deleted items for** option.
- 4. Specify the number of days for which the items will be available after deletion.
- 5. Click **OK**.

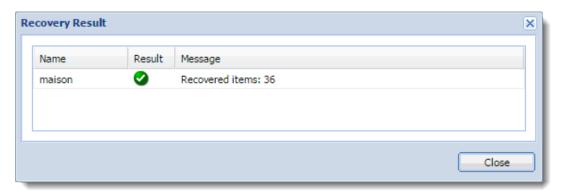
Recovering deleted items

Once recovery is enabled for the user's domain, follow these steps to recover their items:

- 1. In the administration interface, go to the **Accounts** \rightarrow **Users** section.
- 2. Select the user and click on More Actions \rightarrow Recover Deleted Items.



3. Click **Close** to close the result of the process.



4. Users find the recovered items in their **Trash** folder.

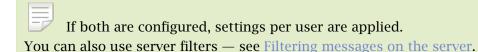
If you disable item recovery for a domain, the **Recover Deleted Items** button is not active for users from this domain. If you are using archiving, you can look up the deleted items in an archive.

Limiting the size of outgoing messages

To avoid overloading your server with large email attachments, you can limit the size of outgoing messages;

• Particular domain

- Individual users
- From Kerio Connect Client (HTTP POST size)



Per domain

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Double-click the domain and switch to the **Messages** tab.
- 3. Select the **Limit outgoing message size to** option.
- 4. Specify the maximum size of the outgoing messages for this domain.
- 5. Click **OK**.



Per user

By default, new users inherit settings from their domain.

To change the settings for individual users:

- 1. In the administration interface, go to the **Accounts** \rightarrow **Users** section.
- 2. Double-click the user for whom you want to limit the message size.
- 3. On the **Messages** tab in the **Maximum message size** section, select the **Use custom settings for this user** option.
- 4. Specify the limit for outgoing messages for the user.



5. Click **OK**.



From Kerio Connect Client

Each new message composed in Kerio Connect Client is sent to Kerio Connect via HTTP POST requests. Each request contains the message body, all headers and attachments.

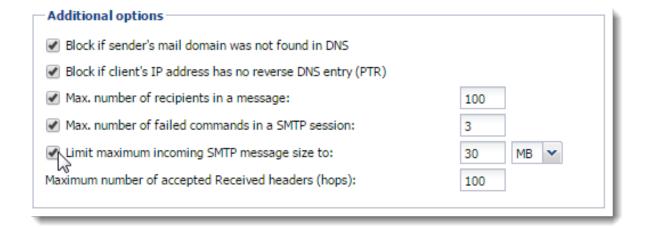
You can limit the size of the HTTP POST request (this also limits the message size).

- 1. In the administration interface, go to Configuration \rightarrow Advanced Options \rightarrow the Kerio Connect Client tab.
- 2. Specify the maximum size of outgoing messages.
- 3. Click **Apply**.
- 4. Restart Kerio Connect.

See Installing Kerio Connect for details about restarting.

Limiting the size of incoming messages delivered via SMTP

- 1. In the administration interface, go to Configuration \rightarrow SMT server \rightarrow the Security Options tab.
- 2. Select the **Limit maximum incoming SMTP message size to** option.
- 3. Specify the maximum size of incoming messages.
- 4. Click **Apply**.



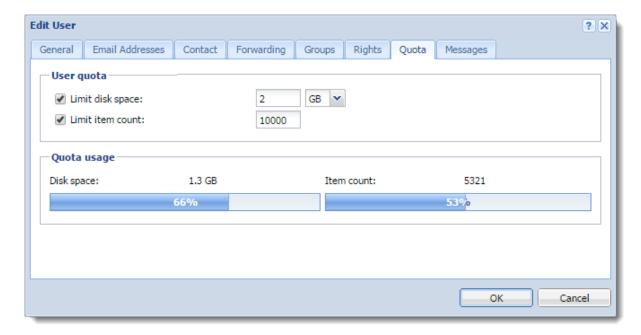


You can also use server filters — see Filtering messages on the server.

Limit the size of user mailboxes

Apart from limiting the size of messages, you can also set a limit to the users' mailbox and the number of items they contain.

- 1. In the administration interface, go to the **Accounts** \rightarrow **Users** section.
- 2. Double-click the user and switch to the **Quota** tab.
- 3. To limit the size of the user's mailbox, select **Limit disk space** and specify the size.
- 4. To limit the number of items in the user's mailbox, select **Limit item count** and specify the number of items.
- 5. Click **OK**.



Notifying users about reaching their quotas

Users may be notified if the quota of their message store reaches a certain limit. Thus users may delete messages in their mailboxes to free up some space.

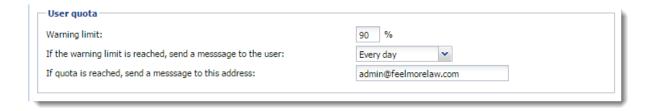
To set the limit for notifying users:

- 1. In the administration interface, go to Configuration \rightarrow Advanced Options \rightarrow the Store Directory tab.
- 2. Int he **User quota** section, specify:

Maintaining user accounts in Kerio Connect

- The Warning limit
- The frequency in which Kerio Connect sends notifications to the user
- The email address to which Kerio Connect sends a message if a user reaches the quota

3. Click **OK**.



Creating mailing lists in Kerio Connect

Overview

Mailing lists are group email addresses. Kerio Connect distributes messages sent to a mailing list to all members of the mailing list.

Apart from the standard user groups, mailing lists allow:

- Subscribing/unsubscribing of members by email messages
- Mailing list moderating
 Moderators conduct users' subscription/unsubscription, participation and message posting.
- Automatic modifications of message body or subject by adding predefined text to each message
- Header substitution by hiding the sender's email address
- Disallowing messages with certain features, for example, messages without a subject

Special mailing list addresses

Users perform all mailing list actions, such as, moderating, subscribing, by sending empty messages to special addresses.

Special addresses consists of the mailing list name and a special suffix:

```
<mailing_list_name>-<suffix>@<domain>
```

The following **suffixes** are available:

- subscribe To subscribe to a mailing list
- unsubscribe To unsubscribe from a mailing list
- ullet help To receive help info for the mailing list
- owner, owners To send messages to the mailing list moderator (users do not have to know their email addresses)

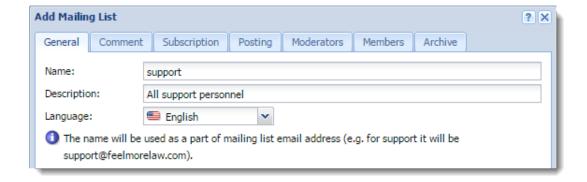
Creating mailing lists

- 1. Go to the **Accounts** \rightarrow **Mailing Lists** section and select a domain in which you want to create a mailing list.
- 2. Click Add.
- 3. Type a name for the mailing list.

The mailing list name must not:

- Contain suffixes used for special functions
- Contain the .(dot) symbol
- Be identical to other username or alias
- 4. Select a language for the automatic messages sent to users.

You can create mailing lists in various languages on one server. Message templates for individual languages are kept in the reports subdirectory where Kerio Connect is installed. Files are in UTF-8. You can modify individual reports or add new language report versions.



5. (Optional) On the **Comment** tab, type a text for a welcome message.

Kerio Connect appends this text to a first message sent to new members.

- 6. (Optional) Type a text that Kerio Connect appends to each message sent to the mailing list.
- 7. On the **Subscription** tab, select the subscription policy.

You can allow subscriptions via a special email address (see above).

8. On the **Members** tab, click **Add** to add users to the mailing list.

You can select users from Kerio Connect domains, type their email addresses manually, or import them from a CSV file.

Separate the items in the CSV file by commas (,) or semicolons (;). The file may look like this:

```
Email;FullName
miklein@feelmorelaw.com;John Miklein
rcul@powaro.com;R. Cul Powaro
```

9. (Optional) To archive the amiling list, select **Maintain archive of this mailing list** on the **Archive** tab.

See the Accessing the mailing list archive section below for additional information about accessing the .

10. Save the settings.

Now users can subscribe and send message to mailing lsits.

Accessing the mailing list archive

Mailing list archive is a special folder accessible via the NNTP service.

You can enable archiving in the mailing list settings on tab Archiving.

If you want the archive to be accessible publicly (to anybody), you must allow anonymous access to the NNTP service:

- 1. Go to the **Configuration** \rightarrow **Services** section.
- 2. Double-click NNTP and on the Access tab, select the Allow anonymous access option.
- 3. Click **OK**.

Troubleshooting

If any problem regarding mailing lists occurs, consult the Debug log (right-click the Debug log area and enable Mailing List Processing in Messages).

Importing users in Kerio Connect

Import options

In Kerio Connect you can import users from:

- CSV files
- Directory service

Importing creates local user accounts.

Read Creating mailing lists in Kerio Connect for detailed information on importing users to mailing lists.

Importing from CSV files

Creating CSV files

You can import users from a CSV file. Headings of the columns in the file must correspond with the Kerio Connect categories.

Individual fields can be separated in either of two ways:

• With semicolons (;) — separate multiple entries in a field with commas (,).

```
Name; Password; FullName; Description; MailAddress; Groups abird; VbD66op1; Alexandra Bird; Development; abird; read, all abird; Ahdpppu4; Edward Wood; Sales; ewood, wood; sales, all mtaylor; SpoiuS158; Michael Taylor; Assistant; mtaylor, michael.taylor; all
```

• With commas (,) — enclose multiple entries in quotations marks (" ") and separate them with (,).

```
Name; Password; FullName; Description; MailAddress; Groups abird, VbD66op1, Alexandra Bird, Development, abird, "read, all" ewood, Ahdpppu4, Edward Wood, Sales, "awood, wood", "sales, all" mtaylor, SpoiuS158, Michael Taylor, Assistant, "mtaylor, michael.taylor", all
```



There is no rule about the order of the columns. Only Name (username) is mandatory.

Importing from CSV files

To import the file:

- 1. Go to **Accounts** \rightarrow **Users** and select a domain to which you want to import users.
- 2. Click **Import and Export** \rightarrow **Import from a CSV File**.
- Select the CSV file and confirm.
 This displays a list of users from the CSV file.
- 4. Select the users you want to import (you can even use a template) and confirm.

Importing from a directory service

Windows NT domain

If you want to import users from a Window NT domain, the computer with Kerio Connect must be installed on Microsoft Windows and must belong to this domain.

- 1. Go to **Accounts** \rightarrow **Users** and select a domain to which you want to import users.
- 2. Click Import and Export \rightarrow Import from a Directory Service.
- 3. Type the name of the Windows NT domain and confirm.

During the import, sensitive data is transmitted (such as user passwords)

— Secure the communication using SSL encryption.

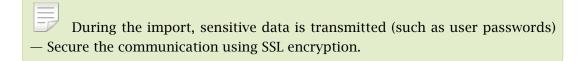
This displays a list of users.

4. Select the users you want to import (you can use a template), and confirm.

Microsoft Active Directory

- 1. Go to **Accounts** \rightarrow **Users** and select a domain to which you want to import users.
- 2. Click Import and Export \rightarrow Import from a Directory Service.

3. Type the name of the Microsoft Active Directory domain, the name of the server with Active Directory, and the username and password of an Active Directory user who has at least read rights. Then confirm.

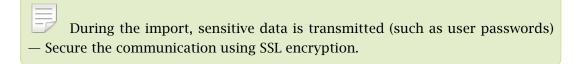


This displays a list of users.

4. Select the users you want to import (you can use a template), and confirm.

Novell eDirectory

- 1. Go to **Accounts** \rightarrow **Users** and select a domain to which you want to import users.
- 2. Click Import and Export \rightarrow Import from a Directory Service.
- 3. Type the name of the organization users will be imported from, the name or IP address of the server on which the service for this domain is running, and the username and password of a user in this domain who has at least read rights. Then confirm.



This displays a list of users.

4. Select the users you want to import (you can use a template), and confirm.

Troubleshooting

To log information about the import, enable the **Directory Service Lookup** option in the Debug log before the import.

Exporting users in Kerio Connect

What can be exported

In Kerio Connect, administrators with at least read rights can export lists of

- Users from a domain
- Members of a group
- Members of a mailing list

Kerio Connect exports users to a CSV file. Individual fields in the file are separated with semicolons (;). Multiple entries in a field are separated with commas (,).

Exporting users from a domain

- 1. In the administration interface, go to Accounts \rightarrow Users.
- 2. Select the domain you want export from.
- 3. Click Import and Export \rightarrow Export to a CSV file.
- 4. Save the file.

The file names use this format: users_<DomainName>_<date>.csv

Exporting users from a group

- 1. In the administration interface, go to **Accounts** \rightarrow **Groups**.
- 2. Select the domain you want to export from, and double-click a group.
- 3. On the **Users** tab, click **Export**.
- 4. Save the file.

The file names use this format: users_<DomainName>_<GroupName>_<date>.csv

Exporting users from a mailing list

- 1. In the administration interface, go to **Accounts** \rightarrow **Mailing Lists**.
- 2. Select the domain you want to export from, and double-click a mailing list.
- 3. On the **Members** tab, click **Export**.
- 4. Save the file.

The file names use this format: users_<DomainName>_<MailingListName>_<date>.csv

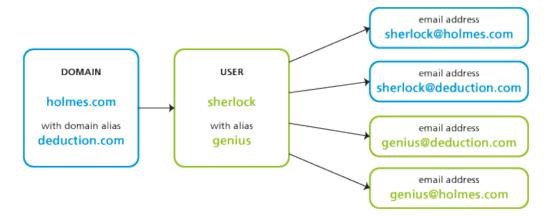
Creating aliases in Kerio Connect

Aliases in Kerio Connect

In Kerio Connect, aliases create virtual (alternative):

- domain names (the part after @ changes)
- user names (the part before @ changes)

You can combine both types of aliases:



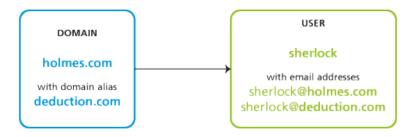
Domain aliases

Each domain can have any number of alternative names — aliases.

You can use domain aliases for email delivery. Users **cannot** use them to:

- login to the Kerio Connect administration interface
- login to Kerio Connect Client
- view the Free/Busy server

Each user in a domain with domain aliases has an according number of email addresses (within a single mailbox):





Once you rename a domain, an alias is automatically created from the original name.

Creating domain aliases

To create a domain alias in Kerio Connect:

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Double-click a domain and go to the Aliases tab.
- 3. Click on **Add** and type an alias.
- 4. Confirm and save.

To make the alias exist in the Internet, create a corresponding MX record in DNS for each alias.

Username aliases

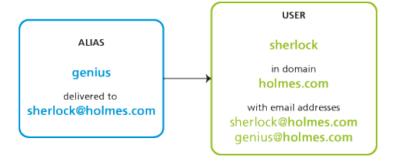
Each account or group can be associated with any number of aliases (i.e. different names).

Aliases can be linked to:

- a user
- a group
- an existing alias

If a message is sent to a username, it is marked by a flag so that the aliases not get looped. If such message arrives to the username marked by the flag, it will be stored in the mailbox that belongs to the last unmarked alias.

Each user with, for example, *four* aliases has *four* email addresses (within a single mailbox):



If users have username aliases defined, they can select from which addresses they want to sent their messages.

Creating username aliases

To create an email alias in Kerio Connect, follow these steps:

- 1. In the administration interface, go to Accounts \rightarrow Aliases.
- 2. Select a domain for the alias and click **Add**.
- 3. Type the name of the alias.

The alias may contain the following characters:

- a-z all lower-case letters (no special characters)
- A-Z— all upper-case letters (no special characters)
- 0-9 all numbers
- . − dot
- - dash
- _ underscore
- ? question mark
- * asterisk
- 4. The messages can be delivered to:
 - an email address type the email address or click **Select**
 - public folder select the public folder form the menu

This item is active only in case at least one email public folder.

5. Confirm and save.

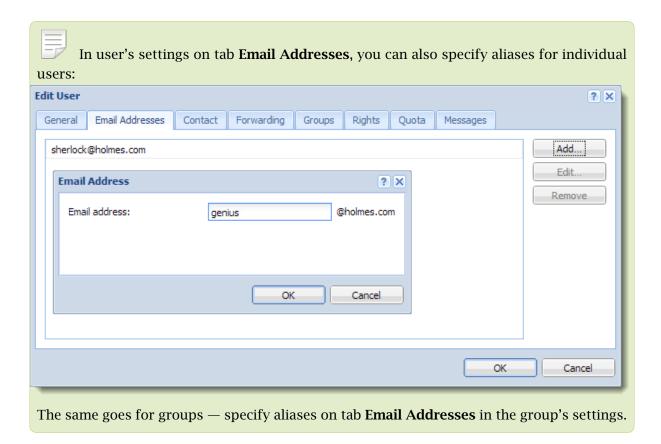
Example:

Mr Sherlock Holmes has an account with username **sherlock** in domain **holmes.com** (therefore, his email address is **sherlock@holmes.com**).

Since he finds himself very smart (what else), he wants another email address — ge-nius@holmes.com. The problem is he does not want to manage two accounts.

He orders Dr Watson to create an alias in section **Accounts** \rightarrow **Aliases**. The alias is **genius** and is delivered to email address **sherlock@holmes.com**.

From now on, all messages sent to **genius@homes.com** will be delivered to **sher-lock@holmes.com**



Special scenarios

Alias for messages to be stored in a public folder

Mr Holmes wants messages sent to info@holmes.com to be store in the *Info* public folder. The alias is:

Info → #public/Info

Alias for messages sent to invalid addresses to be delivered to a specific user

Mr Holmes does not want to be troubled with people who cannot write correct addresses. Therefore, he has created an alias for such messages to be sent to Dr Watson so that he does not need to deal with them. This is done by this alias:

$\star \rightarrow$ will be sent to watson

If this alias is not defined, Kerio Connect returns such messages to their senders as undeliverable.

Alias as a protection against wrong spelling — one character

Mr Sherlock Holmes wishes to filter messages which may contain interesting cases. These are messages sent to addresses like kill@holmes.com (potential murder cases) or will@holmes.com (interesting inheritance cases). To avoid creating many aliases, Mr Holmes creates only the following one which will cover both addresses:

 $?ill \rightarrow will$ be sent to sherlock

Alias as a protection against wrong spelling — numerous characters

Some languages have different spellings for one sound. Thus, Mr Holmes's first name can be written, for example, as sherlock, scherlock, serlock etc. The following alias will cover all these cases:

*erlock → will be sent to sherlock

Checking aliases

In Kerio Connect you can verify all the aliases.

- 1. In the administration interface, go to section Accounts \rightarrow Aliases.
- 2. Click the **Check Address** button (bottom right corner).
- 3. Enter any email address real, misspelled, virtual, alias, made-up, etc.
- 4. Click Check.

The **Result** table displays the target addresses to which messages sent to the entered address will be delivered.

Configuring resources in Kerio Connect

Overview

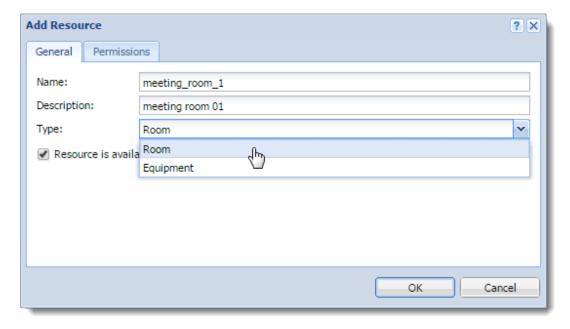
Resources are meeting rooms and other facilities, such as conference rooms, cars, parking lots.

You can schedule resources in an email client when creating new events in calendars.

Resources do not count against your license.

Creating new resources

- 1. In the administration interface, go to Accounts \rightarrow Resources.
- 2. Select a domain and click Add.
- 3. Type a name for the resource and select the resource type.
 - **Room** The resource is available as a room/location or as an attendee
 - **Equipment** The resource is available as an attendee



- 4. Select the **Resource is available** option.
- 5. On the **Permissions** tab, add users who can schedule the resource.

By default, permissions to use resources are set to all users from the domain. You can add single users, groups, a whole domain, or a whole server.

6. On the **Permissions** tab, select a reservation manager.

By default, the domain administrator is the reservation manager. You can add single users, groups, a whole domain, or a whole server.

For details, see the **Assigning reservation managers** section below.

7. Click **OK**.

Kerio Connect publishes all resources to a public calendar.

Assigning reservation managers

Each resource has a reservation manager. Reservation managers are users who manage the resource calendar.

In Kerio Connect Client, resource managers can:

- Add events directly to the resource calendars, and edit them
- Delete any event in the resource calendar

In Kerio Connect 9.0.2 and older, resource managers can only delete other users' reservations for resources.

By default, the domain administrator is the reservation manager. To change the reservation manager:

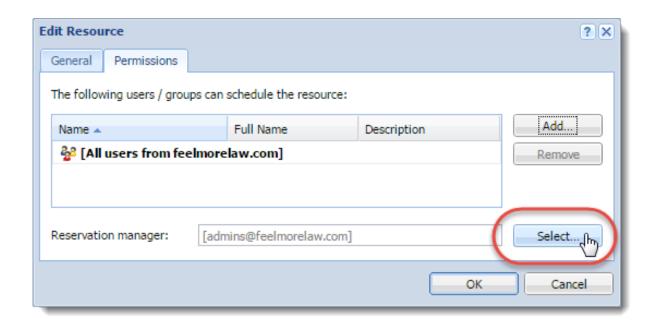
- 1. In the administration interface, go to Accounts \rightarrow Resources.
- 2. Double-click a resource and switch to the **Permissions** tab.
- 3. Click **Select** in the **Reservation manager** section.

Kerio Connect displays a list of all users and groups.

4. Switch to the desired domain and select a user as the reservation manager.

You can add single users, groups, a whole domain, or a whole server.

5. Click **OK**.



Removing resources

You can remove resources either temporarily or permanently:

- **Temporarily** Double-click the resource in the $Accounts \rightarrow Resources$ section, and clear the Resource is available option.
- Permanently Select the resources in the Accounts → Resources section, and click Remove.

Using resources

Read the Scheduling resources in Kerio Connect Client article for details.

Troubleshooting

If any problem with resources occurs, consult the Debug log: right-click in the Debug log area and enable **Resource Service**.

Monitoring Kerio Connect

Overview

In Kerio Connect, you can:

- Monitor incoming and outgoing messages
- View connections to services, number of messages
- View statistics (including antivirus and spam filter)
- View who's connected
- Monitor the CPU and RAM usage

Monitoring incoming and outgoing messages

All messages sent or received through Kerio Connect are stored in Kerio Connect installation directory in folder store/queue.

Kerio Connect stores the messages as the following files:

- The *.eml file is the message itself
- The *.env file is the SMTP envelope of the message

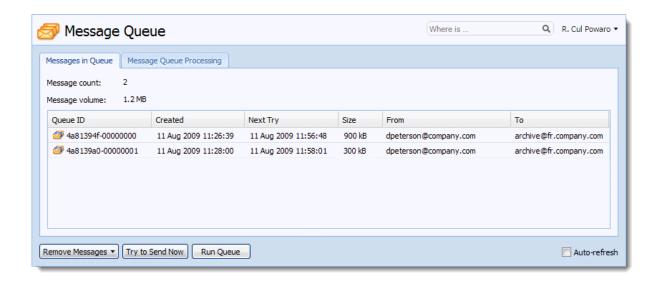
Viewing the message status

You can see the messages in Status \rightarrow Message Queue \rightarrow Messages in Queue.

In this section you can:

- Verify whether messages are sent/received properly
- Remove messages from the message queue
- Immediately send messages waiting in the queue

The Queue ID displayed in Status \rightarrow Message Queue \rightarrow tab Messages in Queue equals the filename in store/queue.



Processing message queue

When processing the message queue, Kerio Connect creates a new process for each message. This process reports all actions (such as delivery to a local mailbox or a remote SMTP server and antivirus control) and then terminates.

Multiple processes can run simultaneously.

You can display the status of currently processed messages in Status \rightarrow Message Queue \rightarrow Messages Processing.



Configuring message queue parameters

In the administration interface in section Configuration \rightarrow SMTP Server \rightarrow Queue Options, you can specify:

- The maximum number of messages being delivered at a time
- The interval in which Kerio Connect retries to deliver messages

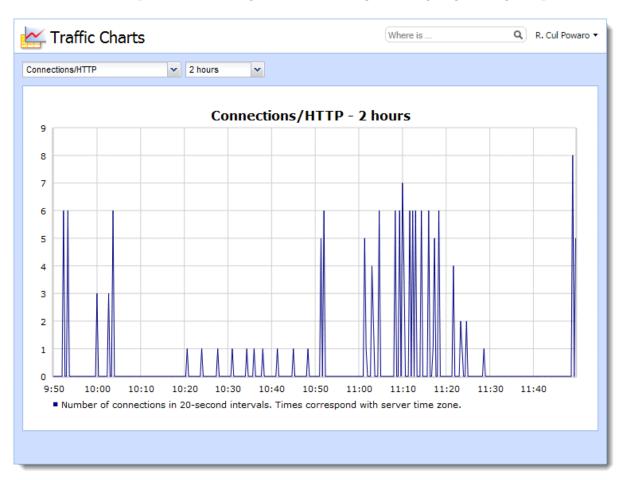
- The interval in which Kerio Connect sends the undelivered messages to senders
- The interval in which senders are notified that their messages have not been delivered



These settings do not apply if you use a relay SMTP server.

Traffic charts

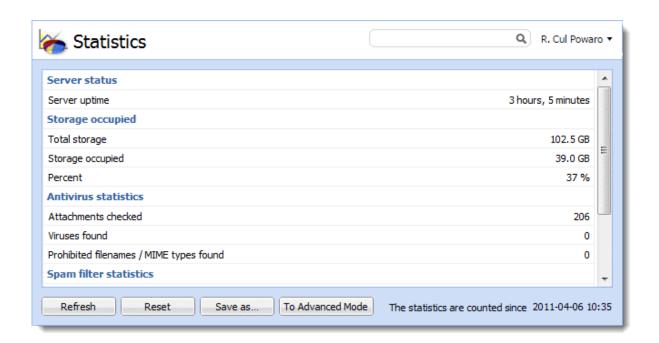
In the **Status** →**Traffic Charts** section in the Kerio Connect administration interface, you can view (in graphical format) the number of connections to individual services of Kerio Connect and the number of processed messages (both incoming and outgoing) for a given period.



Viewing statistics

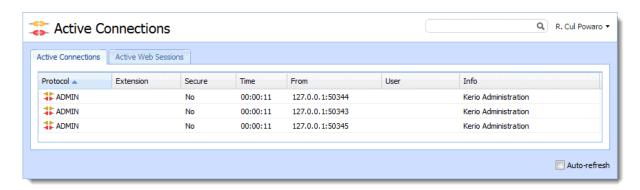
In the **Status** \rightarrow **Statistics** section, you can view the Kerio Connect statistics.

The statistics are divided into groups, for example, **Storage Occupied**, **Messages sent to parent SMTP server**, **Client POP3 statistics**, and so on.

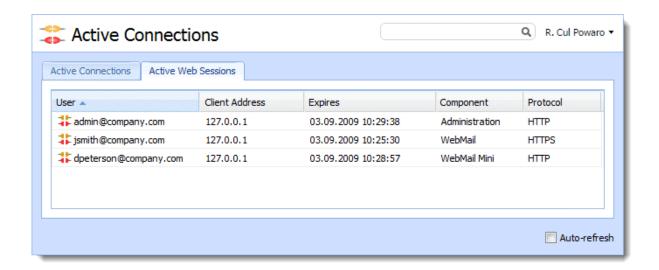


Displaying users currently connected to Kerio Connect

In the **Status** \rightarrow **Active Connections**, Kerio Connect displays all network connections established with the server.



To display connections established to Kerio Connect's web interfaces and session expiry times, switch to Status \rightarrow Active Connections \rightarrow Active Web Sessions.



Kerio Connect also allows to view which email folders are being used by the users.

To display currently opened folders, go to section **Status** \rightarrow **Opened Folders**.

Monitoring CPU and RAM usage

In **Status** \rightarrow **System Health**, Kerio Connect displays the current usage of CPU, RAM and the disk space of the computer where Kerio Connect is running.

Time interval

Select the time interval in which to display the CPU load and RAM usage.

CPU

Timeline of the computer's CPU load. Short time peak load rates can be caused, for example, by the network activity.

RAM

RAM usage timeline.

Storage usage

Currently used space and free space on the disk or a memory card.

Tasks

Lack of system resources may seriously affect functionality of Kerio Connect. If these resources are permanently overloaded, click **Tasks**→ **Restart** and then check system resources usage again.

Services in Kerio Connect

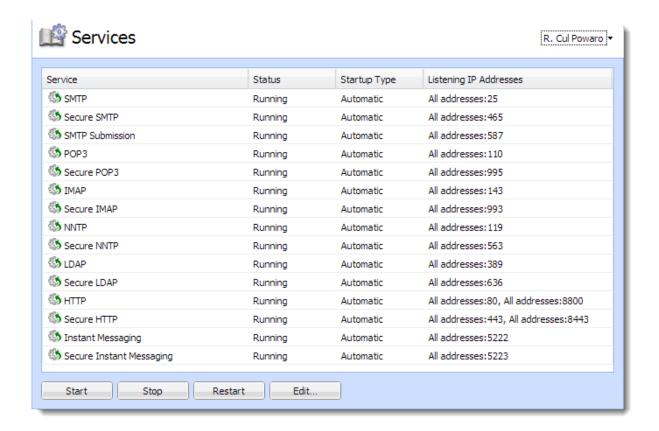
Setting service parameters

You can set parameters for Kerio Connect services in the **Configuration** \rightarrow **Services** section. By default, all services are running on their standard ports.

For security reasons, enable only the services you know will be used. See Configuring your firewall for additional information.

For each service, you can:

- Specify whether the service runs automatically on Kerio Connect startup
- Add or remove listening IP addresses and ports
- Limit access to the service for specific IP addresses
- Specify the maximum number of concurrent connections
 Consider the number of server users For an unlimited number of connections, set the value to 0



Port collisions

If any service available in Kerio Connect is already running on the server, you have two possibilities:

- Change the traffic port for one of the services
- Reserve a different IP address for each instance of the service on the same port (not recommended if you reserve IP addresses dynamically, for example, via DHCP)

Service types

Each service is available in both unsecured and secured version (encrypted by SSL). The following sections describe individual services.

SMTP

The SMTP protocol server sends outgoing email messages, receives incoming messages and messages created via mailing lists in Kerio Connect.

You can use two methods for encrypting the SMTP traffic:

• **SMTP on port 25** with STARTTLS if TLS encryption is supported.

The traffic on port 25 starts as unencrypted. If both sides support TLS, TLS is started via STARTTLS.

• **SMTP on port 465** with SSL/TLS.

The traffic is encrypted from the start.

Since public WiFi networks often do not support traffic on unencrypted protocols, SMTP on port 25 can be blocked. In such cases users cannot send email out of the network. SMTPS on port 465 is usually allowed.

SMTP Submission is a special type of communication which enables messages sent by an authenticated user to be delivered immediately without antispam control. Allow SMTP Submission if you use a distributed domain.

POP3

POP3 protocol server allows users to retrieve messages from their accounts. It can be used as an alternative to IMAP for access messages.

IMAP

IMAP protocol server allows users to access their messages. With this protocol, messages stay in folders and can be accessed from multiple locations at any time.

NNTP

NNTP is a transfer protocol for discussion groups over the Internet. The service allows users to use messages of the news type and use the protocol to view public folders. Public folders cannot be viewed via NNTP if their name includes a blank space or the . (dot) symbol.

LDAP

LDAP server enables users to access centrally managed contacts. It provides read-only access — users are not allowed to create new contacts nor edit the existing ones.

If Kerio Connect is installed on a server which is used as a domain controller (in Active Directory), run this service on non-standard ports or disable them.

HTTP

HTTP protocol is used to:

- · Access user mailboxes in Kerio Connect Client
- Access the Free/Busy server

- Automatically update Kerio Outlook Connector (Offline Edition)
- Synchronize via ActiveSync or NotifyLink
- Publish calendars in iCal format
- (HTTPS) Access Kerio Connect administration
- (HTTPS) Access user mailboxes in Kerio Connect Client (if secured connection is required)

Instant Messaging

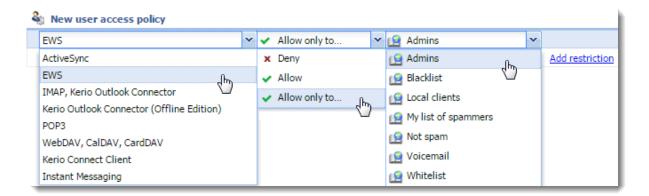
Instant messaging allows users to chat with other users in or outside of their domain.

Restricting access to some services

To restrict access to any service for any users, you can define **User Access Policies**. You can allow or deny access to individual protocols from certain IP addresses to individual users.

Defining access policies

- 1. In the administration interface, go to **Configuration** \rightarrow **Definitions** \rightarrow **User Access Policies**.
- 2. Click **Add Policy**.
- 3. Type a name for the policy.
- 4. Click the **Add restriction** link and select a protocol.
- Click Allow/Deny/Allow only to to set the access.You can add multiple restriction.
- 6. Set access for the remaining (unselected) protocols.
- 7. Click **Apply**.



To remove a restriction, select it and click **Remove**.

To remove a policy, select it and click **Remove**.

Assigning access policies to users

Every new user is assigned the **Default** policy. To assign a different policy to a user:

- 1. In the administration interface, go to Accounts \rightarrow Users.
- 2. Double-click a user and go to the **Rights** tab.
- 3. Select an **Access policy** from the drop-down list.
- 4. Click OK.

Troubleshooting

If any problem regarding services occurs, consult the Debug log. Right-click the Debug log area, click **Messages**, and select the appropriate message type (service to be logged):

SMTP

When problems in the communication between the SMTP server and a client arise, use the **SMTP Server** and **SMTP Client** options.

POP3

When problems with the POP3 server arise, enable the **POP3 Server** option.

IMAP

When problems with the **IMAP Server** arise, enabling of the IMAP server logging might be helpful.

NNTP

When problems with the NNTP server arise, enable the NNTP Server option.

LDAP

When problems with the LDAP server arise, enable the LDAP Server option.

HTTP

- The **HTTP Server** option enables logging of HTTP traffic on the server's side.
- The **WebDAV Server Request** option enables logging of queries sent from a WebDAV server. Used it for *Microsoft Entourage* or *Apple Mail* where problems with Exchange accounts arise.
- The **PHP Engine Messages** option helps solving problems with the Kerio Connect Client interface.

Instant messaging

When problems with the IM server arise, enable the **Instant Messaging Server** option.

Too many log messages may slow down your server. Once you solve your problem, disable the logging.

Configuring the SMTP server

Overview

The SMTP server defines who can send outgoing messages via your Kerio Connect and what actions they can perform.

If an unprotected SMTP server is accessible from the Internet, anyone can connect and send email messages through Kerio Connect. For example, spammers can use your SMTP server to send out spam messages, and as a result your company could be added to spam blacklists.

Kerio Connect does not check messages from the allowed IP addresses with SPF, Caller ID and SpamAssassin.

Configuring the SMTP server

To specify who can send messages from outside your server:

- 1. In the administration interface, go to the **Configuration** \rightarrow **SMTP Server** \rightarrow **Relay Control** section.
- 2. Select the **Allow relay only for** option.
- 3. To specify a group of IP addresses from which users can send outgoing messages, select the **Users from IP address group** option and the IP address group from the drop-down list..
- 4. To always require authentication when sending outgoing messages, select **Users authenticated through SMTP for outgoing mail**.

When you enable this option, users from the allowed IP address group must also authenticate.

If you select both the **Users from IP address group** and **Users authenticated through SMTP** options, and the SMTP authentication fails, Kerio Connect does not verify whether the user belongs to the allowed IP address and users cannot send outgoing messages.

- 5. To allow users who have previously authenticated through POP3 to send outgoing messages from the same IP address, select the **Users previously authenticated through POP3** option and specify the time allowed for the SMTP relay.
- 6. Click **Apply**.

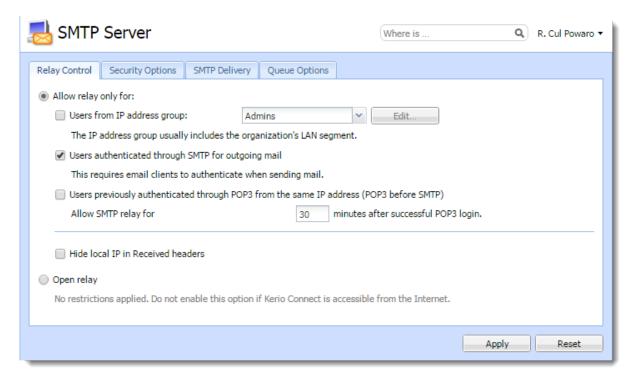
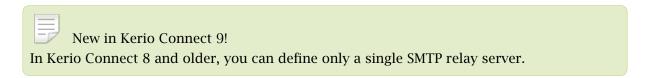


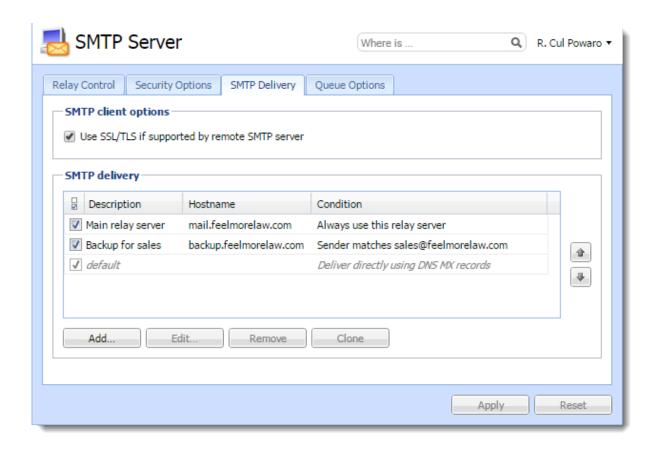
Figure 1 SMTP server

Sending outgoing messages through multiple servers



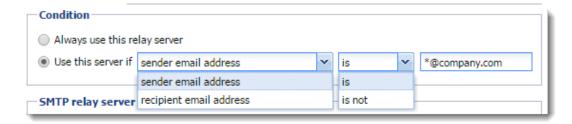
Kerio Connect can deliver messages:

- Directly to destination domains using their MX records (the default SMTP relay server rule)
- Through multiple SMTP servers
 For example, Kerio Connect can use different SMTP relay servers for different domains in Kerio Connect.

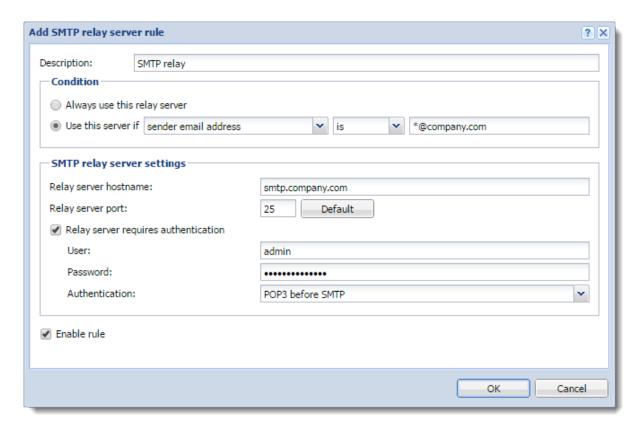


To define a SMTP relay server:

- 1. In the administration interface, go to Configuration \rightarrow SMTP Server \rightarrow the SMTP Delivery tab.
- 2. Click **Add**.
- 3. Type a description for the server.
- 4. To use only a single SMTP server to send messages, select Always use this relay server
- 5. To specify rules for the SMTP server:
 - a. Select Use this server if .
 - b. Define a rule for the sender or recipient.

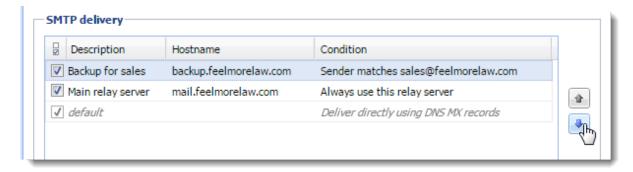


- 6. Type the relay server hostname and the server port.
- 7. If the server requires authentication, select **Relay server requires authentication** and type the username and password, and specify the authentication method.
- 8. Click OK.
- 9. Click **Apply**.

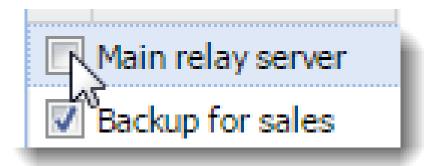


Kerio Connect processes the rules from the top down. The first server that matches is used to send the message.

To change the order of the rules, select a rule and use the arrows on the right side to move it up or down.



To temporarily disable a rule, clear the check box next to the rule name.



Securing the SMTP server

For information about secure SMTP server, read Securing the SMTP server.

Troubleshooting

Sometimes a legitimate message can be rejected. This may happen, for example, when a sales person sends multiple messages to customers and exceeds the limits set for the SMTP server. Adjust the settings on the **Security Options** tab.

Securing the SMTP server

Overview

In Kerio Connect, you can configure the SMTP server to protect Kerio Connect from misuse.

Anyone can connect to an unprotected SMTP server from the Internet and send email messages through Kerio Connect. For example, spammers can use your SMTP server to send out spam messages, and as a result your company could be added to spam blacklists.

For detailed information about configuring the SMTP server, read Configuring the SMTP server.

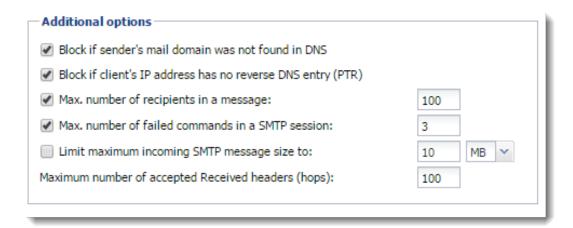
Securing the SMTP server

In Kerio Connect, you can configure several limits for IP addresses to secure your SMTP server:

- 1. In the administration interface, go to the Configuration \rightarrow SMTP Server \rightarrow the Security Options tab section.
- 2. For a single IP address you can set the following IP address based limits:
 - **Max. number of messages per hour** discards any new message sent from the same IP address after reaching the set limit.
 - Max. number of concurrent SMTP connections gives protection from denial of service, or DoS, attacks which overload the server.
 - Max. number of unknown recipients protects Kerio Connect from directory harvest attacks, in which an application connects to your server and uses the dictionary to generate possible usernames.
- 3. Enable the **Do not apply these limits to IP address group** option and select a group of trusted IP addresses that are not affected by the above settings.



- 4. You can further protect Kerio Connect using several additional:
 - To block senders with fictional email addresses, enable Block if sender's domain was not found in DNS
 - To block incorrectly configured DNS entries, enable **Block messages if client's IP** address has no reverse DNS entry (PTR)
 - To block spam messages sent to a large number of recipients, enable Max. number of recipients in a message
 - Spammers often send messages using applications that connect to SMTP servers and ignore its error reports. The Max. number of failed commands in a SMTP session option protects against these applications by closing the SMTP connection automatically after the defined number of failed commands.
 - To block messages with large attachments that can overload your server, enable Limit maximum incoming SMTP message size to.



- 5. On the SMTP Delivery tab, select the Use SSL/TLS if supported by remote SMTP server option.
- 6. Click **Apply**.

Troubleshooting

Sometimes a legitimate message is rejected. This may happen, for example, when a sales person sends multiple messages to customers and exceeds the limits set for the SMTP server. Adjust the settings on the **Security Options** tab to prevent this from happening.

Configuring POP3 connection

About POP3

Kerio Connect can retrieve messages from remote mailboxes via POP3. The retrieval is triggered by a scheduled action, and the downloaded messages are processed by sorting rules.

Defining remote mailboxes

- 1. In the administration interface, go to Configuration \rightarrow Delivery \rightarrow tab POP3 Download.
- 2. In the **Accounts** section, click **Add**.
- 3. On the **General** tab, type the name of the POP3 server, and username and password of the POP3 account.



FOr the password, use 119 characters or fewer.

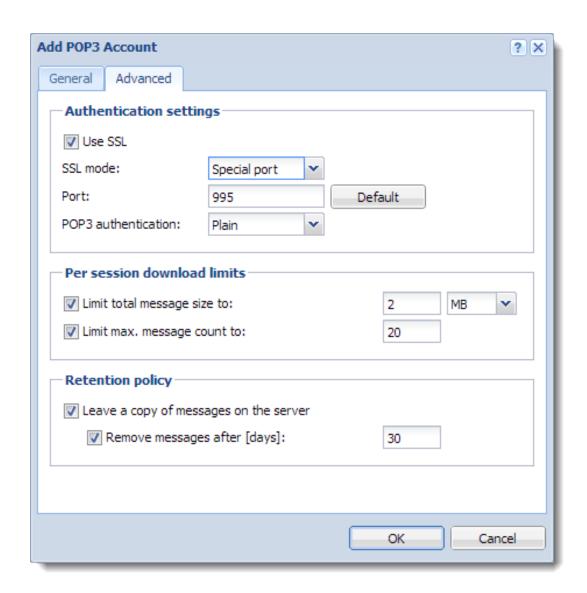
Kerio Connect can:

- deliver the messages to a specific address, or
- use predefined sorting rules

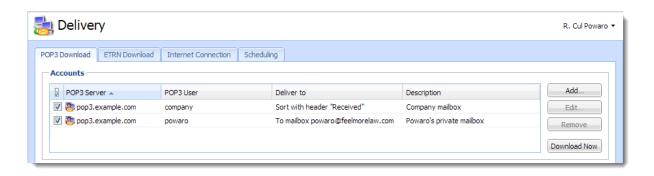


4. On the **Advanced** tab, you can:

- require secure connection for POP3 download,
- · set download limits per session,
- set retention policy.



5. Click **OK**.



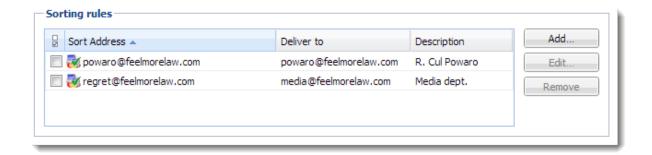
Sorting rules

Sorting rules define how Kerio Connect delivers messages downloaded from a remote POP3 mailbox. You can deliver messages to specific users, or forward messages to an email address.

- 1. In the administration interface, go to **Configuration** \rightarrow **Delivery** \rightarrow **tab POP3 Download**.
- 2. In section **Sorting rules**, click **Add**.
- 3. Type the **Sort address** the email address according to which messages will be sorted.
- 4. Type the **delivery address** an external address or **Select** an address form the Kerio Connect server.



5. Click **OK**.



Special sorting rules

* \rightarrow admin@example.com

Kerio Connect delivers all messages not complying to any rule to the defined email address.

Without this rule, such messages are discarded.

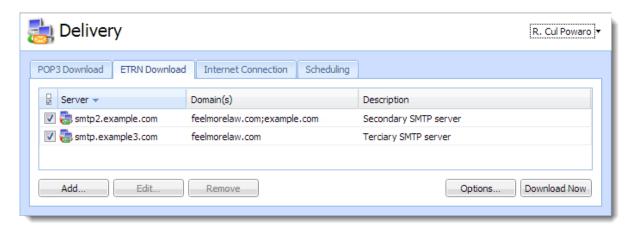
$*@example.com \rightarrow *@example.com$

Kerio Connect sorts messages according to the email addresses and aliases.

Receiving email via ETRN

About ETRN

ETRN is a command of SMTP protocol. It serves for requesting emails stored on another SMTP server (usually secondary or tertiary SMTP servers).

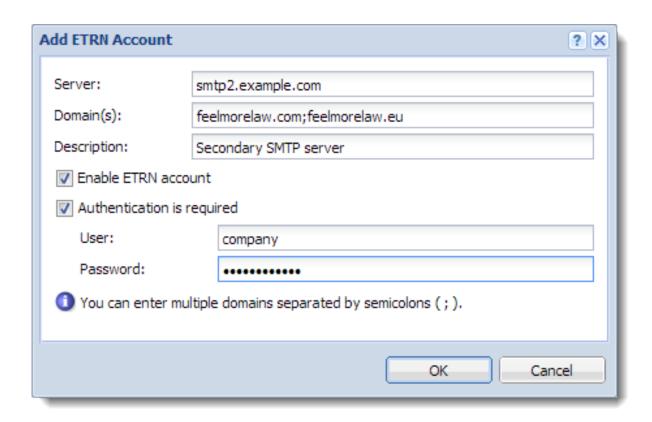


Configuring the ETRN account

- 1. In the administration interface, go to section Configuration \rightarrow Delivery \rightarrow ETRN Download.
- 2. Click **Add**.

The Add ETRN Account dialog opens.

- 3. Type the server name, domain names (can be separated by semi-colon).
- 4. If authentication is required, type the username and password.
- 5. Click **OK**.
- 6. Schedule an action for the ETRN download.

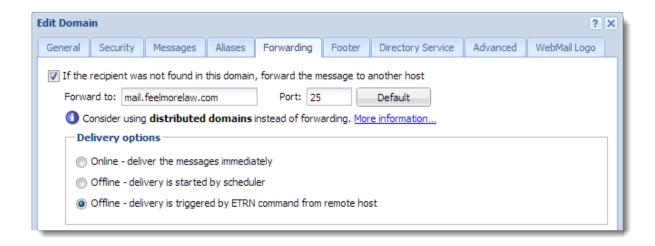


Forwarding email

If you set up a backup mailserver for your domain, you can use the ETRN command to forward messages from the backup server to your primary server.

- 1. On your primary server, enable and schedule sending of the ETRN command.
- 2. Go to **Configuration** \rightarrow **Domains** and double-click the backup server.
- 3. On the Forwarding tab, select If the recipient was not found in this domain, forward the message to another host.
- 4. Type the primary server hostname and port.
- 5. Select Offline delivery is triggered by ETRN command from remote host.
- 6. Click **OK**.

Receiving email via ETRN



The primary server queries the backup server regularly using the ETRN command.

Scheduling email delivery

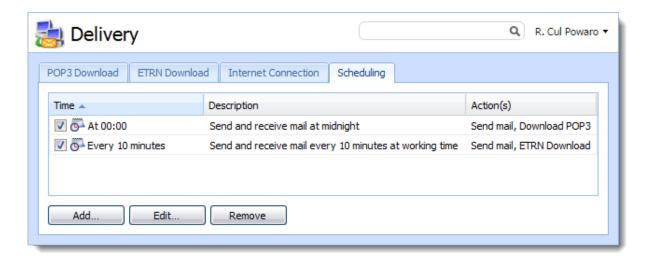
About scheduling

In Kerio Connect, you can schedule to:

- Download messages from a remote POP3 server
- Receive messages using the ETRN command to defined servers
- Send messages from the message queue

Configure scheduling if you use POP3 or ETRN and:

- Have a permanent Internet connection,
- Connect to the Internet via a dial-up line.



Configuring scheduling

To add a new scheduled task:

- 1. In the administration interface, go to **Configuration** \rightarrow **Delivery** \rightarrow **Scheduling**.
- 2. Click **Add**.
- 3. Type a **Description** for better reference.

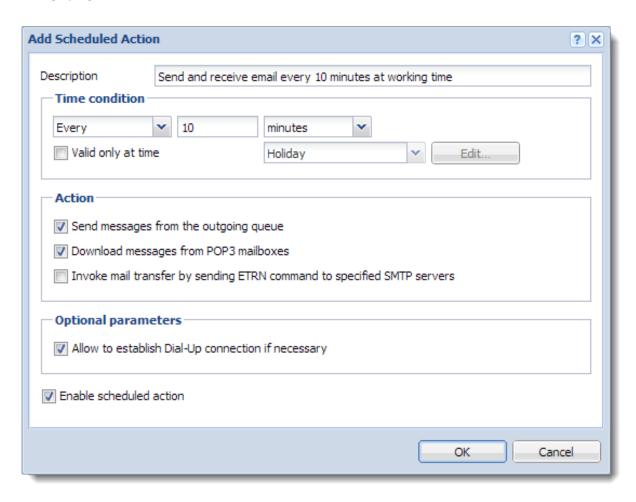
4. Specify the **Time condition**.

You can schedule tasks to happen:

- Every specific number of minutes or hours
- At a specific time every day
- 5. To limit the scheduling to a specific time range, select **Valid only at time** and select a time range.
- 6. Specify the **Action**, Kerio Connect performs.

You can schedule any of these:

- Send messages from the message queue
- Download messages through POP3
- Send an ETRN command
- 7. Click **OK**.



Securing Kerio Connect

Issues to address

- Restricting communication on firewall to necessary IP addresses and ports
- Creating a strong passwords policy
- Configuring a security policy
- Configuring an SMTP server
- Using antispam and antivirus
- Enabling DKIM signature
- Enabling sender anti-spoofing protection

Configuring your firewall

If you install Kerio Connect in a local network behind a firewall, map these ports as follows:

Service (default port)	Incoming connection
SMTP (25)	allow
SMTPS (465)	allow
SMTP Submission (587)	allow
POP3 (110)	deny
POP3S (995)	allow
IMAP (143)	deny
IMAPS (993)	allow
NNTP (119)	deny
NNTPS (563)	allow
LDAP (389)	deny
LDAPS (636)	allow
HTTP (80, 4040, 8800)	deny
HTTPS (443, 4040, 8443)	allow

Table 1 Services to be allowed on the firewall

Password policy

Read Password policy in Kerio Connect for detailed information on user passwords.

Configuring a secure connection to Kerio Connect

Kerio Connect can do either of the following:

- Secure user authentication
- Encrypt the whole communication

Go to **Configuration** \rightarrow **Security** \rightarrow **Security Policy** to select your preferred **security policy**.

You can define a group of IP addresses that can authenticate insecurely (for example, from local networks).

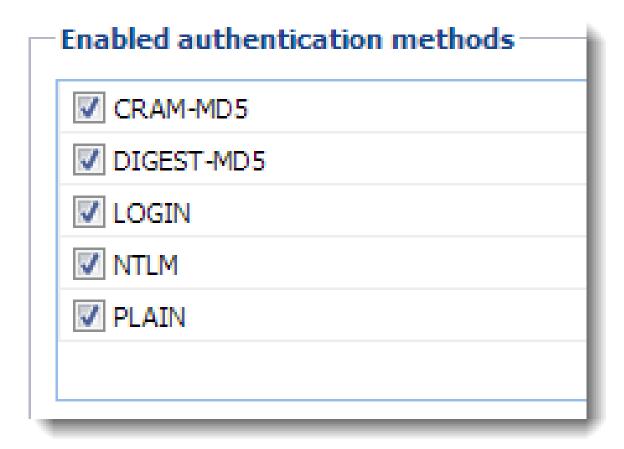


Securing user authentication

If you select the **Require secure authentication** option, users must authenticate securely when they access Kerio Connect.

You can select any of the following authentication methods:

- CRAM-MD5 password authentication using MD5 digests
- DIGEST-MD5 password authentication using MD5 digests
- NTLM use only with Active Directory
- SSL tunnel if no authentication method is used



If you select more than one method, Kerio Connect performs the first available method.



If users' passwords are saved in the SHA format:

- Select PLAIN and/or LOGIN.
- Do not map users from a directory service.

Encrypting user communication

If you select the **Require encrypted connection** option, clients connect to any service via an encrypted connection (the communication cannot be tapped).

You must allow the secured version of all service you use on your firewall.

Many SMTP servers do not support SMTPS and STARTTLS. To provide advanced security, the SMTP server requires secure user authentication.

Configuring anti-spoofing in Kerio Connect

About anti-spoofing

Spammers can "spoof" your email address and pretend their messages are sent from you.

To avoid such possibility, enable **anti-spoofing** in Kerio Connect.

First, configure anti-spoofing for your server. Then, enable anti-spoofing for each domain.

Configuring anti-spoofing in Kerio Connect

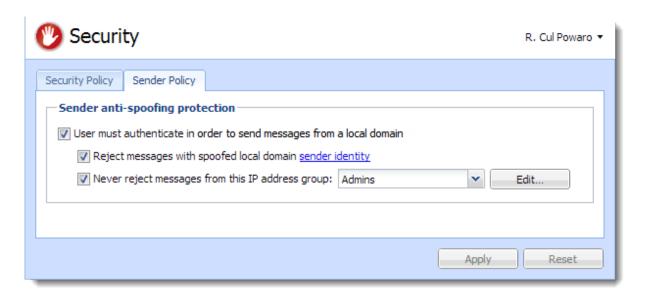
- 1. Go to the **Configuration** \rightarrow **Security** \rightarrow **tab Sender Policy** section.
- 2. Select the **User must authenticate in order to send messages from a local domain** option.
- 3. Kerio Connect can automatically **Reject messages with spoofed local domain**.



4. Click the **sender policy** link to see which types of addresses are available to your users.



- 5. Define a group of trusted IP addresses.
- 6. Click **Apply**.

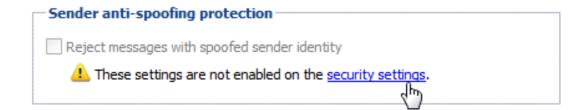


For more information about other security features in Kerio Connect, read Securing Kerio Connect.

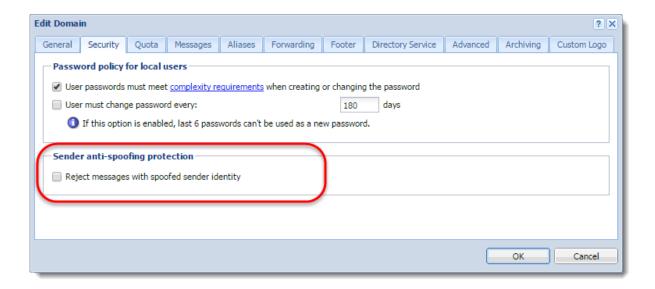
Enabling anti-spoofing per domain

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Double-click a domain and go to tab **Security**.
- 3. Select the **Reject messages with spoofed sender identity** option .

 If the option is not available, you haven't configured anti-spoofing for the server. Click the **security settings** link, which takes you to the appropriate section.



4. Click **OK**.



Password policy in Kerio Connect

About password policy

To secure users and their passwords in Kerio Connect:

- Advise users to create strong passwords
- Require complex passwords (for local users)
- Enable password expiry (for local users)
- Protect against login guessing

Creating strong user passwords

Strong user passwords should be long and complex. The following guidelines may help you in advising your users:

Long

Passwords should be at least 8 characters long.

Complex

Passwords should contain all of the following:

- Llowercase letters
- Uppercase letters
- Numbers
- Special characters

Valid

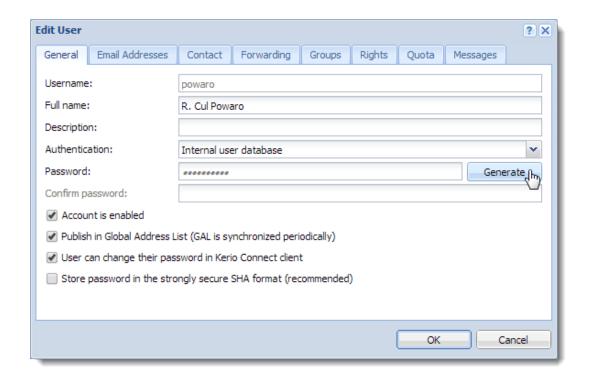
Users should change their password often.

You can also read this Wikipedia article for more information.

Generating strong passwords

Kerio Connect can generate strong passwords for your users:

- 1. Go to the **Users** section.
- 2. Select a user and click Edit.
- 3. On the **General** tab, click **Generate**.



- 4. Copy the generated password and give it to user.
- 5. Click **OK**.

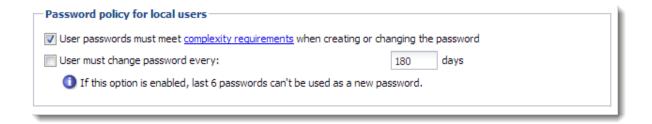
Requiring complex passwords (for local users)

In Kerio Connect, you can force local users to create strong and complex passwords. Complex password:

- Must be at least 8 characters long,
- Must include at least 3 types of characters (lowercase, uppercase, numbers, symbols),
- Cannot include user's domain and username, and any part of user's fullname (longer than 2 characters).

To configure complex passwords for individual domains:

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Select a domain and click Edit.
- 3. On the **Security** tab, enable the **User passwords must meet complexity requirements** option.
- 4. Click OK.



From now on, each time local users changes their password in Kerio Connect Client, they must create a password which complies with the Kerio Connect's complexity requirements.



Remember to enable users to change their passwords in Kerio Connect Client.

This also applies when administrators change passwords via the administration interface.

Enabling password expiry (for local users)

To secure local user passwords, you can enable password expiration.

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Select a domain and click Edit.
- 3. On the **Security** tab, enable the **User must change password every** option.
- 4. Set the number of days after which users must change their password.
- 5. Click **OK**.

Any change to these settings (checking/unchecking the option) resets the counter for password expiry.

Notifying about the expiration

Kerio Connect sends notifications to users before their password expires. Kerio Connect sends the notifications 21, 14 and 7 days before expiration, and then every day until the password expires.

Users must change their password in Kerio Connect Client.

If users fail to change their password, they cannot login to their account and must contact their administrator (who changes the password for them in their user settings).

If an administrator password expires, the administrator can login to the administration interface to change their password.

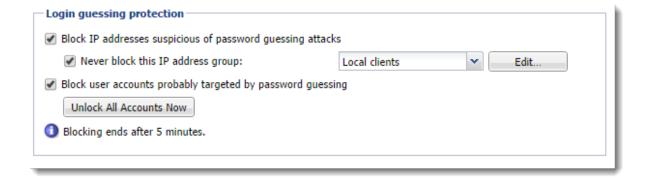
Protecting against password guessing attacks

Kerio Connect can block IP addresses suspicious of password guessing attacks (ten unsuccessful attempts in one minute).

- 1. Go to section Configuration \rightarrow Security \rightarrow the Security Policy tab.
- 2. Select the **Block IP addresses suspicious of password guessing attacks** option.

IP address is blocked for individual services. If POP3 is blocked, attacker can attempt logging via IMAP.

- 3. You can select a group of trustworthy IP addresses.
- 4. To block all services, check option **Block user accounts probably targeted by password guessing** to lock the affected accounts.
- 5. Click OK.



When an account is blocked, user cannot log in. Kerio Connect unlocks the blocked accounts after 5 minutes. For immediate unlocking (throughout all the domains), click **Unlock All Accounts Now**.

This action is not identical with temporary disabling user accounts.

Authenticating messages with DKIM

About DKIM

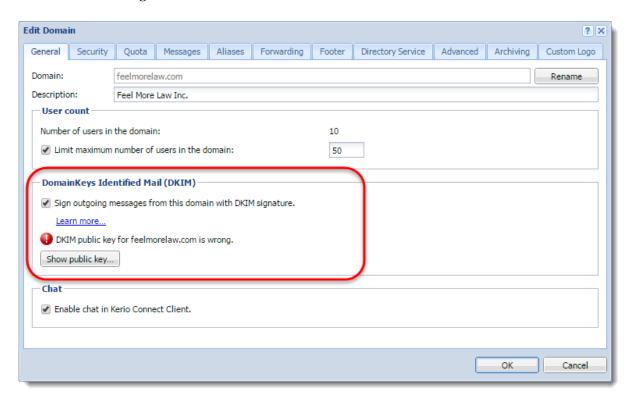
DomainKeys Identified Mail (DKIM) signs outgoing messages from Kerio Connect with a special signature to identify the sender. Your users thus take responsibility for the messages they send and the recipients are sure the messages came from a verified user (by retrieving your public key).

To sign messages with a DKIM signature:

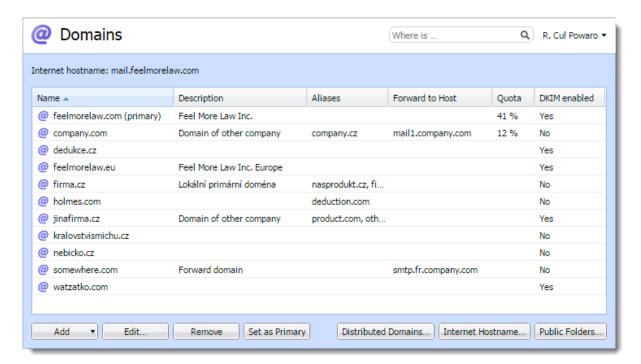
- 1. Enable DKIM authentication in your domain settings.
- 2. Add the DKIM public key to your DNS settings.

Enabling DKIM in Kerio Connect

- 1. In the administration interface, go to section **Configuration** \rightarrow **Domains**.
- 2. Double-click your domain and go to tab **General**.
- 3. Enable option Sign outgoing messages from this domain with DKIM signature.
- 4. Save the settings.



To see which domains have DKIM enabled, add column **DKIM enabled** in section **Configuration** → **Domains**.



Your DNS records must include the DKIM public key for your domain. Without proper DNS records, Kerio Connect will send messages without the DKIM signature. Each message your users send will create an error message (see Error log).

Read article Configuring DNS for DKIM for more information.

Aliases

If the domain includes also aliases, add the DNS record also to all aliases.

Testing the DKIM signature

If you want to test whether your domain signs messages with DKIM, you can use for example the DomainKeys Test online tool.

Configuring DNS for DKIM

Adding a DKIM record to your DNS

The process of adding a DKIM record to your DNS may vary according to your provider.

To add your DKIM public key to DNS, you can:

- ask your provider to add the record for you
- do it yourself in your DNS administration

You can find the public key in Kerio Connect. The key includes two parts:

• **Record name** (or selector)

Example:

mail._domainkey.feelmorelaw.com.

TXT value

Example:

v=DKIM1;

p=MIGfMAOGCSqGSIb3DQEBAQUAA4GNADCBiQKBgQDflOchtL4siFYCrSPxw43fqc4z 0o3N+Il22OoK2Cp+NZw9Kuvg8iu2Ua3zfbUnZWvWK4aEeooliRd7SXIhKpXkgkwn AB3DGAQ6+/7UVXf9xOeupr1DqtNwKt/NngC7ZIZyNRPx1HWKleP13UXCD8macUEb bcBhthrnETKoCg8wOwIDAQAB



The public key TXT value consists of one single line of text.

The DKIM public key is the same for all domains on a single server (in a single Kerio Connect).

The DKIM public key in Kerio Connect is 2048-bit. Some providers may restrict the length of the key (the TXT value) — read section Creating a short DKIM public key to get detailed information.

Domain aliases

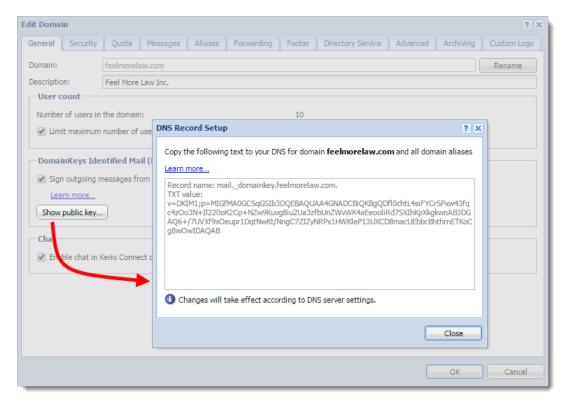
If a domain includes aliases, also add DNS record for DKIM to all aliases.

Acquiring DKIM public key in Kerio Connect

- 1. In the administration interface, go to section **Configuration** \rightarrow **Domains**.
- 2. Double-click your domain and go to tab General.
- 3. Click the **Show public key** button.

This opens a dialog with you domain public key.

Copy the text to create your DNS DKIM record. Make sure the record contains the whole text.

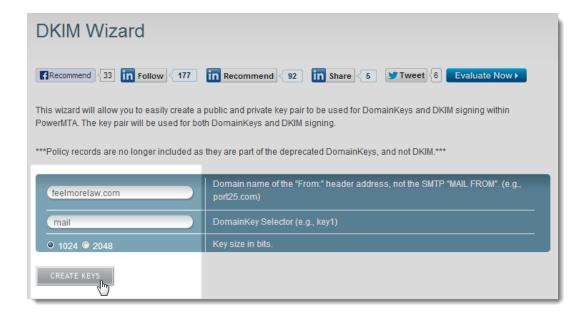


Creating a short DKIM public key

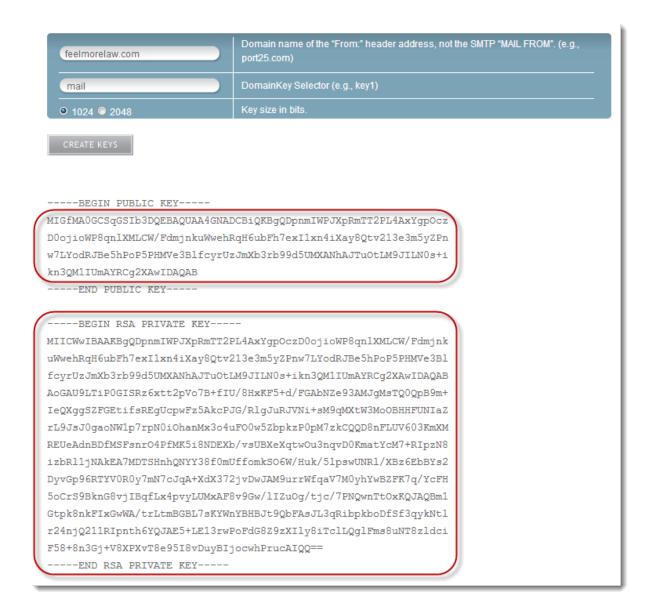
Kerio Connect includes a 2048-bit DKIM public key. If the public key is too long (some providers may restrict the length of the TXT value), you can use an online DKIM key creator to create a 1024-bit key. See an example below.

Generating a short DKIM key with DKIM wizard

- 1. Go to the DKIM wizard page.
- 2. Fill in your **Domain name** and **DomainKey Selector** (use mail).
- 3. Select **Key size** 1024.
- 4. Click **Generate**.

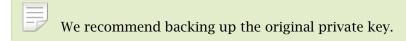


The page will display your public and private keys. Now, add the private key to Kerio Connect.



Adding a new private key to Kerio Connect

- 1. Stop the Kerio Connect server.
- 2. Go to Kerio Connect's installation directory to folder **sslcert/dkim**.
- 3. Copy the generated private key to file private.key.



4. Start the Kerio Connect server.

Kerio Connect will now show the shorter public key in the domains' configuration. You can now create the DNS DKIM record with the new public key.

If you use distributed domains, make sure the new private key is available on all servers.

BIND DNS server

If you use a BIND DNS server, you can split the original Kerio Connect DKIM public key TXT value by using the following format:

```
TXT ( "part 1" "part 2" ... "part x")
```

Example:

TXT ("v=DKIM1;"

[&]quot;p=MIGfMAOGCSqGSIb3DQEBAQUAA4GNADCBiQKBgQDflOchtL4siFYCrSPxw43fqc4z"

[&]quot;Oo3N+I122OoK2Cp+NZw9Kuvg8iu2Ua3zfbUnZWvWK4aEeooliRd7SXIhKpXkgkwn"

[&]quot;AB3DGAQ6+/7UVXf9xOeupr1DqtNwKt/NngC7ZIZyNRPx1HWKleP13UXCD8macUEb"

[&]quot;bcBhthrnETKoCg8wOwIDAQAB")

Configuring spam control in Kerio Connect

Antispam methods and tests in Kerio Connect

To detect and eliminate spam, Kerio Connect uses the following methods and tests:

• **Kerio Anti-spam** — Advanced filtering of spam messages using Bitdefender's online scanning services.

For more information, see Kerio Anti-spam filter.

In Kerio Connect 9.2 and newer, you can use Kerio Anti-spam together with SpamAssassin.

• **Black/white lists** — You can create lists of servers and automatically block or allow all messages they send.

For detailed information, see Blocking messages from certain servers

- **SpamAssassin** Apache SpamAssassin is an antispam filter that employs several testing methods.
- Caller ID and SPF You can filter out messages with fake sender addresses.
 For detailed information, see Configuring Caller ID and SPF in Kerio Connect
- Greylisting The greylisting method delivers only messages from known senders.
 For detailed information, see Configuring greylisting
- **Delayed response to SMTP greeting (Spam Repellent)** You can set a delayed SMTP greeting that prevents delivery of messages sent from spam servers.

Spam Repellent decreases the load on your server because messages rejected by Spam Repellent are not processed by other antispam and antivirus tests.

Custom rules — You can create your own rules to satisfy your needs.
 For detailed information, see Creating custom rules for spam control in Kerio Connect

Combine as many antispam features as possible. The more tests you use, the tighter the antispam filter is and the less spam is delivered to users' mailboxes. Also, spam detection is more granular, which reduces the number of messages marked as spam by mistake ("false positives").

For each method, except for Spam repellent, you can specify two actions for handling the spam messages:

- Deny message This helps to reduce the load on the server
- Increase the message's spam score This helps eliminating possible "false positives"

To set the Kerio Connect spam filter, go to Configuration \rightarrow Content Filter \rightarrow Spam Filter.

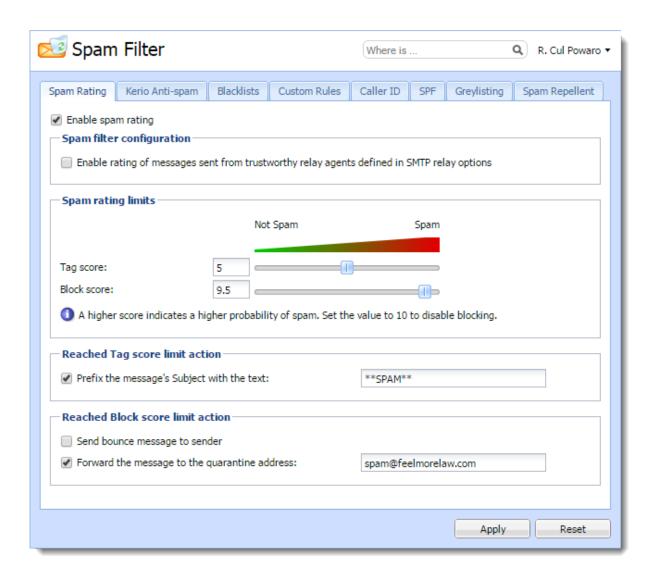
Setting the spam score

Kerio Connect tests each message with all the enabled tests and filters. Based on the resulting spam score, Kerio Connect marks the message as spam or delivers it as a legitimate message.

To set the limits for marking messages as spam or not spam, set the following on the **Spam Rating** tab:

- **Tag score** If the message reaches the tag score, Kerio Connect marks it as spam.
- **Block score** If the messages reaches the block score, Kerio Connect discards the message.

If you set the block value too low, legitimate messages may be discarded. Use the **Forward the message to quarantine address** option when testing and optimizing the spam filter, and specify an account where Kerio Connect sends and stores the copies of all blocked messages.



Monitoring the spam filter's functionality and efficiency

Kerio Connect includes several options for monitoring the spam filter's functionality.

Spam filter statistics

Kerio Connect generates statistics of its SpamAssassin filter. You can find the statistics in Status \rightarrow Statistics.

Spam filter statistics	
Messages checked	21233
Spams detected (tagged)	1863
Spams detected (rejected)	284
Messages marked by users as spam	154
Messages marked by users as non-spam	89



This statistics does not include Kerio Anti-spam advanced filter.

Graphical overviews

Kerio Connect also uses traffic charts to trace certain values about spam messages.

In **Status** \rightarrow **Traffic Charts**, you can find the following spam-related traffic charts:

- **Connections/Rejected SMTP** displays the number of SMTP connection attempts that were rejected by the Spam Repellent tool in the set time period.
- **Messages/Spam** displays how much spam was delivered and when in the set time period.

Logs

You can solve problems related to the antispam filter in the following Kerio Connect logs:

- **Spam** All messages marked as spam are recorded in this log.
- **Debug** Right-click in the **Debug** log area, click **Messages**, and select the following
 - **Spam Filter** Logs the spam rating of each message that passes through the Kerio Connect antispam filter.
 - **SPF Record Lookup** Gathers information about SPF queries sent to SMTP servers.
 - **SpamAssassin Processing** Traces the processes that occurred during the SpamAssassin antispam tests.
 - **Kerio Anti-spam Processing** Traces the processes regarding the Kerio Anti-spam scanning.

Optimizing spam protection

Fo additional information about protection against spam in Kerio Connect, read:

- Optimizing spam protection in Kerio Connect
- Recommended anti-spam settings

Kerio Anti-spam filter

Overview



Changed in Kerio Connect 9.2.0!

The **Kerio Anti-spam** extension uses the Bitdefender online scanning service and provides an advanced level of spam filtering on incoming messages.

In Kerio Connect 9.0.3-9.1.1, Kerio Anti-spam replaces the SpamAssassin's SURBL and Bayes filters. Users don't need to use the **Spam** and **Not spam** buttons in Kerio Connect Client and Microsoft Outlook with Kerio Outlook Connector, so Kerio Connect hides those buttons.

In Kerio Connect 9.2 and newer, you can use Kerio Anti-spam together with SpamAssassin.

Kerio Anti-spam is available as an add-on. Without Kerio Anti-spam, you can still use the standard antispam features in Kerio Connect.

How Kerio Anti-spam works

When Kerio Anti-spam is enabled, the following happens when Kerio Connect receives a message:

1. Kerio Connect sends encrypted data to the Bitdefender online scanning service.

See the What data is sent to Bitdefender section below for information about the data Kerio Connect sends.

If the computer with Kerio Connect is behind a firewall, you must allow unrestricted access to:

- *.nimbus.bitdefender.net, port 443 (HTTPS)
- http://bda-update.kerio.com, port 80 (HTTP)

If Kerio Connect uses a proxy server, Kerio Anti-spam communicates with Bitdefender via the proxy server.

2. Bitdefender scans the data and sends the result to Kerio Connect.

The score can be:

- 0 (zero) for non-spam
- 1-9 for different levels of spam

- 3. Kerio Connect calculates the spam score using a special algorithm, and adds the score to the overall spam rating (see Calculating the Kerio Anti-spam score below).
- 4. If Bitdefender recognizes malware or a phishing message, Kerio Connect automatically blocks the message regardless of other Kerio Connect settings, such as whitelists or custom rules.

Kerio Connect discards the message or forwards it to a quarantine address depending on your settings. See Setting the spam score section in the "Configuring spam control in Kerio Connect" article.

You can disable this function in the configuration file (mailserver.cfg). Look for <variable name="BlockMalware"> and <variable name="BlockPhishing"> in the **Kerio Anti-spam** table and set the values to 0 (zero).

What data is sent to Bitdefender

Kerio Connect doesn't send any information that could be used to identify a specific person, such as content of the original e-mail body, attached images, or attached files.

Bitdefender online scanning service receives the following information via HTTPS:

- The sender and the sender's IP address of the original message from the email SMTP envelope.
- The e-mail message fingerprint, a set of cryptographic hashes on different parts of the e-mail headers and body.

The hashes are irreversible. Kerio Connect doesn't send the original email body.

- URLs, e-mail addresses and telephone numbers contained in the body of the scanned e-mail message
- MD5 hashes of:
 - The FROM address, FROM domain and REPLY-TO address
 - Certain types of attachments, for example, Microsoft Office documents, PDFs, executable files
- The hashes of images embedded in the messages
 The actual images are not transmitted.

Calculating the Kerio Anti-spam score



Changed in Kerio Connect 9.2!

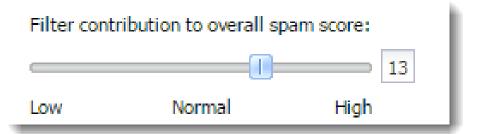
Kerio Connect calculates the Kerio Anti-spam score using a special algorithm and adds the score to the overall spam rating.

The algorithm works as follows:

Bitdefender score is 1-9 (spam)

Kerio Anti-spam score = X*Y/9

- X is the score Kerio Connect receives from Bitdefender.
- Y is the Kerio Anti-spam setting.
 If SpamAssassin is disabled, you can set the Kerio Anti-spam settings to 2-18.
 If SpamAssassin is enabled, you can set the Kerio Anti-spam settings to 1-9.



In Kerio Connect 9.0.3-9.1.1, you can set Kerio Anti-spam setting to **moderate** (6), **normal** (10), and **high** (14).

Bitdefender score is 0 (non-spam)

Kerio Anti-spam score = 0



In Kerio Connect 9.0.3 and 9.0.4, the algorithm is:

Kerio Anti-spam score = -1*Y, where Y is the Kerio Anti-spam setting (moderate = 1, normal = 2, and high = 3).

Configuring Kerio Anti-spam

- 1. In the administration interface, go to Configuration \rightarrow Content Filter \rightarrow Spam Filter.
- 2. Switch to the **Kerio Anti-spam** tab.
- 3. Select Enable Kerio Anti-spam advanced filter.
- 4. Set the **Contribution to spam rating**.

The value of the setting affects only spam messages:

- If SpamAssassin is **disabled**, you can set the Kerio Anti-spam settings to 2-18.
- If SpamAssassin is **enabled**, you can set the Kerio Anti-spam settings to 1-9.

In Kerio Connect 9.1.0 and 9.1.1, you can set this value to moderate = 6, normal = 10, high = 14.

In Kerio Connect 9.0.3 and 9.0.4, this value also affects non-spam messages:

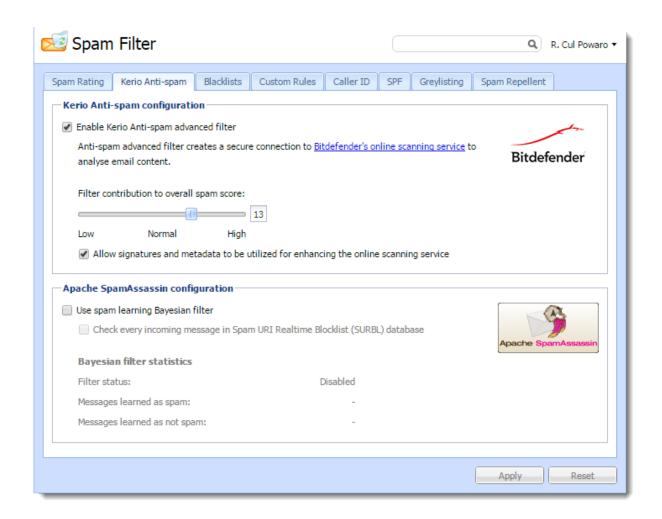
in Kerio Connect 9.0.3 and 9.0.4, this value also affects non-spam message moderate = 1, normal = 2, high = 3.

Also see the Calculating the Kerio Anti-spam score section above for information about the score.

5. (Optional) To allow Bitdefender to save the encrypted data from Kerio Connect, select the **Allow signatures and metadata to be utilized for enhancing the online scanning service**.

In Kerio Connect 9.0.3-9.1.1, select **Allow use of spam** and **Allow use of non-spam** options.

Bitdefender saves only the encrypted data, not the entire messages. See the What data is sent to Bitdefender section above.



If you're using Kerio Connect Multi-Server, enable Kerio Anti-spam on the **Front-end** server.

Kerio Connect on Debian 6

If you install Kerio Connect on the Debian 6 operating system, you must perform the following before initializing Kerio Anti-spam:

```
wget --no-check-certificate https://www.thawte.com/roots/thawte_Primary_Root_CA-G3_SHA25
cp thawte_Primary_Root_CA-G3_SHA256.pem /etc/ssl/certs
cd /etc/ssl/certs/
ln -s thawte_Primary_Root_CA-G3_SHA256.pem ba89ed3b.0
```

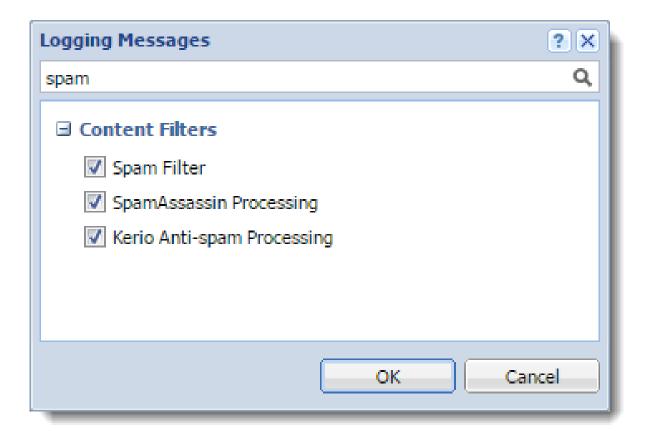
Troubleshooting

If you are upgrading from a previous version, restart Kerio Connect after you enable Kerio Anti-spam.

If any problem with Kerio Anti-spam occurs, consult the Debug log:

- 1. Right-click in the Debug log area, and click Messages.
- 2. Select the **Kerio Anti-spam Processing**, **SpamAssassin Processing**, and **Spam filter** options.

After debugging, clear those options. Otherwise, the logging may slow down server performance.



Configuring greylisting

Overview

To fight spam more efficiently, Kerio Connect supports **greylisting**.

Greylisting is an antispam method that complements other antispam methods and mechanisms in Kerio Connect.

How greylisting works

With greylisting enabled, the following happens when Kerio Connect receives a message:

- Kerio Connect contacts the greylisting server and provides information about the message.
 The greylisting server includes a list of trustworthy IP addresses.
- 2. If **the list contains** the message sender's IP address, the message passes the greylisting check immediately.
- 3. If **the list does not contain** the sender's IP address, the greylisting server delays the delivery. Trustworthy mailservers try to redeliver messages later. Spam senders usually do not.
- 4. Once the message is received again, the Kerio Greylisting Service adds the sender's IP address to the whitelist. All future messages from this sender will pass the greylisting check immediately (see step 2).



To learn more about greylisting, consult greylisting.org or Wikipedia.

What data is sent to Kerio Technologies

If the greylisting is enabled, the Kerio Technologies greylisting server receives the following information:

- One-way hash (MD5) of the sender's envelope email address and recipient's envelope email addresses
- IP address of the host delivering the message

The data is periodically deleted from the greylisting server.

If greylisting is disabled, no data is sent to Kerio Technologies.



Kerio Technologies uses the received data solely for the greylisting feature.

To see the data sent by Kerio Greylisting Service, enable **Greylisting** in the Debug log.

Configuring greylisting

Kerio Greylisting Service in Kerio Connect is hosted by Kerio Technologies.

It is available to:

- Registered trial users
- Licensed users with valid Software Maintenance

Greylisting is disabled by default. To enable it:

- 1. In the administration interface, go to Configuration \rightarrow Content filter \rightarrow Spam Filter \rightarrow Greylisting.
- 2. Select the **Check incoming messages by Kerio Greylisting Service** option.



Make sure your firewall allows outgoing connection on port 8045.

- 3. (Optional) Create a list of IP addresses to skip in the greylisting check.
- 4. Click **Test Connection** to check the connection with Kerio Greylisting Service.



The connection is established every time Kerio Connect server is restarted.

5. Click **Apply**.

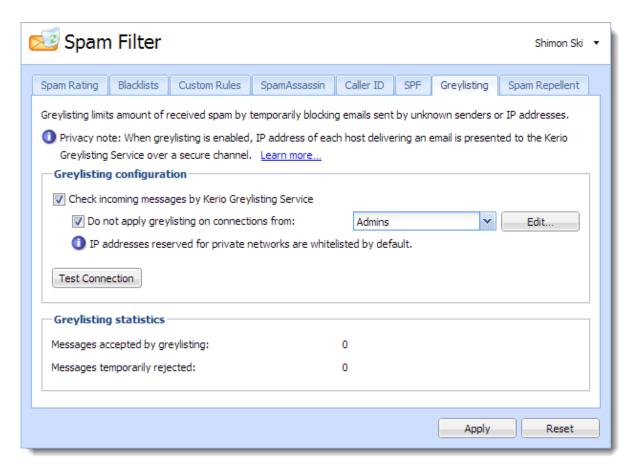


Figure 1 Greylisting

Troubleshooting

If the connection between your Kerio Connect server and Kerio Greylisting Service fails, make sure your firewall allows outgoing connections on port 8045.

Users may experience a delay in delivery. This happens when the message with the particular parameters is received, as described in section What data is sent to Kerio Technologies. The greylisting server delays the delivery. This problem is solved once another message is received.

Messages can also be delivered in a different order than they were sent, due to the greylisting server. This problem is solved once another message with the same parameters is received.

If you want to see what data are sent to Kerio Technologies, enable **Greylisting** in the Debug log.

If Kerio Connect cannot contact the greylisting server, all incoming messages are delivered immediately. Kerio Connect will try to contact the greylisting server again.

If you acquire a new license or renew your license, it may take several minutes before the Kerio Greylisting Service recognizes it. You may get warning messages in the meantime. Message delivery is not affected.

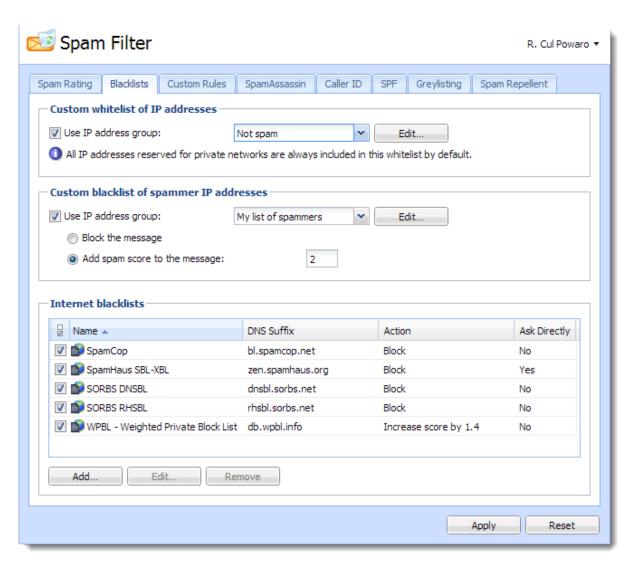
Blocking messages from certain servers

Automatically blocking or allowing messages from certain servers

In Kerio Connect you can automatically block servers (IP addresses) that are known to be sending spam messages. You can also automatically allow messages from those you trust.

You can this in one (or both) of two ways:

- By creating your own lists of spam servers (**blacklists**) and trusted servers (**whitelists**)
- By using public Internet databases of spam servers



Blocking messages from spam servers — Custom blacklists

To create your own blacklists you first need the IP addresses of the servers you want to block

- 1. Go to section **Configuration** \rightarrow **Definition** \rightarrow **IP Address Groups** and create a new group with IP addresses of spam servers.
- 2. Go to Configuration \rightarrow Content Filter \rightarrow Spam Filter \rightarrow Blacklists.
- 3. In the **Custom blacklist of spammer IP addresses** section, select the option **Use IP address group**.
- 4. Select or create a group of IP addresses to block from the drop-down menu.
- 5. Select the option corresponding the action you want performed when messages arrive that meet your criteria:
 - Block the messages (this marks them as spam)
 - Add spam score to the message
- 6. Click **Apply** in the bottom right corner.

Blocking messages from spam servers — Public databases

By default, Kerio Connect contains a few databases that can be downloaded from the Internet for free. It is also possible to define other databases.

To use blacklists from **public databases**:

- 1. Go to section Configuration \rightarrow Content Filter \rightarrow Spam Filter \rightarrow Blacklists.
- 2. In the Internet blacklists section, select all the public databases you want to use.
- 3. Double-click a blacklist and select the option corresponding to the action you want performed when messages arrive that meet the blacklist's criteria:
 - Block the messages (this marks them as spam)
 - Add spam score to the message
- 4. Click **Apply** in the bottom right corner.

You can also add **other blacklists** from the Internet:

- 1. In the same section, click **Add**.
- 2. Type the DNS name of the server that handles the of Kerio Connect enquires.

Blocking messages from certain servers

- 3. Select the option corresponding to the action you want performed when messages arrive that meet the blacklist's criteria:
 - Block the messages (this marks them as spam)
 - Add spam score to the message
- 4. Click **Apply** in the bottom right corner.

Once you have set up your blacklists, you can change any of them by double-clicking it.

If you use a paid blacklist, always select the option **Ask blacklist DNS server directly**. The licenses are associated with a particular IP address, and queries are sent directly to the database, not to parent DNS servers.

Allowing messages from trusted servers — Custom whitelists

Messages from servers included in your whitelist will not be checked by spam filters in Kerio Connect.

To create your own whitelist:

- 1. Go to Configuration \rightarrow Definition \rightarrow IP Address Groups and create a new group with the IP addresses of trusted servers.
- 2. Go to Configuration \rightarrow Content Filter \rightarrow Spam Filter \rightarrow Blacklists.
- 3. In the **Custom whitelist of IP addresses** section, select the option **Use IP address group**.
- 4. Select the group of IP addresses from the drop-down menu.
- 5. Confirm your settings.

Configuring Caller ID and SPF in Kerio Connect

Overview

Caller ID and SPF (Sender Policy Framework) allow you to filter out messages with fake sender addresses.

The check verifies whether IP addresses of the remote SMTP server are authorized to send emails to the domain specified. Spammers thus have to use their real addresses and the unsolicited emails can be recognized quickly using different blacklists.



You can use Caller ID and SPF only if messages are delivered by the SMTP protocol.

Configuring Caller ID

To configure Caller ID in Kerio Connect:

- 1. In the administration interface, go to Configuration \rightarrow Content Filter \rightarrow Spam filter \rightarrow Caller ID.
- 2. Enable the option Check Caller ID of every incoming message.
- 3. If a message is intercepted, Kerio Connect can
 - Log it in the Security log
 - Reject it
 - Increase/decrease its spam score
- 4. Caller ID is often used by domains in testing mode only. We recommend that you enable **Apply this policy also to testing Caller ID records**.
- 5. If messages are sent through a backup server, create a group of IP addresses of those servers that will not be checked by Caller ID.
- 6. Confirm your settings.

Kerio Technologies enables you to check your own DNS records. The link **Check my email policy DNS records** in this same tab will display a website where you can do that. Learn more about crating SPF and Caller ID records.

Configuring Caller ID and SPF in Kerio Connect

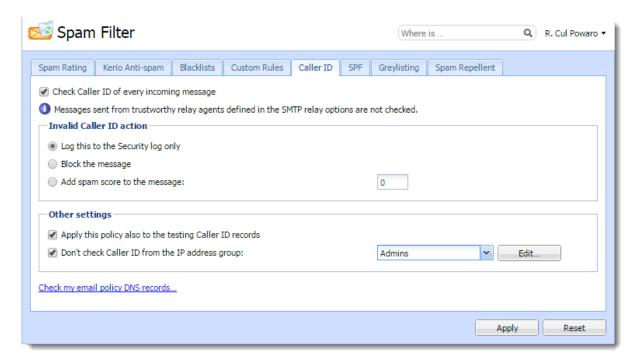


Figure 1 Caller ID

Configuring SPF

To configure SPF in Kerio Connect:

- 1. In the administration interface, go to Configuration \rightarrow Content Filter \rightarrow Spam filter \rightarrow SPF.
- 2. Enable the option **Enable SPF check of every incoming message**.
- 3. If a message is intercepted, Kerio Connect can
 - Log it in the Security log
 - Reject it
 - Increase/decrease its spam score
- 4. If messages are sent through backup server, create a group of IP addresses of those servers that will not be checked by SPF.
- 5. Confirm your settings.

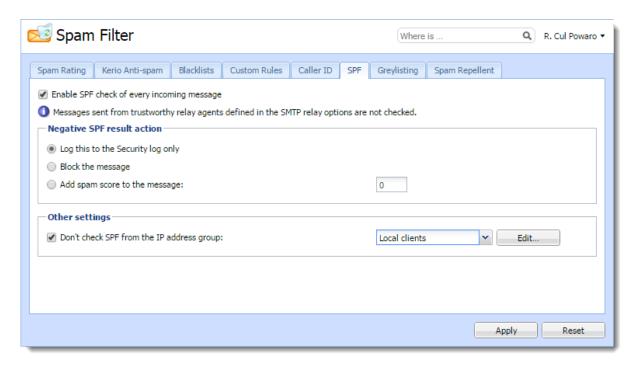


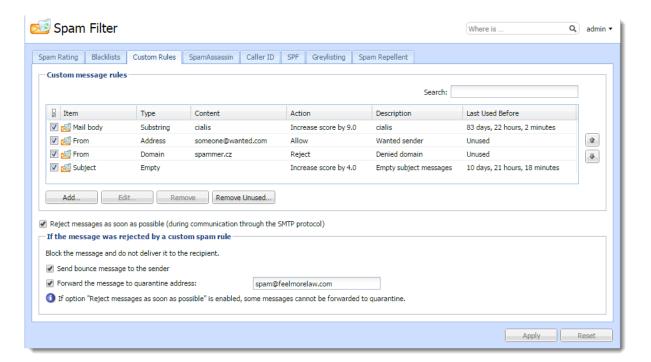
Figure 2 SPF

Creating custom rules for spam control in Kerio Connect

Overview

In Kerio Connect, you can create your own antispam rules. The rules filter email headers or email bodies.

To create custom rules for spam control, go to **Configuration** \rightarrow **Content Filter** \rightarrow **Spam Filter** \rightarrow **Custom rules**.



Creating custom rules

You can create as many rules as you like.

Kerio Connect processes the rules in the order they are listed. If the spam filter marks a messages as non-spam or rejects it, Kerio Connect stops processing the remaining rules.

- 1. In the administration interface, go to **Configuration** \rightarrow **Content Filter** \rightarrow **Spam Filter** \rightarrow **Custom rules**.
- 2. Click Add.

- 3. In the **Add Rule** dialog, type a name for the rule.
- 4. Select **Mail header** or **Mail body** filter.
- 5. Type the string you want to filter.

You can use:

- Any text
- * to represent any number of characters
- ? to represent a single character
- Regular expressions (mail body only)
- 6. For any message that matches the rule, you can:
 - Treat the message as non-spam
 - Treat the message as spam and reject it
 - Add spam score to the message
- 7. Click **OK**.

To decrease the load on your server, place the From and To header rules at the top. If Kerio Connect rejects messages using this rule, no other antispam or antivirus tests are performed on these messages.

Example for regular expressions

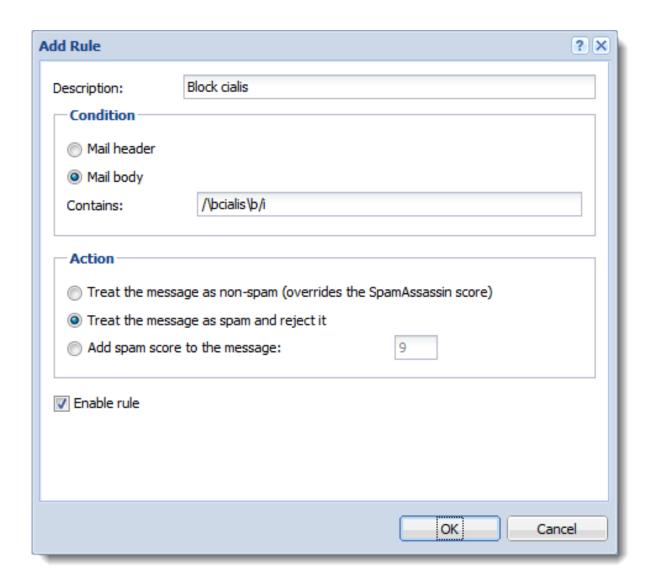
You want to block all messages that contain the word cialis.

Use regular expressions to exclude words containing the substring "cialis", such as specialist, socialist.

- 1. In Configuration \rightarrow Content Filter \rightarrow Spam Filter \rightarrow Custom rules, click Add.
- 2. Select **Mail body** and type the following regular expression:

/\bcialis\b/i

- 3. Select Treat the message as spam and reject it.
- 4. Click **OK**.



From now on, Kerio Connect rejects all messages that include cialis as a single word. For detailed information on regular expressions, see the SpamAssassin wiki page.

Defining actions for custom rules

If your custom rule rejects a message, Kerio Connect can:

- Send a bounce message to the sender We do not recommend this option because spammers usually fake addresses, so your bounce message will be undeliverable.
- Forward the message to a quarantine address We recommend this option so that important messages are not falsely identified as spam.

You can select these option in Configuration \rightarrow Content Filter \rightarrow Spam Filter \rightarrow Custom rules under the list of your custom rules.

If the message was rejected by a custom spam rule Block the message and do not deliver it to the recipient. ✓ Send bounce message to the sender ✓ Forward the message to quarantine address: spam@feelmorelaw.com 1 If option "Reject messages as soon as possible" is enabled, some messages cannot be forwarded to quarantine.

To decrease the load on the server, Kerio Connect can reject messages during the SMTP session.

To enable rejection during the SMTP session, select **Reject messages as soon as possible...**. However, Kerio Connect cannot now perform the two actions described above.

Bayesian self-learning in Kerio Connect

Overview

There are many problems associated with detecting spam for the final recipient of an email. It is important to understand these problems in order to understand what Bayesian self-learning is and how it fits into Kerio's solution for spam protection.

Terminology

- **Spam** is a message the recipient considers an unsolicited junk email.
- **Ham** is a message the recipient considers to be not spam.
- False Positive is a message that is incorrectly marked as spam.
- False Negative is a message that is incorrectly marked as ham.

SpamAssassin

SpamAssassin uses static rule sets to determine if a message is spam.

Fixed set of rules cannot accurately define spam for everybody. It may result in SpamAssassin capturing most spam, however, it will always have some false positives and false negatives.

Also, the content in spam changes over time and the spam mutates. Unless the rules in SpamAssassin change, too, more and more spam gets in. Therefore, constant upgrades are necessary to maximize the spam blocking capabilities.

Bayesian filtering

Recipients can train the Bayes database to recognize messages as **spam** or **ham**. The filter breaks messages into small pieces called tokens and determines which tokens occur mostly in spam messages, and which tokens occur mostly in ham messages.

The Bayes database must learn a lot of emails before it can function effectively. In general, the Bayes database begins to work after it has learned at least 200 spams and 200 hams. End-users must train the Bayes database enough to effectively fight mutating spam.

Bayesian self-learning

SpamAssassin and additional Kerio Connect antispam features can help the Bayesian self-learning:

- The higher the SpamAssassin score, the more probable the message is a spam
- The lower the SpamAssassin score, the more probable the message is a ham.

SpamAssassin trains the Bayes database as follows:

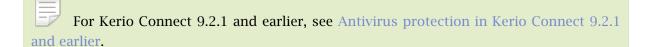
- If the total SpamAssassin score is more than 12, and both the header score and body score are more than 3, consider the message as a **spam**.
- If the total SpamAssassin score is less than 0.1, consider the message as **not a spam**.

Additional antispam tests in Kerio Connect, such as blacklists, SPF, header tests, train the Bayes database as follows:

- If the total score from tests other than SpamAssassin is more than the required tag score, and SpamAssassin score is less than 0.1, consider the message as spam.
- If the total score including SpamAssassin is more than (block score-tag score/1.8)+tag score, and SpamAssassin score is less than 12, consider the message as spam.
- If the total score from tests other than SpamAssassin is less than 0, and SpamAssassin trains the Bayes database with spam, consider the message as ham.

Antivirus protection in Kerio Connect

Overview



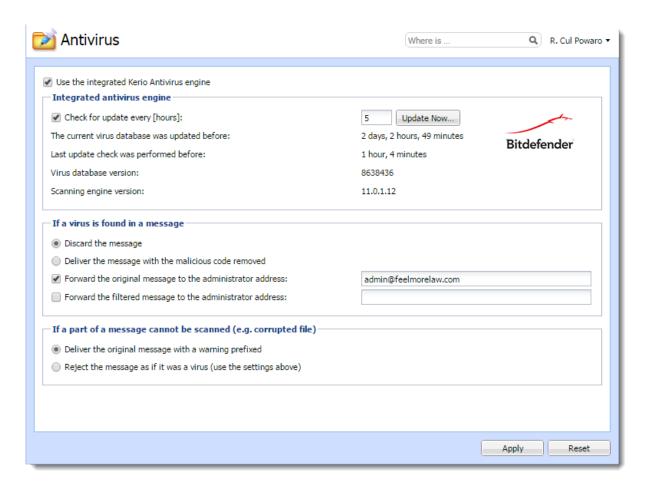
Kerio Connect includes Kerio Antivirus, an integrated protection against malicious emails with viruses. Viruses may infect your computer and cause harm to your files or to your computer system.

Kerio Antivirus is an optional component and is not available for unregistered trial versions. See Licenses in Kerio Connect.

Configuring Kerio Antivirus

- 1. In the administration interface, go to Configuration \rightarrow Content Filter \rightarrow Antivirus.
- 2. Select the option **Use the integrated Kerio Antivirus engine**.
- 3. To update the virus database automatically, select Check for update every [hours]. If any new update is available, it is downloaded automatically. Kerio Connect downloads the database files via the HTTP protocol. Provide a persistent connection and allow the communication on your firewall or proxy server.
- 4. Select the action for messages that contain a virus. Kerio Connect can:
 - Discard the message
 - Deliver the message with the malicious code removed
- 5. In addition, you can select from two options for forwarding messages:
 - Forward the original message to an administrator address
 - Forward the filtered message to an administrator address

- 6. For any message that Kerio Antivirus cannot scan, Kerio Connect can do one of the following:
 - Deliver the original message with a warning prefixed
 - Reject the message as if it was a virus
- 7. Click Apply.



Updating the antivirus database

After you install Kerio Connect, you must download the initial Kerio Antivirus definitions. Without it, your mail queue will be stopped.

The update starts automatically shortly after you install/update the server.

If your Kerio Connect server is behind firewall, allow HTTPS connection to:

- bdupdate.kerio.com
- bdupdate-cdn.kerio.com

Configuring the HTTP proxy server

If the computer with Kerio Connect is behind a firewall, you can use a proxy server to check for virus database updates.

To configure the proxy server:

- 1. Go to Configuration \rightarrow Advanced Options \rightarrow HTTP Proxy.
- 2. Select Use HTTP proxy for antivirus updates...
- 3. Type the address and port of the proxy server.
- 4. If the proxy server requires authentications, select **Proxy server requires authentication**.
- 5. Type the username and password.
- 6. Click **Apply**.

Go to Configuration \rightarrow Content Filter \rightarrow Antivirus and click Update Now to check the connection.

External antivirus

Kerio Technologies issued an **Antivirus SDK for Kerio Connect and Kerio Control**. The Antivirus SDK includes a public API that you can use to write plugins for third-party antivirus solutions.

Read Using external antivirus with Kerio products and this Kerio Blog post for detailed information.

Filtering message attachments

For information on scanning message attachments, read Filtering message attachments in Kerio Connect.

Troubleshooting

To view the statistics for Kerio Connect antivirus control, go to $Status \rightarrow Statistics$. This section displays the number of messages checked, viruses detected, and prohibited attachments.



You can also consult the following logs:

- Security For information about virus database updates.
- ullet Debug Right-click the Debug log area and enable Messages ullet Antivirus Checking

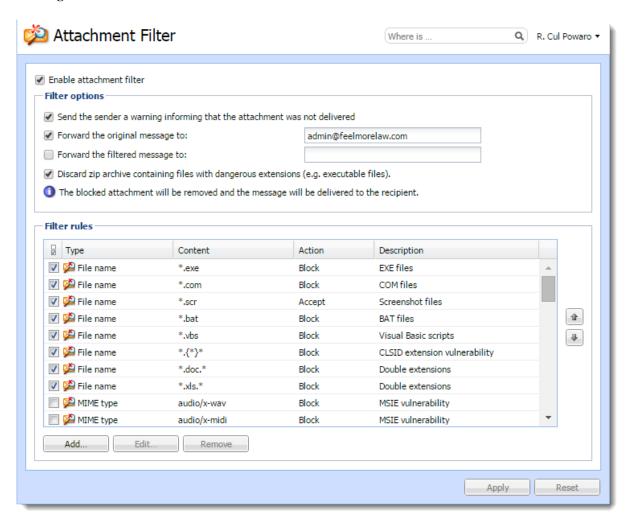
If the time from the last update is several times greater than the interval set, update the database manually and check the Error and Security logs.

Filtering message attachments in Kerio Connect

Overview

Many viruses are hidden as email message attachments. As part of its antivirus control, Kerio Connect can filter email attachments according to your settings.

If Kerio Connect detects a problematic attachment, it removes the attachment and delivers the message without it.



Configuring the attachment filter

To configure attachment filtering:

- 1. In the administration interface, go to Configuration \rightarrow Content Filter \rightarrow Attachment Filter.
- 2. Select the option **Enable attachment filter**.
- 3. If you want Kerio Connect to notify the sender that their attachment was not delivered, select the option **Send the sender a warning**.
- 4. To have Kerio Connect send the original messages to a different email address, select the option **Forward the original messages to** and type the address.
- 5. To have Kerio Connect send the filtered messages to a different email address, select the option **Forward the filtered messages to** and type the address.

6.



New in Kerio Connect 8.5!

To discard the ZIP attachments with dangerous files, select the **Discard zip archive containing files with dangerous extensions...** option.

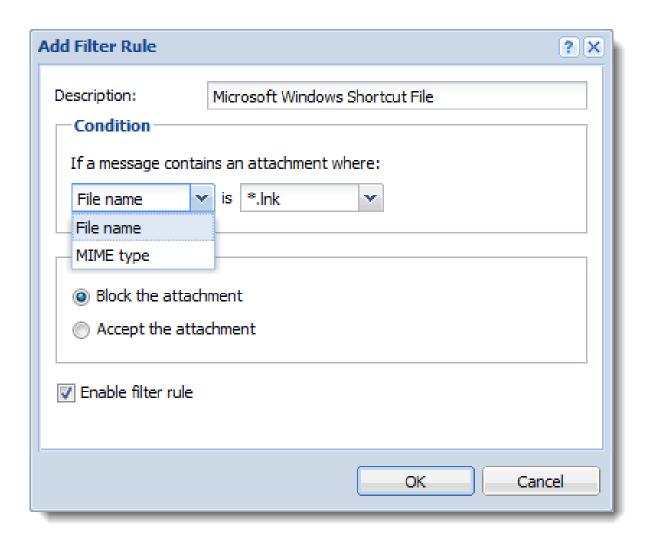
- Select any of the predefined filter rules.
 Each rule can allow or block one specific type of attachment.
- 8. Click Apply.

Now when a problematic attachment is detected, Kerio Connect removes it and delivers the message without the attachment.

Creating custom attachment filter rules

To customize your filter rules:

- 1. In the section Configuration \rightarrow Content Filter \rightarrow Attachment Filter, click Add.
- 2. Type a description for the new rule.
- 3. Define the condition for the attachments.
- 4. Select whether Kerio Connect blocks or accepts messages with this type of attachment.
- 5. Click **OK**.



Troubleshooting

For details on attachment filtering in your Kerio Connect, consult the Security log.

Using an external antivirus with Kerio products

Antivirus SDK for Kerio products

Kerio Connect and Kerio Control include Kerio Antivirus.

You can use alternative antivirus solutions by using the Kerio **Antivirus SDK for Kerio Connect and Kerio Control**. The Antivirus SDK includes a public API that can be used to write plugins for alternative antivirus solutions.

Get the SDK and read our blog to get detailed information.

Configuring IP address groups

Overview

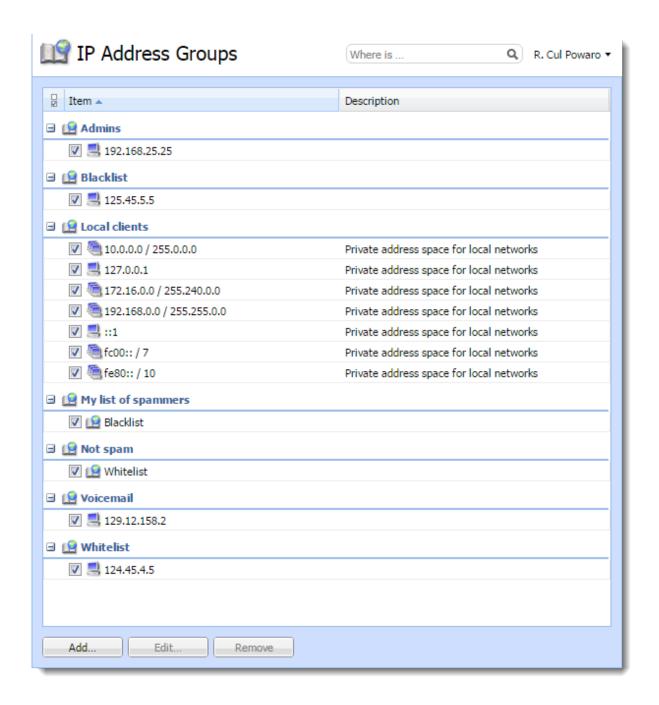


Kerio Connect 9 and newer supports IPv6!

IP address groups help easily define who has access to, for example, remote administration, services, and are used in additional settings in Kerio Connect.

You can define IP address groups:

- In the Configuration \rightarrow Definitions \rightarrow IP Address Groups section
- From any section in the administration interface where IP address groups are used



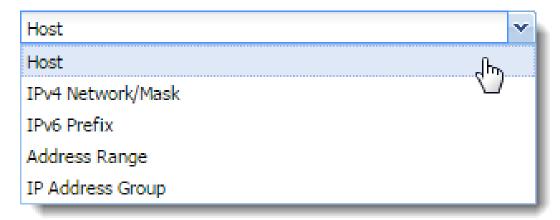
Configuring IP address group

Kerio Connect automatically creates a default group of local IP addresses. You can edit and remove this group anytime.

1. In the administration interface, go to the **Configuration** \rightarrow **Definitions** \rightarrow **IP** Address

Groups section.

- 2. Click **Add**
- 3. To create a new IP address group, select Create new.To add IP addresses to an existing group, select the IP address group in Select existing.
- 4. Select the type and specify the IP address.

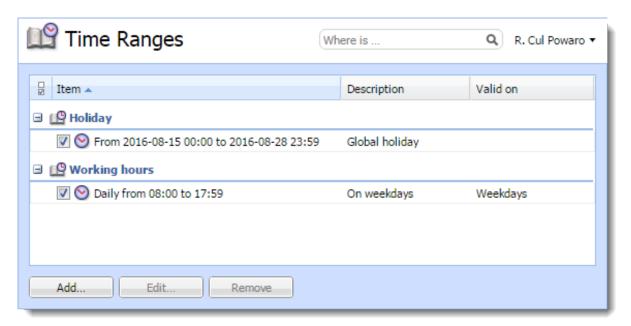


- 5. Add a description for better reference.
- 6. Click **OK**.

Creating time ranges in Kerio Connect

Overview

You can restrict all scheduled tasks in Kerio Connect to certain time intervals — **time ranges**. A time range can consist of multiple intervals with different settings.

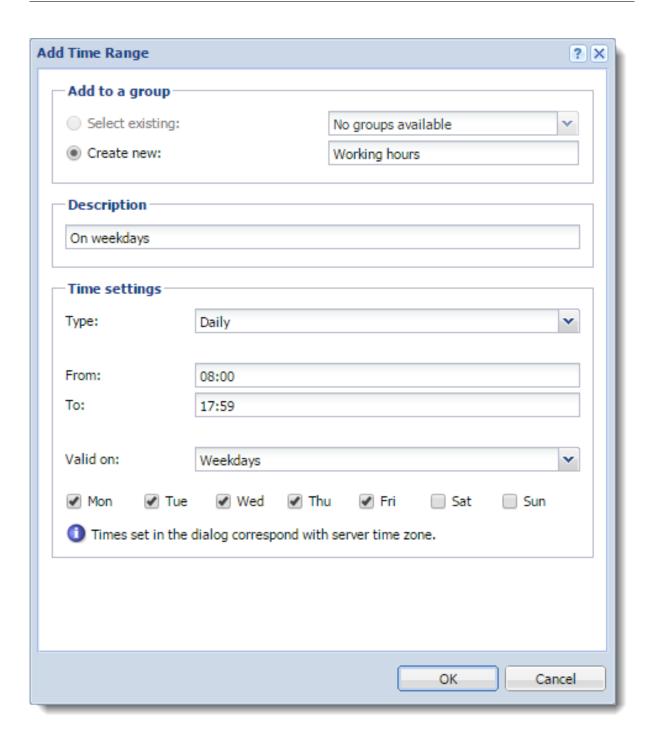


Creating time ranges

- 1. In the administration interface, go to **Configuration** \rightarrow **Definitions** \rightarrow **Time Ranges**.
- 2. Click **Add** and
- 3. To create a new time range, select **Create new**.

To add a time range to an existing interval, select **Selecting existing** and select the parent time interval in the drop-down list.

- 4. Type a **Description** for better reference.
- 5. Configure the **Time settings** frequency, time interval, and days.
- 6. Click OK.



Filtering messages on the server

Overview



New in Kerio Connect 9!

Users can filter messages in their mailbox with Kerio Connect Client filters. Administrators can apply message filters directly on the Kerio Connect server.

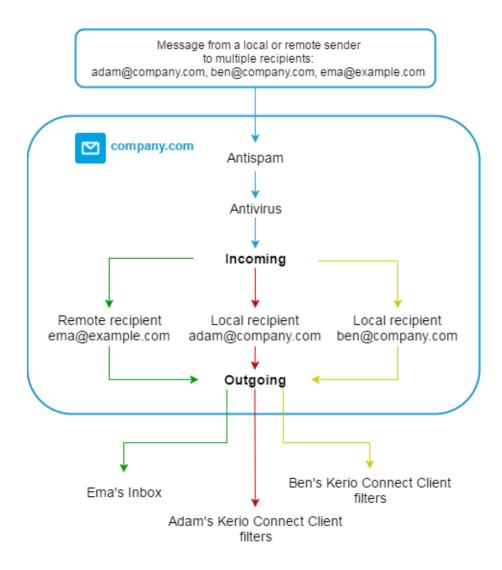
For example, you can:

- Forward messages sent to a former employee to another mailbox
- Send an auto-reply to messages sent to a particular email address or even a domain
- Add recipients to specific messages
- Reject messages with large attachments

How message filters work

Kerio Connect applies **Incoming rules** to all recipients in the message. In the **Outgoing rules**, messages are considered separately for each recipient.

Here is an example of a message sent to multiple recipients. You can see the order how Kerio Connect processes the rules:



You can find the following specific examples below:

- Forwarding messages to public folders
- Prohibiting sending messages to remote recipients for individual users
- Sending a copy of a message to another email address
- Rejecting messages with large attachments
- Sending an auto-reply message

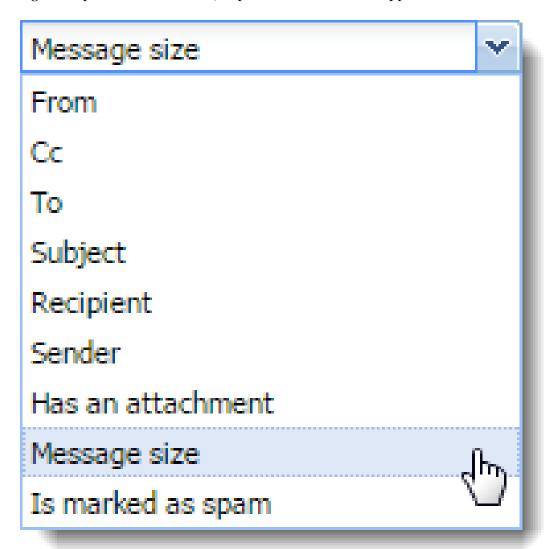
Creating incoming rules

Kerio Connect applies incoming rules to all messages that come to the server from local or remote senders.

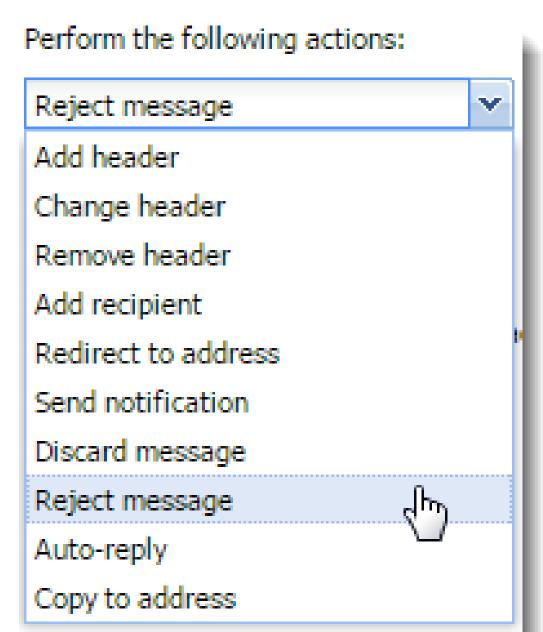
These rules are applied before the outgoing rules and before the user filters in Kerio Connect Client.

- 1. In the administration interface, go to **Configuration** \rightarrow **Content Filter** \rightarrow **Message Filters**.
- 2. In the **Incoming rules** section, click **Add**.
- 3. In the description field, type a name for the filter.
- 4. Specify the conditions for the filter.

To specify multiple email addresses, use a comma (,), or a semi-colon (;). Regular expressions and the ? /* placeholders are not supported.



5. Specify the actions.

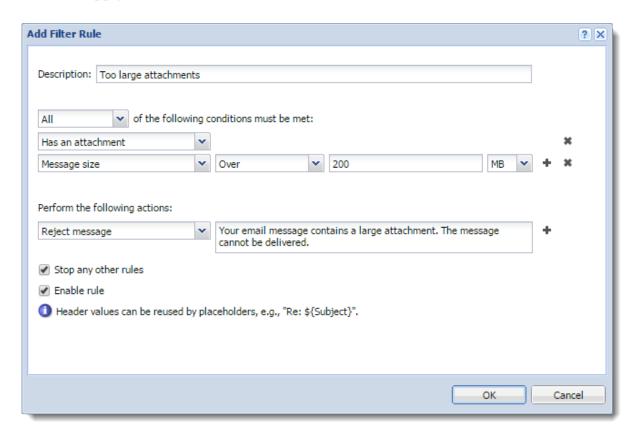


You can use placeholders for headers values — **\${size}** for message size, **\${subject}** for message subject, and so on (for more headers see, for example, Wikipedia).

6. (Optional) Select the **Stop any other rules** option.

The rules are processed from the top. If the message matches the rule, no other rules are processed.

- 7. Click **OK**.
- 8. Click **Apply**.



Creating outgoing rules

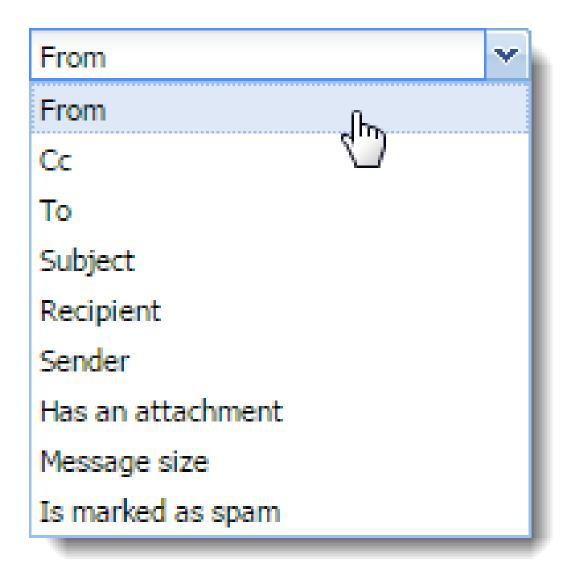
Kerio Connect applies outgoing rules to all messages that Kerio Connect sends to local or remote recipients.

These rules are applied after the incoming rules and before the user filters in Kerio Connect Client.

- 1. In the administration interface, go to **Configuration** \rightarrow **Content Filter** \rightarrow **Message Filters**.
- 2. In the **Outgoing rules** section, click **Add**.
- 3. In the description field, type a name for the filter.
- 4. Specify the conditions for the filter.

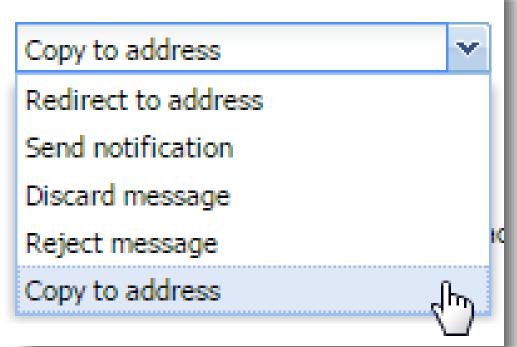
To specify multiple email addresses, use a comma (,), or a semi-colon (;).

Regular expressions and the ? / * placeholders are not supported.



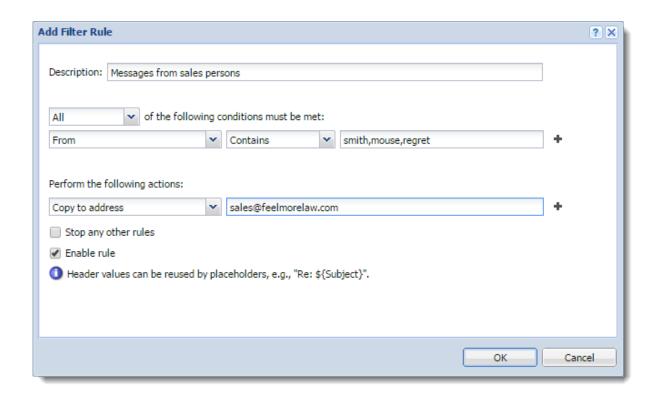
5. Specify the actions.

Perform the following actions:



You can use placeholders for headers values — $\{$ size $\}$ for message size, $\{$ subject $\}$ for message subject, and so on (for more headers see, for example, $\{$ wikipedia $\}$).

- 6. (Optional) Select the **Stop any other rules** option.
 - The rules are processed from the top. If the message matches the rule, no other rules are processed.
- 7. Click **OK**.
- 8. Click **Apply**.



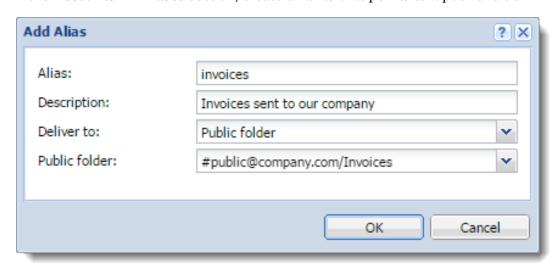
Example 1 - Forwarding messages to public folders

To forward messages to public folders, you must create:

- An alias email address for the public folder
- Server rule for forwarding the messages

You want all messages sent to accounting@company.com that include invoices as attachments to be sent to a public folder **Invoices**.

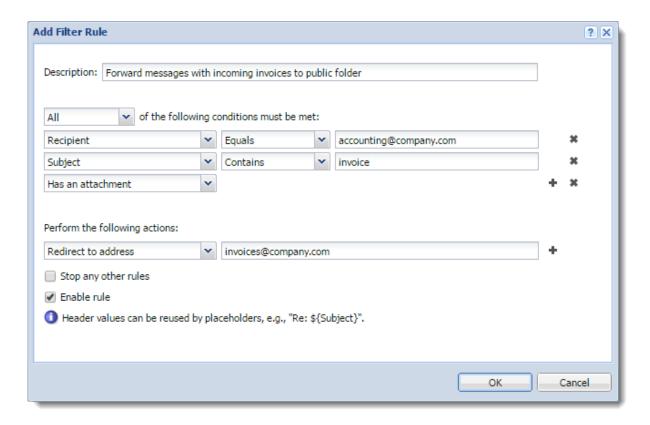
1. In the **Accounts** \rightarrow **Aliases** section, create an alias that points to a public folder.



- 2. Go to the **Configuration** \rightarrow **Content Filter** \rightarrow **Message Filters** section.
- 3. In the **Incoming rules** section, click **Add**.
- 4. Set the condition to **Recipient** \rightarrow **Equals** \rightarrow **accounting@company.com**.
- 5. Click the plus sign to add another condition.
- 6. Set the condition to **Subject** \rightarrow **Contains** \rightarrow **invoice**.
- 7. Click the plus sign to add another condition.
- 8. Set the condition to **Has an attachment**.
- 9. Set the action to **Redirect to address** and type the alias email address of the public folder.

If you use **Add recipient** or **Copy to address**, Kerio Connect delivers the message to other recipients as well.

10. Click **OK** and **Apply**.



If you use **Redirect to address**, the message is not delivered to the original recipients, however, the sender receives their delivery receipt if required.

Example 2 - Prohibiting sending messages to remote recipients for individual users

In the settings of each user, you can disable the user to send and receive messages outside their own domain.



With a special server rule you can limit this either to sending or receiving.

You want to disable John Smith (jsmith@company.com) to send messages outside his domain (company.com). However, he can receive messages from other domains.

- 1. Verify that the **This user can send/receive messages...** option in the user settings is disabled.
- 2. Go to the **Configuration** \rightarrow **Content Filter** \rightarrow **Message Filters** section.
- 3. In the **Outgoing rules** section, click **Add**.
- 4. Set the condition to **Sender** \rightarrow **Equals** \rightarrow **jsmith**@**company.com**.
- 5. Click the plus sign to add another condition.
- 6. Set the condition to **Recipient** \rightarrow **Does not contain** \rightarrow **company.com**.
- 7. Set the action to **Reject message** and type the reason for rejecting that the user receives.
- 8. Select **Stop any other rules**.
- 9. Click **OK** and **Apply**.

If the message has multiple recipients and some of them are from the user's domain, Kerio Connect:

- Delivers the message to the recipients from the user's domain
- Rejects to deliver to message to recipients outside the user's domain
 If you create the same rule in the **Incoming rules** section, neither remote nor local recipients get the message.

Example 3 - Sending a copy of a message to another email address

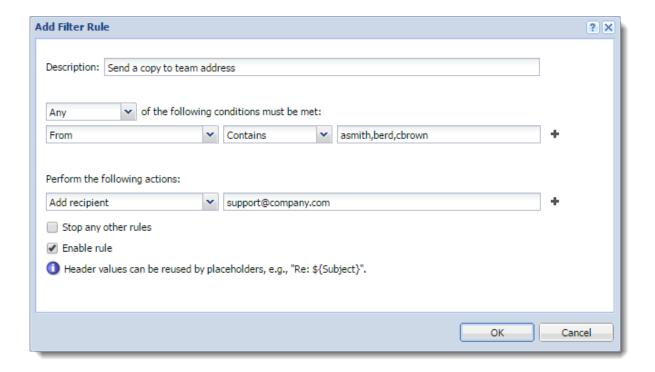
A team of support technicians help customers solve their problems. They communicate via their email addresses:

- asmith@company.com
- berd@company.com
- cbrown@company.com

They also have a team address support@company.com.

You want to send a copy of all messages, which they send, to their team address so that the other team members are aware of the current issues.

- 1. In the **Incoming rules** section, click **Add**.
- 2. Set the condition to From \rightarrow Contains \rightarrow asmith,berd,cbrown
- 3. Set the action to **Add recipient** → **support**@**company.com**
- 4. Click **OK** and **Apply**.



You can also use **Copy to address**. Both **Add recipient** and **Copy to address** send a blind copy to the specified address. However, if the message cannot be delivered to that address, the sender gets notification only if you use **Add recipient**.

Example 4 - Rejecting messages with large attachments

You want to prevent your Kerio Connect to be overloaded with large attachments.

You can limit the size of messages with attachments that go through your server:

1. In the **Incoming rules** section, click **Add**.

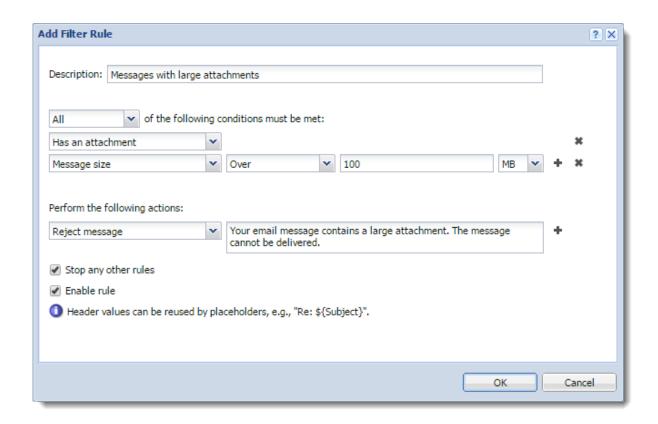
If you create this rule in **Outgoing rules**, the Kerio Connect server may get overloaded if the message has many recipients.

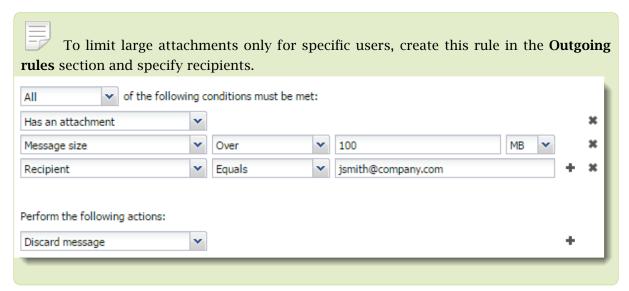
- 2. Select **All** in the drop-down list.
- 3. Set the condition to **Has an attachment**.
- 4. Click the plus sign to add another condition.
- 5. Set the condition to Message size \rightarrow Over \rightarrow 100MB.
- 6. Set the action to **Reject message** and type the reason for rejecting that the sender receives.



If you select **Discard message**, the sender is not notified.

- 7. Select **Stop any other rules**.
- 8. Click **OK** and **Apply**.





Examples 5 - Sending an auto-reply message

You want to send an automatic reply to each message that Kerio Connect delivers to your support team address.

- 1. In the **Incoming rules** section, click **Add**.
- 2. Set the condition to **Recipient** \rightarrow **Equals** \rightarrow **support**@**company.com**.

Filtering messages on the server

- 3. Set the action to **Auto-reply** and type the text.
- 4. Click **OK** and **Apply**.



Public folders in Kerio Connect

Overview

Public folders are folders available to all users in a domain or the whole server. You can create public folders of these types:

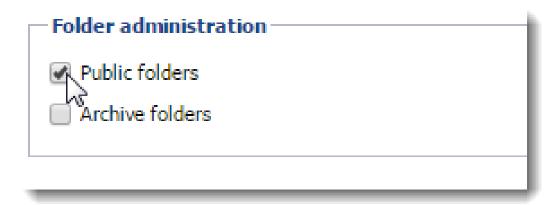
- Mail
- Calendar
- Contacts
- Tasks
- Notes

You can create public folders in Kerio Connect Client or Microsoft Outlook.

To create or edit public folders, users must have appropriate admin rights for public folders assigned (see below).

Assigning administrator rights to manage public folders

- 1. In the administration interface, go to Accounts \rightarrow Users.
- 2. Double-click a user and go to the **Rights** tab.
- 3. Select the **Public folders** option.



4. Click **OK**.

Global vs. domain public folders

In Kerio Connect, public folders can be:

- Unique for each domain
- Global for all domains

Sharing in Kerio Connect Client

Users can share folders across all domains in Kerio Connect:

- Unique public folders Users must write the whole email address when they want to share folders with users from other domains on the server.
- **Global** public folders Kerio Connect Client automatically offers users from the other domains on the server in the sharing dialog.

Chat in Kerio Connect Client

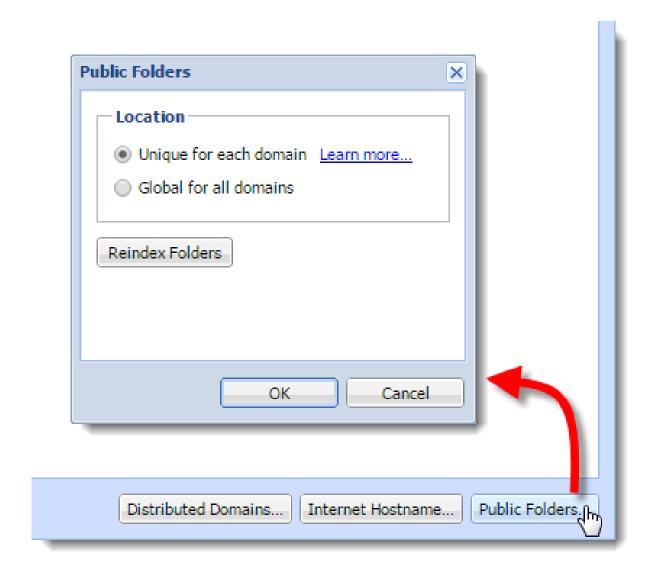
The contacts that users can chat with depend on the public folder settings:

- Unique public folders You can chat only with users from your own domain
- Global public folders You can chat with all users from all domains on the server

Configuring public folders

To select the type of public folders:

- 1. Go to the administration interface to the **Configuration** \rightarrow **Domains** section.
- 2. Click the **Public Folders** button in the right bottom corner.
- 3. Select the public folder type.
- 4. Click **OK**.

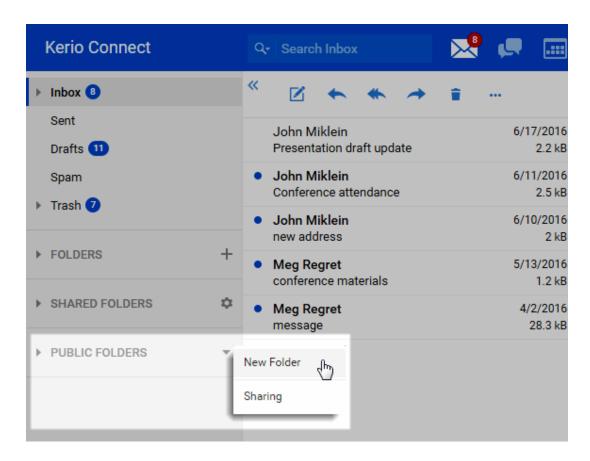


If you switch the public folder type after public folders has already been created, you must create new public folders — users will not be able to see the old ones.

Read How to change from individual public folders to global public folders and keep your existing public folder data for additional information.

Creating public folders in Kerio Connect Client

- 1. Go to your Kerio Connect Client.
- 2. In the left folder tree, right-click **Public folders** and select **New Folder**.



3. Type a name for the public folder.

By default, all users from the domain can view public folders. To change the sharing rights, read article Sharing in Kerio Connect Client.



Microsoft Outlook has a similar procedure.

Viewing public folders

All public folders are automatically displayed in Kerio Connect Client and other clients. See the following table for detailed information:

Account	Email	Contacts	Calendar	Tasks	Notes
Kerio Outlook Connector (Offline Edition)	YES	YES	YES	YES	YES
Kerio Outlook Connector	YES	YES	YES	YES	YES
Kerio Connect Client	YES	YES	YES	YES	YES
Microsoft Outlook for Mac	YES	YES	YES	YES	YES
Exchange account in Apple Mail	YES	YES	YES	YES	YES
IMAP (any client that supports the IMAP protocol)	YES (if the client can show them)	NO	NO	NO	NO
POP3 (any client that supports the POP3 protocol)	NO	NO	NO	NO	NO

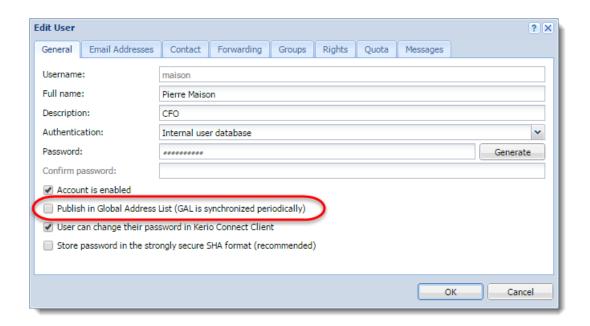
Table 1 Viewing public folders in individual account types

Global Address List

Kerio Connect can automatically add users to a public contacts folder which is used as an internal source of company contacts.

By default, this option is enabled. To disable it for individual users:

- 1. In the administration interface, go to the **Accounts** \rightarrow **Users** section.
- 2. Double-click a user and clear the checkbox for the **Publish in Global Address List** option on the **General** tab.



If users are mapped from Active Directory or Apple Open Directory, the entire LDAP database synchronizes every hour automatically.

How to change from individual public folders to global public folders and keep your existing public folder data

Changing to global folders

When you change the type of public folders, users cannot access the previously created public folders.

To change to global public folder and keep the content of your old domain public folders:

- 1. Change the public folders to global folders.
- 2. Stop Kerio Connect.
- 3. Go to your Kerio Connect installation directory to the **Mail** folder. The default locations are:
 - Mac OS X: /usr/local/kerio/mailserver/store/mail
 - **Red Hat/SuSE**: /opt/kerio/mailserver/store/mail
 - Windows: C:\Program Files\Kerio\MailServer\Store\Mail
- 4. For each domain, go to a domain folder and copy the contents of the **#public** folder to the **#public** folder in the **Mail** folder.
 - All folders must have unique names. If any folders have the same name, you must rename them to prevent the data to be overwritten.
- 5. Start Kerio Connect.

Users with Kerio Outlook Connector (Offline Edition) must either clear the KOFF cache (in control **Panel** \rightarrow **Mail** \rightarrow **Email Accounts**) or re-create their profiles.

Enabling chat in Kerio Connect Client

Overview



New in Kerio Connect 9.1!

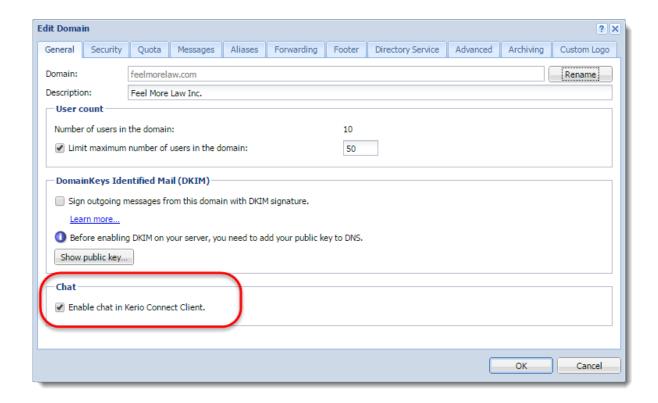
Kerio Connect Client includes a **Chat** feature for exchanging instant messages. Chat enables users to view their colleagues' online status, and to chat with them in real time. This is useful when they cannot wait for an email response or prefer a quick back-and-forth conversation without the use of a phone.

Administrators must enable chat for individual domains. Users can then enable/disable chat in their Kerio Connect Client settings.

Chat in Kerio Connect Client is an additional option to using a XMPP/Jabber application.

Enabling chat for individual domains

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Double-click a domain.
- On the General tab, select Enable chat in Kerio Connect Client.
 To disable chat, deselect the option.
- 4. Click **OK**.



Enabling chat among all domains on the server

The contacts users can chat with depend on the public folder settings on your server:

- Unique public folders enable them to chat only with users from within their own domain.
- **Global** public folders enable all users from all domains on the server to chat with one another.

Archiving Kerio Connect Client chat messages

Chat messages can be archived for future reference. See Archiving chat in Kerio Connect Client for more information.

Using Kerio Connect Client chat

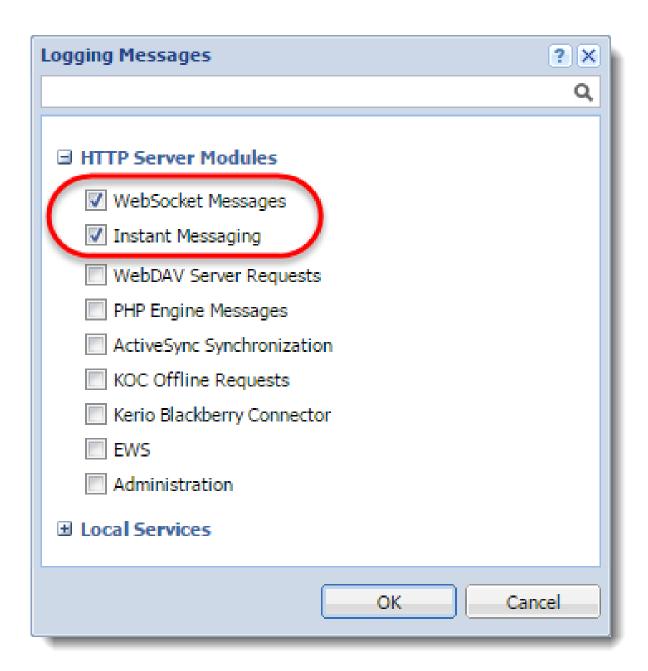
For additional information about chat, see Sending chat messages in Kerio Connect Client.

Troubleshooting

If any problem with Kerio Connect Client chat occurs, consult the following logs:

- Warning
- Error
- Debug
 - 1. Right-click in the Debug log area, and click **Messages**.
 - 2. Select the **Instant Messaging** and **WebSocket Messages** options.
 - 3. Click **OK**.

After debugging, clear those options. Otherwise, the logging may slow down server performance.



Configuring instant messaging in Kerio Connect

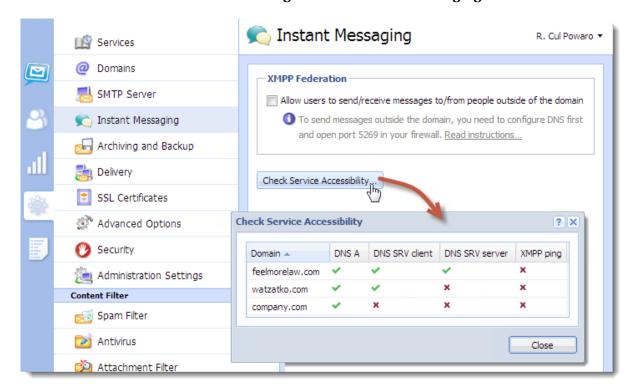
Overview

For information about enabling chat messages through Kerio Connect Client, read Enabling chat in Kerio Connect Client.

Kerio instant messaging service is based on XMPP, an open technology for real-time communication.

The instant messaging (IM) service is running in Kerio Connect automatically.

To check if the instant messaging is accessible, click on **Check Service Accessibility** in the administration interface in section **Configuration** \rightarrow **Instant Messaging**.



Make sure to open the following ports on your firewall (both directions):

- 5222 (IM service)
- 5223 (secured IM service)
- 5269 (if sending outside of your domain is allowed)

DNS records must be configured for your domain. Read article Configuring DNS for instant messaging for more information.

Sending messages outside of your domain

By default, users can send messages only to members of the same domain.

To enable sending/receiving instant messages to/from other domains (either within the Kerio Connect server or outside), follow these steps:

- 1. In the administration interface, go to section Configuration \rightarrow Instant Messaging.
- 2. Check option Allow users to send/receive messages to/from people outside of the domain.
- 3. Save the settings.
- 4. Check Service Accessibility.

These settings are valid for all domains on the server. You can override them by individual user settings (on tab **Messages**) or group settings (tab **Rights**).

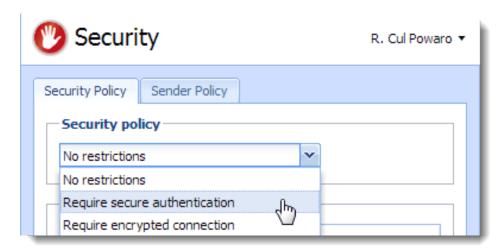


Remember to configure DNS for instant messaging.

Securing instant messaging

We recommend to secure instant messaging by using TLS:

set security policy to require encrypted connection or secure authentication in section
 Configuration → Security → tab Security Policy (Configuration → Advanced Options → tab Security Policy for Kerio Connect 8.1 and older)



• use unsecured instant messaging service (port 5222)

You can also enable only the secure instant messaging service (port 5223) and use SSL.

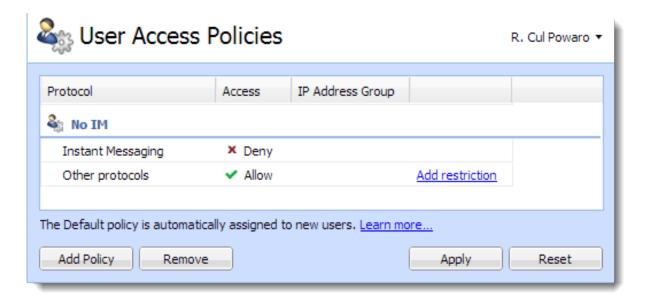


Security policy is applied to all services in your Kerio Connect.

Limiting access to instant messaging

If you need to restrict access to any users, you can define User Access Policies to:

- disable access to IM
- · restrict access IM to specific addresses



To display which users are connected to the IM server, go to section Active Connections in the administration interface.

Disabling instant messaging

You can disable instant messaging by stopping the instant messaging services (see article Services in Kerio Connect).

Archiving instant messages

For information about archiving instant messages, read article Archiving instant messaging.

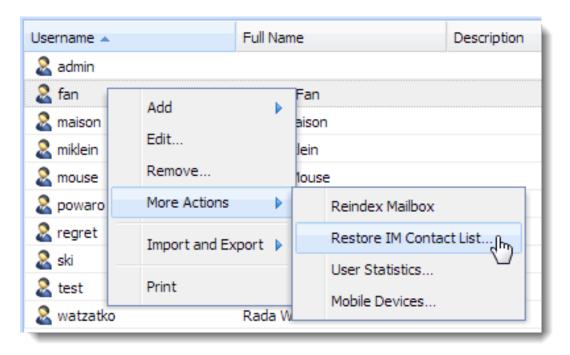
Automatic contact list

Kerio Connect automatically creates contact lists of all domain users who are published in the global address list.

Once users login to an IM client, their account will display list of contacts of users from their domain (**Colleagues**).

If a user is having problems with their contact list (e.g. if they delete any users), you can restore their contact list:

- 1. In the administration interface, go to section Accounts \rightarrow Users.
- 2. Right-click the user and select More Actions \rightarrow Restore IM Contact List.
- 3. Confirm.



Restoring contact lists discards any changes the user has made to their **Colleagues** list. Added contacts will remain preserved.

Maximum size of the automatic contact list

Maximum number of users in the automatic contact list is set to 300. The users who exceed this number are not included in the **Colleagues** contact list and also their contact list is empty.

To change the maximum size of the contact list:

- 1. Stop the Kerio Connect engine.
- 2. Open the mailserver.cfg file.
- 3. Edit the following line:
 - <variable name="RosterMaximum">300</variable>

To disable the automatic contact list completely, set the MaximumRoster value to 0 (zero).

- 4. Save the file.
- 5. Start the Kerio Connect engine.

Kerio Connect saves the information about exceeding the maximum number of users in the Warning log.

The size of the contact list affects the performance of the server. We recommend the following RAM size for the different contact list sizes:

- 0-100 users 256 MB
- 100-200 users 384 MB
- 200-500 users 768 MB
- 500+ users 2048 MB

Configuring IM clients

For recommended clients and their configuration, read article Configuring clients for instant messaging.

Troubleshooting

If any problem regarding instant messaging occurs, consult the Debug log (right-click the Debug log area and enable Messages \rightarrow Instant Messaging Server).

If you rename a domain, users must re-configure their IM clients. All previous changes to their contact list will be lost.

Configuring DNS for instant messaging

About SRV records

SRV (service) records are entries in your DNS which specify the location of service servers. You must configure SRV records to make instant messaging in Kerio Connect accessible from other servers.

There are two types of SRV records:

- xmpp-server necessary if you enable sending messages outside of your domain
- xmpp-client

Go to the Kerio Connect administration (**Configuration** \rightarrow **Instant Messaging**) to check if the SRV records for your domain are configured (for detailed information, read article Configuring instant messaging in Kerio Connect).

You must add SRV records on your DNS server or use the management interface of your DNS registrar to add the records.



Visit XMPP wiki or Wikipedia for more information on SRV records.

Configuring DNS records for server to server communication

Follow this example to add a server SRV record to your DNS:

_xmpp-server._tcp.feelmorelaw.com. 18000 IN SRV 0 5 5269 mail.feelmorelaw.com.

Service	_xmpp-server
Protocol	_tcp
Hostname/Name	Your domain name
Priority	Priority of the target
Weight	Weight for records of the same priority
Port	5269
Target/Value	Your server hostname
TTL	Time to live value

The following items can be changed:

- Domain name (feelmorelaw.com)
- Server hostname (mail.feelmorelaw.com)
- TTL (18000)
- Record priority (0)
- Record weight (5)



Do not change the port number (5269).

Configuring DNS records for client auto-configuration

If the name of your domain differs from the name of the instant messaging server, you can add a client SRV record to your DNS.

This record allows auto-configuration of instant messaging clients. Without the client SRV record, users must manually specify the server and port in their client configuration.

Follow this example to add a client SRV record to your DNS:

_xmpp-client._tcp.feelmorelaw.com. 18000 IN SRV 0 5 5222 mail.feelmorelaw.com.

Service	_xmpp-client
Protocol	_tcp
Hostname/Name	Your domain name
Priority	Priority of the target
Weight	Weight for records of the same priority
Port	Port for communication from client to server
Target/Value	Your server hostname
TTL	Time to live value

The following items can be changed:

- Domain name (feelmorelaw.com)
- Server hostname (mail.feelmorelaw.com)
- TTL (18000)

- Record priority (0)
- Record weight (5)
- Port 5222

Archiving instant messaging

Overview

To archive chat messages sent through Kerio Connect Client, read Archiving chat in Kerio Connect Client.

If you want to look at any instant message later, Kerio Connect can archive all instant messages sent to or from your users.

The archived data include:

- · Local messages and messages sent to and received from outside of their domain
- · Group chats
- File name and size of all files transferred over instant messaging

Configuring instant messaging archiving

- 1. In the administration interface, go to Configuration \rightarrow Archiving and Backup \rightarrow tab Archiving.
- 2. Select Enable instant messaging archiving.



3. Save the settings.

Archive files

There are three types of archive files — *.txt (current archive files), *.zip (files which have reached the default file size), *.part (temporary archive files).

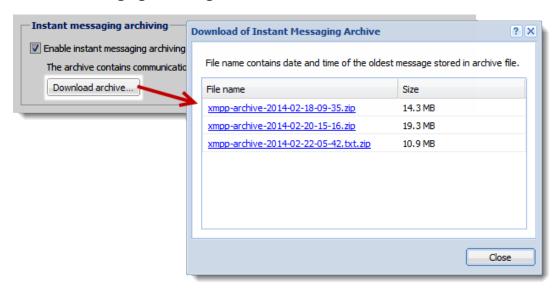
The default maximum size of the archive files is 50 MB. Once the archive file reaches 50 MB, a new file is created.

You can adjust the archive file size in the mailserver.cfg file in the installation folder of Kerio Connect (variable = ArchiveFileSize.

Accessing the instant messaging archives

To download the instant messaging archive files from the administration interface:

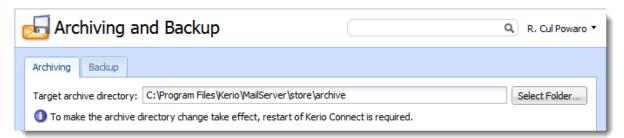
- 1. Go to Configuration \rightarrow Archiving and Backup \rightarrow tab Archiving.
- 2. In **Instant messaging archiving**, click **Download archive**.



This opens the list of available archive files. The file name contains the date and time of the first message saved in this file.

3. Click any file name and save the file.

The instant messaging archives are stored in the target archive directory specified in Configuration \rightarrow Archiving and Backup \rightarrow tab Archiving in the xmpp folder .



Customizing Kerio Connect

About customization

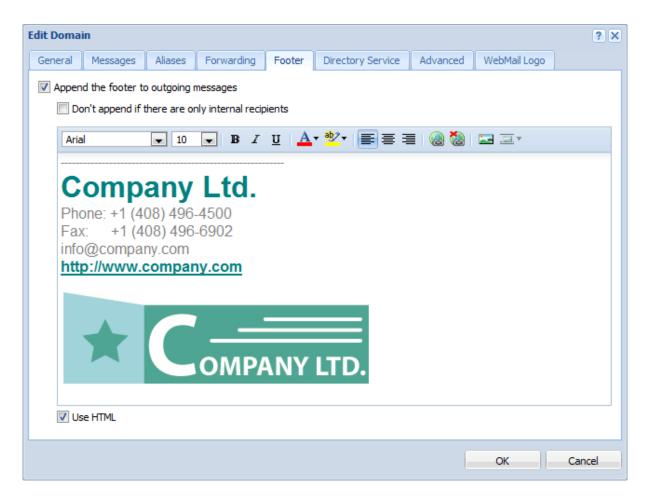
In Kerio Connect, you can:

- Define custom email footers
- Translate the interfaces into another language
- Create a custom page for Kerio Connect Client (read Customizing the Kerio Connect Client login page)
- Add a custom logo to Kerio Connect Client

Defining custom email footers

For each domain, you can customize email footers that are automatically added to all messages sent from this domain.

- 1. In the administration interface, go to the **Configuration** \rightarrow **Domains** section.
- 2. Double-click the domain and go to the **Footer** tab.
- 3. Enable the **Append the footer to outgoing messages** option.
- 4. Create the footer (in plain text or HTML).
- 5. If you do not want to append footers to messages for internal recipients, select the **Don't** append if... option.
- 6. Click **OK**.



If user defines their own email signature, this domain footer is displayed below the user's signature.

When a user replies to a message, Kerio Connect places the domain footer below the whole conversation and the user's signature below the individual replies.

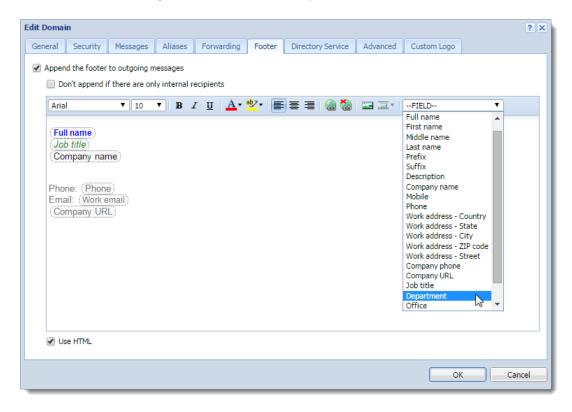
If users send digitally signed or encrypted messages, Kerio Connect does not append any footers to the message.

Adding automatic user and company details to domain footers

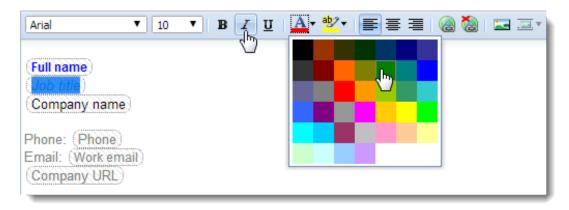
You can use special field identifiers to add user and/or company details to the footer:

- 1. Fill in the information in the users' account details.
- 2. Create company locations.
- 3. In the administration interface, go to the **Configurations** \rightarrow **Domains** section.

- 4. Select a domain and click Edit.
- 5. Click the **Footer** tab.
- 6. Define the footer using items in the **Field** drop-down list.

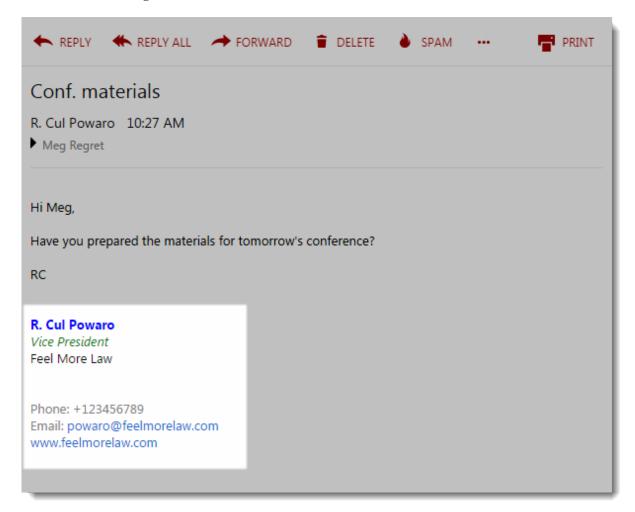


7. If you select the **Use HTML** option, you can format the fields: select the field and apply formatting attributes.



8. Click OK.

The final footer might look like this:



If users send digitally signed or encrypted messages, Kerio Connect does not append any footers to the message.

Adding a custom logo to Kerio Connect Client

Kerio Connect Client displays a default logo in the top left corner.

For version 8.5 and newer, you can change the logo:

- Globally for all domains
- For each domain separately

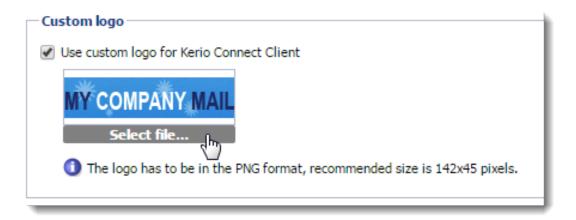
If you set both logos, Kerio Connect Client displays the logo configured for a particular domain.

Customizing Kerio Connect



Changing the logo for all domains

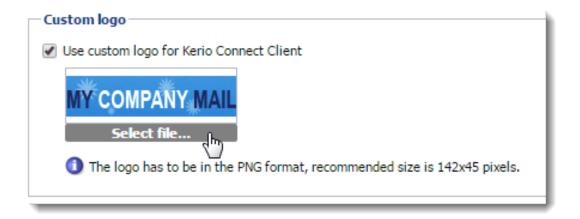
- 1. In the administration interface, go to Configuration \rightarrow Advanced Options \rightarrow Kerio Connect Client.
- 2. In the Custom logo section, select Use custom logo for Kerio Connect Client.
- 3. Click **Select file** and locate your image.



4. Click **Apply**.

Changing the logo for individual domains

- 1. In the administration interface, go to **Configuration** \rightarrow **Domains**.
- 2. Double-click a domain and go to the **Custom Logo** tab.
- 3. Select the **Use custom logo for Kerio Connect Client** option.
- 4. Click **Select file** and locate your image.



5. Click OK.

Localizing the user interface

Kerio Connect Client 8.1 and later

For detailed information on how to localize Kerio Connect Client, read Translating Kerio Connect Client into a new language.

Kerio Connect Client 8.0

You cannot add new translations to Kerio Connect Client 8.0.However, you can overwrite one of the existing translations:

- 1. Go to the installation directory of Kerio Connect.
- 2. Open the web\webmail\translations folder.
- 3. Select a language file to overwrite and open it in a text editor.

 The file contains both the source language (English) and the target language.
- 4. Translate into the target language.
- 5. Save the file and restart Kerio Connect.



The text in the language files must be coded in UTF-8.

Customizing the Kerio Connect Client login page

Overview

In Kerio Connect 8.4 and later, you can customize the login page for Kerio Connect Client.

You can change the login page for all domains created in your Kerio Connect, but not for individual domains.



The login page of the administration interface does not change.

Customizing the login page

- 1. In the administration interface, go to Configuration \rightarrow Advanced Options \rightarrow Login Page (Configuration \rightarrow Advanced Options \rightarrow Kerio Connect client in Kerio Connect 8.4).
- 2. Select the **Use custom logo on login page** option.
- 3. Click **Select PNG image file** and locate the new logo file.

The logo must be in the PNG format. The recommended maximum size is 328 x 80 pixels.



Kerio Connect immediately displays the login dialog in the Login page preview.

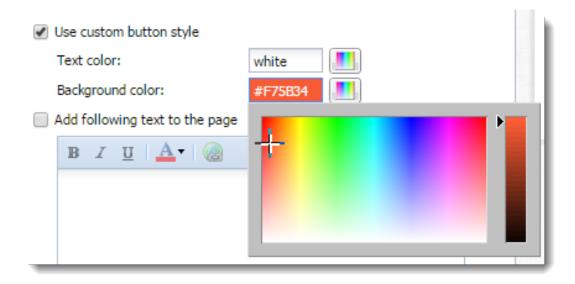
4.



Select **Custom button style** and select colors to change the button and text colors.

You can:

- Use the color picker
- Type a color's hex value
- Type a color name in English

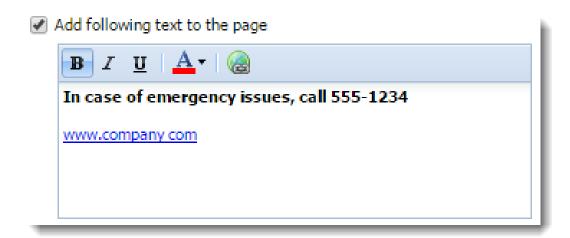


Kerio Connect immediately shows your changes in the Login page preview.

5.



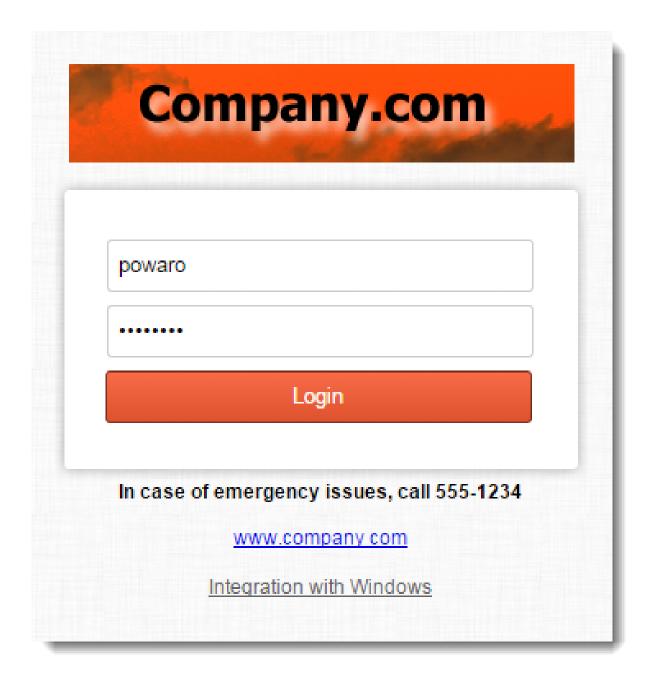
Click **Add the following text to the page** to append text to the bottom of the the login page.



Kerio Connect immediately shows your changes in the **Login page preview**.

6. Save your settings.

Kerio Connect Client login pages for all your domains are now customized.



Translating Kerio Connect Client to a new language

Translating Kerio Connect Client for web

This article describes Kerio Connect 8.1 and newer. For information on translating Kerio Connect Client in version 8.0, read the Customizing Kerio Connect article.

Kerio Connect Client for Windows and Mac cannot be translated to additional languages.

Translations of Kerio Connect Client are saved in several files in the installation directory of Kerio Connect. Files with localizations are named using 2-letter language codes.

To add a new language to Kerio Connect Client, follow these steps:

- 1. Go to the Kerio Connect installation directory to:
 - web/webmail/translations
 - web/integration/translations
- 2. Copy all files of one language (except English) and rename them according to the target language code.
- 3. Rewrite the code and name of the new language in xx_definitions.xml.
- 4. Translate all strings to the new language in:
 - xx_login.js
 - xx.js from web/webmail/translations
 - xx.js from web/integration/translations



Do not change the structure of any file.

5. Restart Kerio Connect.

The new language is now available in Kerio Connect Client for web.

Upgrading Kerio Connect

Kerio Connect upgrades may contain new or modified sentences. These will not be included in your own translations and will be displayed in English.

We recommend to use the original files (which you used as a template for the new language) and compare them with the same language files after the upgrade. You can then translate new sentences into your language.

Configuring data store in Kerio Connect

Setting the path to the data store directory

You configure the path to the data store during the installation process.

To change the data store folder later:

1. Create a new folder for the data store.

Do not use diacritics and make sure there is enough free space for the data store.

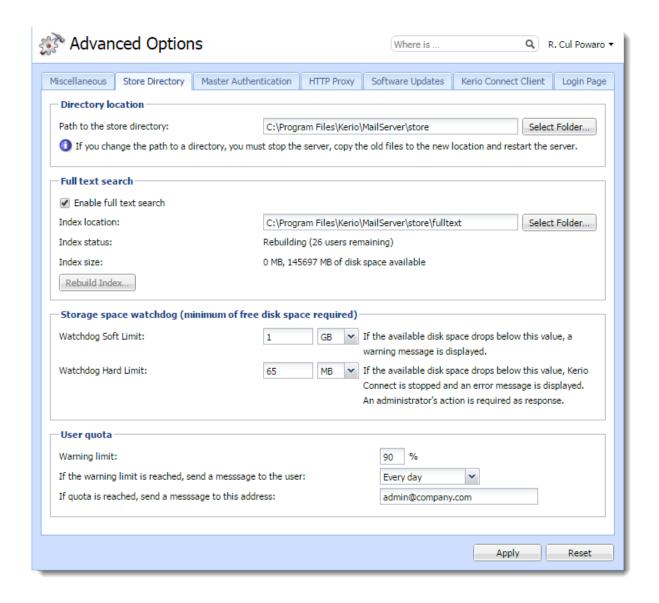
The folder must be on a local disk. If you're using a virtual machine, define the disk as local.

- 2. In the administration interface, go to Configuration \rightarrow Advanced Options \rightarrow Store Directory.
- 3. Select the new folder.



Do not use a UNC path.

- 4. Click **Apply**.
- 5. Stop Kerio Connect.
- 6. Copy all files from the old store directory to the new one.
- 7. Run Kerio Connect.



Configuring the full text search

In Kerio Connect, users can search their items using the full text search feature.

The full text search can affect the performance of your server.

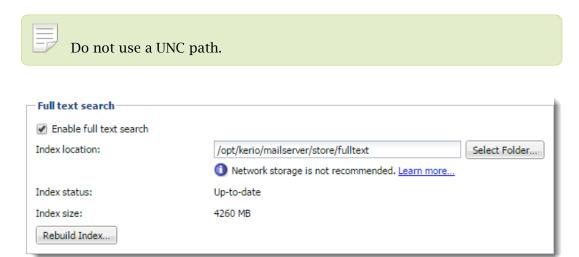
The index file size is based on the number and size of the mailboxes, so make sure you have sufficient space on your disk before enabling this feature. For example, if you have many users with large mailboxes, the index file may occupy several gigabytes in total.

To enable the full text search feature on the server:

1. In the administration interface, go to Configuration \rightarrow Advanced Options \rightarrow Store Direc-

tory.

- 2. Select the **Enable full text search** option.
- 3. Specify a folder for storing the fulltext search index.



- 4. Click **Apply**.
- 5. To create a new index, click **Rebuild Index**.

You can rebuild the index for:

- All mailboxes from the server
- Single domain
- Single user



Setting the data store notification limits

Kerio Connect can notify you when the free space in your data store folder has decreased.

Set the limits in the administration interface in the **Configuration** \rightarrow **Advanced Options** \rightarrow **Store Directory** section.

Watchdog Soft Limit

If the free space on disk with the data store drops below this value, Kerio Connect displays a message in the administration interface.

Watchdog Hard Limit

If the free space on disk with the data store drops below this value, Kerio Connect stops and displays a message in the administration interface.

Information about reached limits is logged in the Error log.



Archiving in Kerio Connect

Overview

Kerio Connect can archive messages on a local hard drive or to a remote email address.

You can archive:

- Local messages local sender and local recipient
- Incoming messages remote sender and local recipient
- Outgoing messages local sender and remote recipient
- Relayed messages remote sender and remote recipient

If you later need an old or deleted message, you can recover it by using email recovery.

Archiving saves messages users send or receive after archiving is enabled. To save older messages, use the backup feature. Also use backups to store additional data (configuration, licenses, SSL certificates, etc.).

For information on archiving other types of communications, see:

- Accessing the mailing list archive
- Archiving instant messaging
- Archiving chat in Kerio Connect Client

Configuring archiving

You can archive the whole server to a local hard drive and a remote email address.



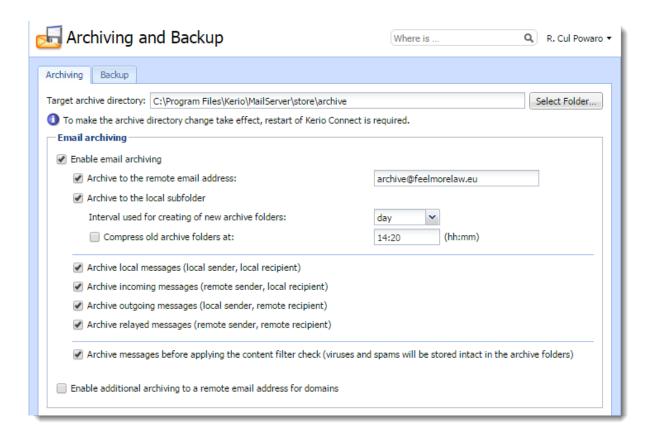
Archiving to network drives is not supported.

In Kerio Connect 9.1 and newer, you can also archive each domain separately to a remote email address.

Archiving the whole server

- 1. In the administration interface, go to Configuration \rightarrow Archiving and Backup \rightarrow Archiving.
- 2. Select Enable email archiving.

- 3. To send the archive files to an email address, select **Archive to the remote email address** and type the address.
- 4. To save the archive files to a local hard drive, select **Archive to the local subfolder**, select the archiving interval, and specify the folder at the top of the section by clicking on **Select Folder**.
- 5. Select the types of messages you want to archive: local, incoming, outgoing, and/or relayed (see above).
- 6. To avoid the antispam and antivirus checks before archiving, select **Archive messages** before applying the content filter check.
- 7. Click **Apply** to save your settings.
- 8. Restart Kerio Connect if you have changed the archive folder.



Archiving individual domains

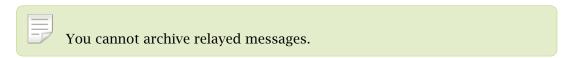


New in Kerio Connect 9.1!

- 1. In the administration interface, go to Configuration \rightarrow Archiving and Backup \rightarrow Archiving.
- 2. Select **Enable additional archiving to a remote email address for domains**.



- 3. Click Apply.
- 4. Go to **Configuration** \rightarrow **Domains**.
- 5. Double-click the domain you want to archive, and go to the **Archiving** tab.
- 6. Select **Archive to the remote email address** and type the email address.
- 7. Select the types of messages you want to archive: incoming, outgoing, and/or outgoing.



- 8. To avoid the antispam and antivirus checks before archiving, select **Archive messages** before applying the content filter check.
- 9. Click OK.

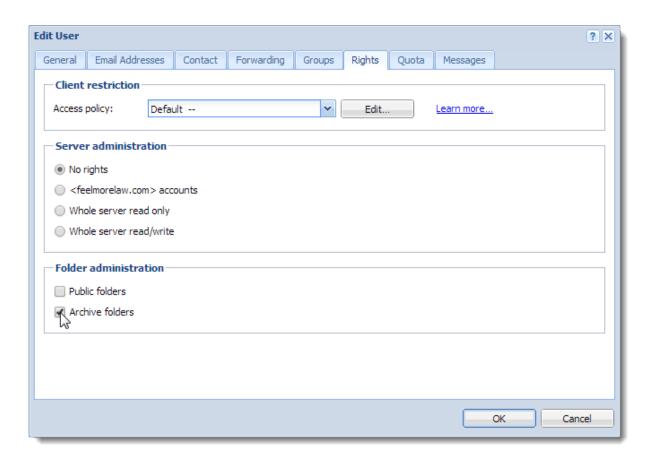


Assigning administrator rights to view archive folders

By default, only the administrator of the primary domain can view archive folders. They can also assign the rights to other users.

Because all users' messages are archived, only trusted users should have access to the archive folders.

- 1. In the administration interface, go to Accounts \rightarrow Users.
- 2. Double-click a trusted user and go to the **Rights** tab.
- 3. Select the **Public folders** option.
- 4. Click OK.



Viewing archive folders

Whenever an archive folder is available for viewing, it is automatically displayed in the Kerio Connect Client of users with appropriate access rights.

Configuring backup in Kerio Connect

Overview

You can backup the following items in Kerio Connect:

- User mailboxes
- Public folders
- Mailing lists
- Configuration files
- Licenses
- SSL certificates
- SpamAssassin database
- Contact lists in instant messaging

You can use any removable or network disk for storing backups.

Configure backups in section Configuration \rightarrow Archiving and Backup.



Temporarily disabled users are not included in the backups.

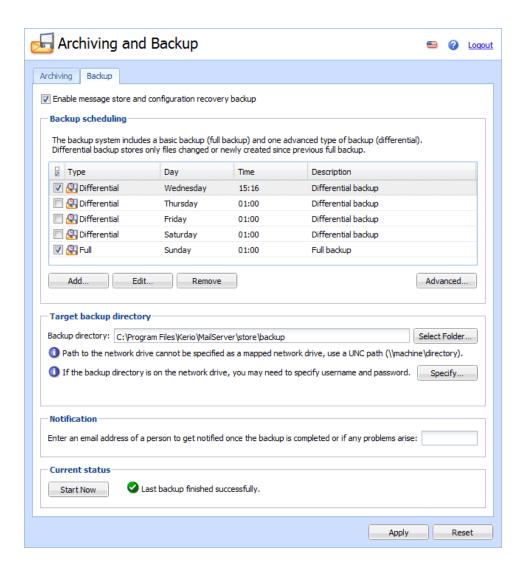
Types of backups

In Kerio Connect, there are two types of backups:

- Full backup stores all files and items.
- **Differential backup** stores files that have been added or changed since the last full backup.

You can schedule any number of full and differential backups. Consider the following:

- Size of the data store
 - The size influences the time each backup takes and its size.
- Importance of the data
 - When email communication and storing messages is important for your company, schedule more frequent backups.

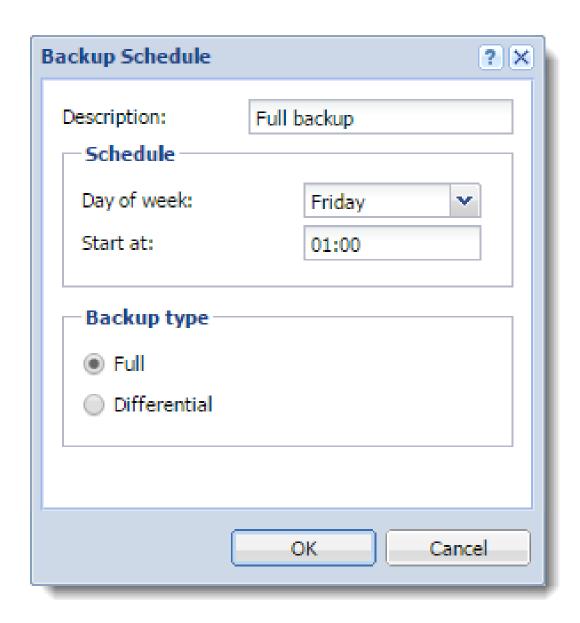


Configuring backups

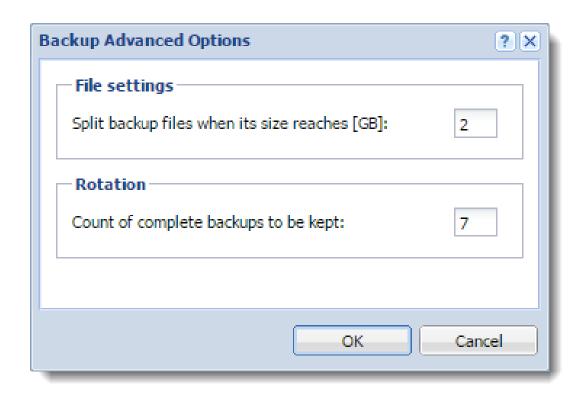
You must have full access rights to administration or you can use the built-in administrator account. For more information on access rights, read the Accessing Kerio Connect administration.

To configure the backup schedule:

- 1. In the administration interface, go to **Configuration** \rightarrow **Archiving and Backup** \rightarrow **Backup**.
- 2. Select the **Enable message store and configuration recovery backup** option.
- 3. Click Add.
- 4. Type a description for the backup.
- 5. Select the time and the type of the backup and click **OK**.



- 6. Repeat steps 3-5 for additional backups.
- 7. Click the **Advanced** button and specify the maximum size and number of backups. Click **OK**.



8. In the **Target backup directory** section, specify the folder where to store all backups. If the network drive requires authentication, click **Specify** and type the username and password (Microsoft Windows only).



- 9. In the Notification section, type your email address to receive notifications about backups.
- 10. Click **Apply**.

If you want to make an immediate full backup which is independent of your other backups, click the **Start Now** button.

Recovering data from backups

To get instructions for data recovery, read Data recovery in Kerio Connect.

Data recovery examples

To read through some examples of data recovery, see Examples of data recovery in Kerio Connect.

Troubleshooting

If any problem with backups occurs, consult the Debug log (Right-click the Debug log area, click **Messages**, and select the **Store Backup** option).

Examples of data recovery in Kerio Connect

Data recovery in Kerio Connect

The following sections contain examples of recovery of backed-up data in Kerio Connect.

Examples for Microsoft Windows

Full backup recovery

Conditions:

- The configuration data is stored at the default location:
 - C:\Program Files\Kerio\MailServer
- The store directory is located in directory on a separate disk:
 - D:\store
- The backup directory is stored on an external disc:
 - E:\backup

Solution:

- 1. Go to the Kerio Connect installation directory.
 - C:\Program Files\Kerio\MailServer
- 2. Run the kmsrecover command.

To recover from the **last complete backup** (the most recent full backup and all subsequent differential backup, or the most recent backup copy):

kmsrecover E:\backup

To recover from a **particular backup**:

kmsrecover E:\backup\F20051009T220008Z.zip

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

If a parameter contains a space in the directory name, enclose it in quotes: kmsrecover "E:\backup 2"

Recovering a single user's mailbox

Conditions:

• The configuration data is stored at the default location:

C:\Program Files\Kerio\MailServer

• The backup directory is stored on an external disc:

E:\backup

• The mailbox will be saved out of the Kerio Connect's store folder in the D:\tmp directory.

Solution:

1. Go to the Kerio Connect installation directory.

C:\Program Files\Kerio\MailServer

2. Run the kmsrecover command.

To recover from the **last complete backup** (the most recent full backup and all subsequent differential backup, or the most recent backup copy):

kmsrecover -d company.com -u smith -s D:\tmp E:\backup

To recover from a particular backup:

kmsrecover -d company.com -u smith -s D:\tmp E:\backup\F20051009T220008Z.zip

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

If a parameter contains a space in the directory name, enclose it in quotes: kmsrecover "E:\backup 2"

Recovering a single folder of a user

Conditions:

• The configuration data is stored

at the default location:

C:\Program Files\Kerio\MailServer

- The backup directory is stored on an external disc:
 - E:\backup
- The Sent Items folder will be recovered.
- The recovery process will be monitored through the verbose mode.

Solution:

1. Go to the Kerio Connect installation directory.

C:\Program Files\Kerio\MailServer

2. Run the kmsrecover command.

To recover from the **last complete backup** (the most recent full backup and all subsequent differential backup, or the most recent backup copy):

kmsrecover -v -d company.com -u smith -f "Sent Items" E:\backup

To recover from a particular backup:

kmsrecover -v -d company.com -u smith -f "Sent Items" E:\backup\F20051009T220008Z.zi

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers the Sent Items folder.

If a parameter contains a space in the directory name, enclose it in quotes: kmsrecover "E:\backup 2"

Recovering public folders of a particular domain

Conditions:

• The configuration data is stored

at the default location:

C:\Program Files\Kerio\MailServer

• The backup directory is stored on an external disc:

E:\backup

• The original public folders will also be kept.

Solution:

1. Go to the Kerio Connect installation directory.

C:\Program Files\Kerio\MailServer

2. Run the kmsrecover command

kmsrecover -b -d company -m public E:\backup

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers the public folders.

If a parameter contains a space in the directory name, enclose it in quotes: kmsrecover "E:\backup 2"

Examples for Mac OS X

Full backup recovery

Conditions:

The configuration data is stored at

at the default location:

/usr/local/kerio/mailserver

• The store directory is located in directory on a separate disk:

/store

• The backup directory is stored on an external disc:

/Volumes/backup

Solution:

1. Go to the Kerio Connect installation directory.

/usr/local/kerio/mailserver

2. Run the kmsrecover command.

If the path to the Kerio Connect installation directory is included in the path variable:

kmsrecover /Volumes/backup

If the path to the Kerio Connect installation directory is NOT included in the path variable:

Examples of data recovery in Kerio Connect

- ./kmsrecover /Volumes/backup
- 3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Recovery of a single user's mailbox

Conditions:

• The configuration data is stored

at the default location:

/usr/local/kerio/mailserver

• The backup directory is stored on an external disc:

/Volumes/backup

 The mailbox will be saved out of the Kerio Connect's store folder in the /Temp directory.

Solution:

1. Go to the Kerio Connect installation directory.

/usr/local/kerio/mailserver

2. Run the kmsrecover command.

./kmsrecover -d company.com -u wsmith -s /Volumes/Temp /Volumes/backup/F20051009T220

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Recovery of a single folder of a user

Conditions:

• The configuration data is stored

at the default location:

/usr/local/kerio/mailserver

• The backup directory is stored on an external disc:

/Volumes/backup

- The Sent Items folder will be recovered.
- The recovery process will be monitored through the verbose mode.

Solution:

1. Go to the Kerio Connect installation directory.

```
/usr/local/kerio/mailserver
```

2. Run the kmsrecover command.

```
./kmsrecover -v -d company.com -u wsmith -f "Sent Items" /Volumes/backup/F20051009T2
```

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Recovery of public folders of a particular domain

Conditions:

• The configuration data is stored

at the default location:

/usr/local/kerio/mailserver

• The backup directory is stored on an external disc:

/Volumes/backup

• The original public folders will also be kept.

Solution:

1. Go to the Kerio Connect installation directory.

```
/usr/local/kerio/mailserver
```

2. Run the kmsrecover command.

```
./kmsrecover -b -d company.com -m public /Volumes/backup
```

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Examples for Linux

Full backup recovery

Conditions:

 The configuration data is stored at at the default location: /opt/kerio/mailserver

• The store directory is located in directory on a separate disk:

/store

• The backup directory is stored on an external disc:

/mnt/backup

Solution:

1. Go to the Kerio Connect installation directory.

/opt/kerio/mailserver

2. Run the kmsrecover command.

If the path to the Kerio Connect installation directory is included in the path variable:

kmsrecover /mnt/backup

If the path to the Kerio Connect installation directory is NOT included in the path variable:

./kmsrecover /mnt/backup

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Recovery of a single user's mailbox

Conditions:

• The configuration data is stored

at the default location:

/opt/kerio/mailserver

• The backup directory is stored on an external disc:

/mnt/backup

• The mailbox will be saved out of the Kerio Connect's store folder in the /temp directory.

Solution:

1. Go to the Kerio Connect installation directory.

/opt/kerio/mailserver

2. Run the kmsrecover command.

./kmsrecover -d company.com -u wsmith -s /mnt/temp /mnt/backup/F20051009T220008Z.zip

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Recovery of a single folder of a user

Conditions:

- The configuration data is stored at the default location: /opt/kerio/mailserver
- The backup directory is stored on an external disc: /mnt/backup
- The Sent Items folder will be recovered.
- The recovery process will be monitored through the verbose mode.

Solution:

1. Go to the Kerio Connect installation directory.

/opt/kerio/mailserver

2. Run the kmsrecover command.

./kmsrecover -v -d company.com -u wsmith -f "Sent Items" /mnt/backup/F20051009T22000

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Recovery of public folders of a particular domain

Conditions:

- The configuration data is stored at the default location:
 - /opt/kerio/mailserver
- The backup directory is stored on an external disc:

/mnt/backup

• The original public folders will also be kept.

Examples of data recovery in Kerio Connect

Solution:

1. Go to the Kerio Connect installation directory.

```
/opt/kerio/mailserver
```

2. Run the kmsrecover command.

```
./kmsrecover -b -d company.com -m public /mnt/backup
```

3. The kmsrecover detects the path to the store automatically in the Kerio Connect's configuration file and recovers all items.

Data recovery in Kerio Connect

Recovering data from backup

To recover the backup data, use a special tool, **Kerio Connect Recover**. The tool extracts the backed-up data and saves the data in their original locations.

To launch Kerio Connect Recover:

- 1. Stop Kerio Connect.
- 2. Go to the Kerio Connect installation directory.
- 3. Run the following command from the directory:

kmsrecover [advanced options] <directory_name>|<file_name>

For Mac OS X and Linux, use ./kmsrecover [advanced options] <directory_name>|<file_name> if the path to the Kerio Connect installation directory is included in the path variable.

If you don't specify any advanced options, , all items in the Kerio Connect's data store are overwritten.

4. To see details and example of individual options, run:

kmsrecover -h or kmsrecover --help

Advanced options of Kerio Connect Recover

Abbreviation	Full option	Mask	Description	
-d	domain		Recovers (or lists with parameter –1) all backed-up data for the specified domain	
-u	user		Recovers (or lists with parameter -1) data of the specified user.	
-f	folder		Recovers the specified folder of the user (requires setting of the -d and -u options).	
-S	store		Sets where SpamAssassin databases, mailing lists and emails (including events, notes, contacts, and so on) are unpacked and stored. By default, the store folder in the Kerio Connect installation directory is used.	
-с	cfgdir		Sets a directory for configuration files, SSL certificates and licenses. By default, the installation directory is used.	
-m	mask		Specifies which parts of the backup will be recovered. You must set the value of the mask with -m <value> ormask=<value>. Example: -m cfg,license,sslca,sslcert. See the table below for values.</value></value>	
		cfg	This argument recovers only configuration files mailserver.cfg and users.cfg.	

Abbreviation	Full option	Mask	Description
		mail	Recovers only the \store\mail directory.
		lists	Recovers only the configuration of mailing lists, the \store\lists directory.
		spamassassin	Recovers only the SpamAssassin database.
		license	Recovers the Kerio Connect license.
		sslca	Recovers SSL certificates issued by certification authorities.
		sslcert	Recovers the Kerio Connect certificates.
		public	Recovers public folders.
-b	backup		Performs an additional back-up before the recovery stars. The original directory will have the BAK extension. If such file already exists, it is replaced by the new version. Verify that you have enough free disk space available, as this backup doubles the store size.
-g	noprogress		Hides information about the recovery progress. (Recommended if the recovery is recorded in the log.)
-1	listing		Lists the backup store content. You can also use additional parameters, such as -d and -u, which list only specific content.
-q	quiet		Hides the recovery progress information in the command line.
-V	verbose		Displays the recovery progress information in the command line.
-h	help		Prints out the help file.

Backup files

File names

Each backup archive (ZIP) file name consists of the backup type abbreviation and the date when it was created:

Full backup (F)

```
F20120118T220007Z.zip
F — full backup
2012 — year
01 — month
18 — day
```

T220007Z — GMT timestamp (22:00:07); always starts with T and ends with Z.

Differential backup (D)

```
D20120106T220006Z.zip
D — differential backup
```

2012 — year

01 - month

06 - day

T220006Z — GMT timestamp (22:00:06); always starts with T and ends with Z.

Backup copy/Manual backup (C)

```
C20120117T084217Z.zip
```

2012 — year

01 - month

17 - day

T084217Z — GMT timestamp (08:42:17); always starts with T and ends with Z.

File content

Each backup archive (ZIP) file includes the following files and directories:

- .version.txt is created at the start of the backup process and includes the following information:
 - started Time the backup started (YYYY-MM-DD hh:mm:ss).
 - version Version of the backup tool.
 - hostname DNS name of the Kerio Connect host for which the backup was created.
- @backup is the main directory of the backup and includes the following items:

- license License backup.
- sslca Backup of certificates of certification authorities.
- sslcert Backup of Kerio Connect's SSL certificates.
- store Backup of the data store
- mailserver.cfg is a file with the Kerio Connect and configuration contains all settings done in the administration interface.
- users.cfg is a file with user configuration and contains all users and their parameters set in the Kerio Connect's administration interface.
- .summary.txt is created at the end of the backup creation process and includes the following information:
 - started Time the backup started (YYYY-MM-DD hh:mm:ss).
 - finished Time the backup ended YYYY-MM-DD hh:mm:ss.
 - count_files Number of backed-up files.
 - total_size Total size of the files (in bytes) which are backed-up between the creation of files .version.txt and .summary.txt.
 - duration Total time of the backup creation process (hh:mm:ss:msms).

Data recovery examples

To read through some examples of data recovery, see this article.

Troubleshooting

If any problem with backups occurs, consult the Debug log (Right-click the Debug log area, click **Messages**, and select the **Store Backup** option).

Configuring SSL certificates in Kerio Connect

Overview

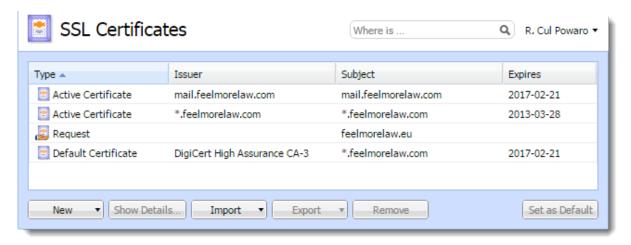
To secure Kerio Connect by SSL/TLS encryption, you need a SSL certificate. SSL certificates authenticate an identity on a server.

Kerio Connect creates the first self-signed certificate during the installation. Upon the first login, users must confirm to go to a page which is not trustworthy. To avoid this, generate a new certificate request in Kerio Connect and send it to a certification authority for authentication.

You can have one or more certificates for each domain configured in Kerio Connect.

If you want to use an existing SSL certificate from another service, export the existing SSL certificate and the public key in the PEM format and import them to Kerio Connect.

Manage certificates in the Configuration o SSL Certificates section .



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To make the communication as secure as possible, you can:

- Disable all unsecured services or
- Set an appropriate security policy

Supported certificates

Kerio Connect supports certificates in the following formats:

- Certificate (public key) X.509 Base64 in text format (PEM). The file has suffix .crt.
- \bullet Private key the file is in RSA format and it has suffix .key with 4KB max.

Multiple certificates



New in Kerio Connect 9.0.2!

Since Kerio Connect 9.0.2, you can import certificates for different domains to Kerio Connect. Kerio Connect then selects and uses the appropriate certificate.

If multiple certificates exist for a single domain, Kerio Connect selects a certificate according to the following order:

- 1. Trusted certificate for the domain hostname.
- 2. Self-signed certificate for the domain hostname.
- 3. Valid certificate for the domain hostname.
- 4. Expired certificate for the domain hostname.
- 5. Trusted wildcard certificate.
- 6. Self-signed wildcard certificate.
- 7. Valid wildcard certificate.
- 8. Expired wildcard certificate.
- 9. Default server certificate.

If a certificate expires and you have already imported a new valid certificate to Kerio Connect for the same domain, delete the old certificate or restart the server to use the new valid certificate.

Creating certificates

Creating self-signed certificates

To create a self-signed certificate, follow these steps:

- 1. Go to section **Configuration** \rightarrow **SSL Certificates**.
- 2. Click on New \rightarrow New Certificate.
- 3. Fill in the information.
- 4. Click **OK**.

To enable the server to use this certificate, select the certificate and click on the **Set as Default** button (**Set as Active** in older versions).

Creating certificates signed by certification authority

To use a certificate signed by a trustworthy certification authority, you must first generate a certificate request, send it to a certification authority and import a signed certificate upon receiving it.

- 1. Open section Configuration \rightarrow SSL Certificates and click on New \rightarrow New Certificate Request.
- 2. Fill in the information and save.
- 3. Select the certificate and click on the **Export** \rightarrow **Export Request** button.
- 4. Save the certificate to your disk and send it to a certification authority.

Once you obtain your certificate signed by a certification authority:, and click on **Import** \rightarrow **Import Signed Certificate from CA**.

- 1. Go to section **Configuration** \rightarrow **SSL Certificates**.
- 2. Click on Import \rightarrow Import Signed Certificate from CA.
- 3. To enable the server to use this certificate, select the certificate and click on the **Set as Active** button.

Intermediate certificates

Kerio Connect allows authentication by **intermediate** certificates. To make authentication by these certificates work, follow these steps to add the certificates to Kerio Connect:

- 1. In a text editor, open the server certificate and the intermediate certificate.
- 2. Copy the intermediate certificate below the server certificate into the server certificate file (*.crt) and save.

```
The file may look like this:
----BEGIN CERTIFICATE----
MIIDOjCCAqOgAwIBAgIDPmR/MAOGCSqGSIb3DQEBBAUAMFMxCzAJBgNVBAYTA1
MSUwIwYDVQQKExxUaGF3dGUgQ29uc3VsdG1uZyAoUHR5KSBMdGQuMR0wGwYDVQ
     .... this is a server SSL certificate ...
ukrkDt4cgQxE6JSEprDiP+nShuh9uk4aUCKMg/g3VgEMulkROzFl6zinDg5grz
QspOQTEYoqrc3H4Bwt8=
----END CERTIFICATE----
----BEGIN CERTIFICATE----
MIIDMzCCApygAwIBAgIEMAAAATANBgkqhkiG9w0BAQUFADCBxDELMAkGA1UEBh
WkExFTATBgNVBAgTDFdlc3Rlcm4gQ2FwZTESMBAGA1UEBxMJQ2FwZSBUb3duMR
     .... this is an intermediate SSL certificate which
           signed the server certificate...
5BjLqgQRk82bFi1uoG9bNm+E6o3tiUEDywrgrVX60CjbW1+y0CdMaq7dlpszRB
t14EmBxKYw==
----END CERTIFICATE----
```

- 3. In the administration interface, go to section **Configuration** \rightarrow **SSL Certificates**.
- 4. Import the modified server certificate by clicking on **Import** \rightarrow **Import** New Certificate.
- 5. Save the settings.

If you have multiple intermediate certificates, add them one by one to the server certificate file.

Configuring SSL/TLS in Kerio Connect

Overview



New in Kerio Connect 8.5!

Kerio Connect allows you to enable or disable specific security protocols and ciphersets manually for:

- Kerio Connect server in general
- SMTP services separately (for SMTP on port 25 and SMTPS on port 465)

You might need to adjust the security settings when a flaw in a security protocol is found or to get a good security rating for your server. (You can test your server, for example, at Qualys SSLlabs test site).

Changing the SSL/TLS configuration

Kerio Connect uses different variables for the SSL/TLS protocols configuration. To change the configuration:

- 1. Stop the Kerio Connect engine.
- 2. Open the configuration file mailserver.cfg for editing See Configuration files for the default location.
- 3. Change the settings in the Security or SmtpSecurity sections. See the list of variables below.
- 4. Save the file.
- 5. Start Kerio Connect.

Resetting the SSL/TLS configuration

To reset the SSL/TLS configuration in the configuration file:

- 1. Stop the Kerio Connect engine.
- 2. Open the configuration file mailserver.cfg for editing.

See Configuration files for the default location.

- 3. Delete any variable in the Security or SmtpSecurity sections.
- 4. Save the file.
- 5. Start Kerio Connect.

Kerio Connect sets the default values of all the SSL/TLS variables.

List of variables

Kerio Connect uses eight variables for the SSL/TLS protocols configuration.

AllowEphemeralDH



Changed in Kerio Connect 9.0.2!

The default value, 1, enables the use of DHE (Ephemeral Diffie-Hellman) for key exchange.

The server generates a random ephemeral public key for each session so that attackers cannot decipher past sessions (this is also called "forward secrecy").

This variable replaces **DisableEphemeralDH** in Kerio Connect 9.0.0 and 9.0.1. Set the **DisableEphemeralDH** to **0** to enable the use of DHE.

EphemeralDHParamSize



New in Kerio Connect 9!

The default value, **0**, sets the size of DHE to 2048 (1024 for SMTP services). Make sure the **DisableEphemeralDH** is enabled.

You can change the default value to 1024, 2048, or 4096

AllowEphemeralECDH

The default value, 1, enables ECDHE for key exchange.

The server generates a random ephemeral public key for each session so that attackers cannot decipher past sessions. ECDHE is more efficient than DHE and uses shorter keys.

SSLDontInsertEmptyFragments

The default value, 1, disables the OpenSSL workaround for the CVE-2011-3389 vulnerability.

If you set the variable to **0**, some older implementations of SSL may not connect to Kerio Connect servers.

ServerTIsProtocols

In this variable, you can change the SSL/TLS protocols used by Kerio Connect.

Leave the variable empty to use a default set of SSL/TLS protocols: TLSv1, TLSv1.1, TLSv1.2

To use a custom set of protocols, list the protocol names, separated by commas, in the variable.

For example: <variable name="ServerTlsProtocols">SSLv3,TLSv1,TLSv1.1,TLSv1.2</variable>

ServerTIsCiphers

In this variable, you can change the cipher list used by Kerio Connect.

Leave the variable empty to use a default cipher list: AESGCM:HIGH:+EDH-RSA-DES-CBC3-SHA:+EDH-DSS-DES-CBC3-SHA:+DES-CBC3-SHA

To use a custom cipher list, type the cipher list in the variable.

For the full syntax of cipher lists, see the OpenSSL website.

ClientTlsProtocols

In this variable, you can change the SSL/TLS protocols used when Kerio Connect acts as a client, for example, when sending messages via the SMTP protocol.

Leave the variable empty to use a default set of SSL/TLS protocols: TLSv1.7LSv1.1

To use a custom set of protocols, list the protocol names, separated by commas, in the variable.

For example: <variable name="ClientTlsProtocols">SSLv3,TLSv1,TLSv1.1,TLSv1.2</variable>

ClientTlsCiphers

In this variable, you can change the client cipher list.

Leave the variable empty to use a default cipher list.

To use a custom cipher list, type the cipher list in the variable.

For the full syntax of cipher lists, see the OpenSSL website.

PreferServerCipherOrder

The default value, 1, allows Kerio Connect decide which cipherset to use regardless of the client preferences.

Adding trusted root certificates to the server

Overview

If you want to send or receive messages signed by root authorities and these authorities are not installed on the server, you must add a trusted root certificate manually.

Use the following steps to add or remove trusted root certificates to/from a server.

Mac OS X

Add

```
Use command:
sudo security add-trusted-cert -d -r trustRoot -k
/Library/Keychains/System.keychain ~/new-root-certificate.crt
```

Remove

```
Use command: sudo security delete-certificate -c "<name of existing certificate>"
```

Windows

Add

```
Use command:
certutil -addstore -f "ROOT" new-root-certificate.crt
```

Remove

```
Use command:
certutil -delstore "ROOT" serial-number-hex
```

Linux (Ubuntu, Debian)

Add

- 1. Copy your CA to dir /usr/local/share/ca-certificates/
- 2. Use command:
 sudo cp foo.crt /usr/local/share/ca-certificates/foo.crt
- 3. Update the CA store: sudo update-ca-certificates

Remove

- 1. Remove your CA.
- 2. Update the CA store: sudo update-ca-certificates --fresh



Restart Kerio Connect to reload the certificates in the 32-bit versions or Debian 7.

Linux (CentOs 6)

Add

- Install the ca-certificates package: yum install ca-certificates
- 2. Enable the dynamic CA configuration feature: update-ca-trust force-enable
- 3. Add it as a new file to /etc/pki/ca-trust/source/anchors/: cp foo.crt /etc/pki/ca-trust/source/anchors/
- Use command: update-ca-trust extract



Restart Kerio Connect to reload the certificates in the 32-bit version.

Linux (CentOs 5)

Add

Append your trusted certificate to file /etc/pki/tls/certs/ca-bundle.crt cat foo.crt >> /etc/pki/tls/certs/ca-bundle.crt



Restart Kerio Connect to reload the certificates in the 32-bit version.

Managing logs in Kerio Connect

About Kerio Connect logs

Logs are files where Kerio Connect records information about certain events, for example, error and warning reports and debugging information. Each item represents one row starting with a timestamp (date and time of the event).

Messages in logs are displayed in English for every language version of Kerio Connect.

See the section Types of logs for detailed information about each log.

Configuring logs

Logs are available in the Kerio Connect administration interface in the section Logs.

When you right-click in a log area, you can configure the following settings (available in all logs):

Save log

You can save whole logs or a selected part in a txt or HTML format.

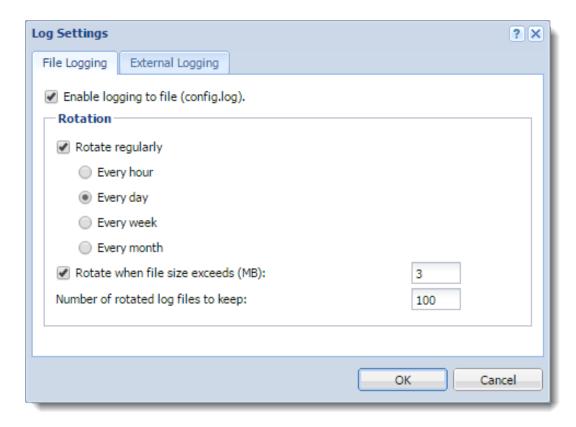
Highlighting

You can highlight any part of text in logs for better reference. Specify a substring or regular expression and all rows containing such text will be highlighted.

Log Settings

You can configure regular saves of individual logs, specifying the size and number of saved files.

You can also enable external logging to a Syslog server.



Information about log settings are recorded in the Config log.

The default location of the log files varies by platform:

- Windows C:\Program Files\Kerio\MailServer\store\logs
- Mac OS X /usr/local/kerio/mailserver/store/logs
- Linux /opt/kerio/mailserver/store/logs

Types of logs

Config log

The **Config** log keeps complete history of configuration changes. It tells you which user performed individual administration tasks and when.

Debug log

The **Debug** log monitors various kinds of information and is used for problem-solving. You can select which information it displays.

- 1. Right-click in the log window and click Messages.
- 2. Select any option you want to monitor.
- 3. Click **OK**.

Too much information can be confusing and slows Kerio Connect's performance. Switch off the logging if you solve your problem.

Mail log

The Mail log contains information about individual messages processed by Kerio Connect.

Security log

The **Security** log contains information related to Kerio Connect's security. It also contains records about all messages that failed to be delivered.

Warning log

The **Warning** log displays warning messages about errors of little significance. Events causing display of warning messages in this log do not greatly affect Kerio Connect's operation. However, they can , indicate certain (or possible) problems.

For example, the Warning log can help if a users complain that certain services are not working.

Operations log

The **Operations** log gathers information about removed and moved items (folders, messages, contacts, events, tasks and notes) in user mailboxes. It is helpful especially if a user cannot find a particular message in their mailbox.

Error log

The **Error** log displays errors of great significance that usually affect the mailserver's operation (in contrast to the Warning log).

Typical error messages displayed in the Error log concern service initiation (usually due to port conflicts), disk space allocation, antivirus check initialization, improper authentication of users, and so on.

Spam log

The **Spam** log displays information about all spam emails stored (or marked) in Kerio Connect.

Audit log



New in Kerio Connect 9!

The **Audit** log displays information about all successful authentication attempts to Kerio Connect accounts, including Kerio Connect Administration, Kerio Connect Client, Microsoft Outlook with KOFF, etc.

Integrating Kerio Connect with Kerio Operator

Overview

If you have both Kerio Connect and Kerio Operator, you can use the **Click to Call** feature to place calls through Kerio Connect Client.

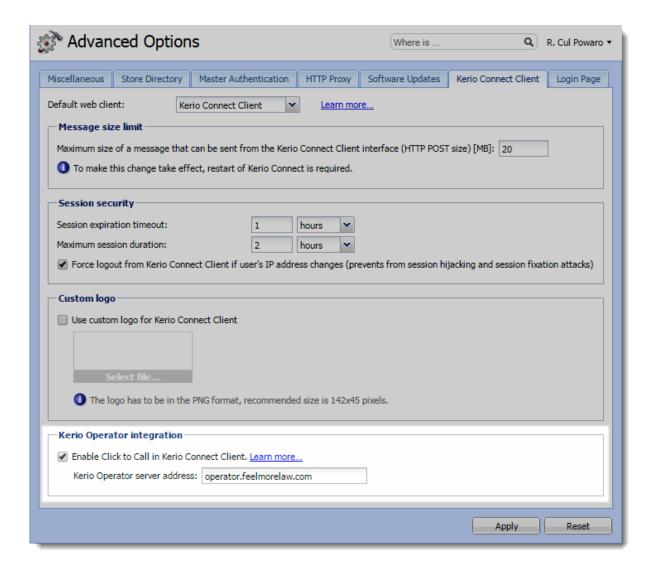
With **Click to Call**, users can dial numbers from their Kerio Connect Client using Kerio Operator.

Configuring Kerio Connect

An administrator with full access rights must connect Kerio Connect to Kerio Operator.

Users must have identical usernames in both Kerio Connect and Kerio Operator to use the **Click to Call** feature.

- 1. Login to Kerio Connect Administration.
- 2. Go to the **Configuration** \rightarrow **Advanced Options** section.
- 3. On the **Kerio Connect Client** tab, type the name of the Kerio Operator server.



Configuring Kerio Operator

No special configuration is necessary in Kerio Operator. If you use an outgoing prefix in your environment, you must add a number transformation rule to Kerio Operator.



Kerio Active Directory Extension

How to use Kerio Active Directory Extension

You install Kerio Active Directory Extension into the Microsoft Active Directory and items containing specific Kerio Connect information are added to Active Directory.

User account will be managed in one place — in Microsoft Active Directory.

Kerio Active Directory Extension is available only in English.

How to install Kerio Active Directory Extension

Download Kerio Active Directory Extension at the Kerio Connect product pages.

It can be installed on supported operating systems on the Schema Master using a standard installation wizard.

After the installation a new tab for creating a Kerio Connect account will be added to the dialog window for creating new users in Microsoft Active Directory.

Depending on the version of your Microsoft Internet Explorer, you may be asked to install *Microsoft XML Parser*. Allow the installation — without it, the installation of Kerio Active Directory extension will not be completed!

How to create users and groups Kerio Connect in Active Directory

You can create user accounts and groups in Microsoft Active Directory (using, for example, **Active Directory Users And Computers**) in a usual way — the standard wizard contains a new tab for Kerio Connect.

Once you create users, map them to Kerio Connect.



Usernames must be in ASCII or users will not be able to login to their accounts.

Troubleshooting

If you encounter any problems during KADE installation, view/save the log during the installation process (View Log/Save Log File).

Kerio Open Directory Extension

How to use Kerio Open Directory Extension

You install Kerio Open Directory Extension into the Apple Open Directory and items containing specific Kerio Connect information are added to Open Directory.

User account will be managed in one place — in Apple Open Directory.

How to install Kerio Open Directory Extension

Download Kerio Open Directory Extension at the Kerio Connect product pages.

It can be installed on supported operating systems using a standard installation wizard.

When using configurations of Mac OS X servers of Master/Replica type, Kerio Open Directory Extension must be installed to the "master" server, as well as to all "replica" servers, otherwise the account mapping will not work.

If the configuration is as follows:

- you use Kerio Open Directory Extension 6.6 and newer,
- servers run on OS X 10.5.3 and newer,
- Replica servers were created after installation of Kerio Open Directory Extension on the "master" server,

then "replica" servers download the extension automatically from the "master" server during the creation process.

If you install Kerio Open Directory Extension on "replica" servers by hand, the configuration will not be affected.

Setting user account mapping in Kerio Connect

In Mac OS X Server, no other settings than Kerio Open Directory Extension installation are usually necessary.

The usernames must be in ASCII. If the username includes special characters or symbols, it might happen that the user cannot log in.

In Kerio Connect the following settings must be specified:

- Enable user mapping in domain settings.
- Set user authentication via Kerberos in domain settings.
- Set user authentication via Kerberos in user settings.

Troubleshooting

If you encounter any problems during KODE installation, view/save the log during the installation process (View Log/Save Log File).

Managing user mobile devices

Managing mobile devices in Kerio Connect

Each user can synchronize their Kerio Connect account with an unlimited number of mobile devices which support Exchange ActiveSync 2.5-14.1.

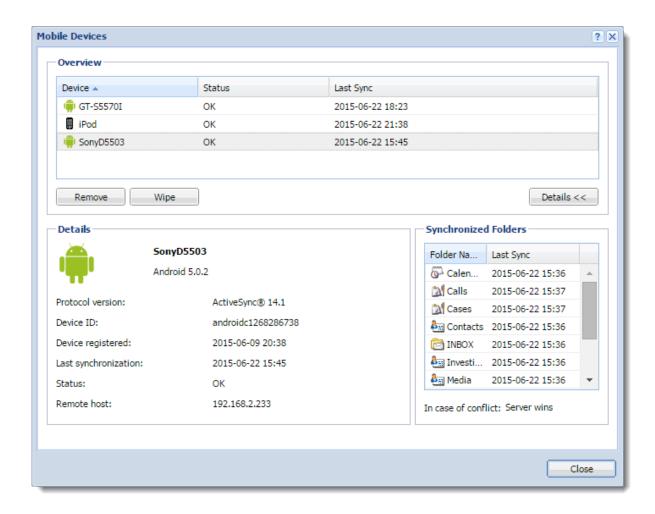
You can disable Exchange ActiveSync 14 for older devices. Read Setting a compatible Exchange ActiveSync version for specific mobile devices for more details.

In Kerio Connect 8.4 and older, you must select the **Allow synchronization of unsupported Exchange ActiveSync devices** option in **Configuration** \rightarrow **Advanced Options** \rightarrow **Miscellaneous** to allow synchronization of all devices.

Viewing users devices

In the administration interface, you can view information about all devices connected to user accounts.

- 1. Go to **Accounts** \rightarrow **Users**.
- 2. Select a user and click **More Actions** \rightarrow **Mobile Devices**. This displays a list of user's devices.
- 3. Select a device and
 - Click **Details** to view information about the device
 - Click **Remove** to delete unused devices from the list
 - Click Wipe to delete data from the device



Blocking specific types of devices

In Kerio Connect, you can block all devices of a specific type by editing the configuration file.

- 1. Stop the Kerio Connect engine.
- 2. Open the **mailserver.cfg** file in a text editor.
- 3. Locate the **BlockedDevices** section.
- 4. Add the device types you want to block in the following format:

```
<variable name="DeviceType">iPod</variable>
```

The list may look like this:

```
<list name="BlockedDevices">
<listitem>
<variable name="DeviceType">iPod</variable>
</listitem>
</listitem>
```

```
<variable name="DeviceType">WP8</variable>
</listitem>
</list>
```



You can find the device type string in the Debug log.

To start logging information about Exchange ActiveSync devices, right-click in the log area and select **Messages** → **ActiveSync Synchronization**.

The line to search for may look like this:

[22/Jun/2015 21:38:58][4892] {activesync} Receiving request from 192.168.0.113:4916 Version: 12.1, Command: Ping, Device Id: Appl9C8303NA14N, Policy Key: 1, Device Type: iPod, User: powaro, User Agent: Apple-iPod/705.18

To avoid low performance of your server, disable ActiveSync Synchronization logging after you acquire the UserAgent strings.

- 5. Save the **mailserver.cfg** file.
- 6. Start Kerio Connect.

Kerio Connect now blocks connections from all devices of the types you added in the file.

Remotely deleting data from users' device

If users lose their devices, you can delete all the account data from the devices.

- 1. In the administration interface, go to **Accounts** \rightarrow **Users**.
- 2. Select a user and click **More Actions** \rightarrow **Mobile Devices**.
- 3. Select a device and click **Wipe**.

Once the device connects to the Kerio Connect server, Kerio Connect removes all the account data from the device.

Based on the device type and its operating system, you reset the device completely or you only clear out the account. If the device stores email attachments on a memory card, Kerio Connect deletes the attachments as well.

You can cancel the wipe before the device connects to the Kerio Connect server (click **Cancel Wipe**).

You can find details of the wipe process in the Security log.

Users can also wipe their own devices from their Kerio Connect Client.

User confirmation of the wipe action - windows mobile

On Windows Mobile operating systems, users must agree that the administrator performs the wipe action. They must confirm a dialog during the first data synchronization between the device and Kerio Connect. If they don't confirm, it is not possible to complete the synchronization process.

Setting a compatible Exchange ActiveSync version for specific mobile devices

Overview



New in Kerio Connect 8.5.1!

Kerio Connect supports Exchange ActiveSync 14. Some older mobile devices may experience problems with this version of Exchange ActiveSync (EAS) — for example, duplicated messages in their mailboxes, empty message folders, and so on.

If users have such problems, you can disable EAS 14 for individual devices in the configuration file. These devices then work with earlier versions of EAS and they do not:

- Synchronize notes
- Synchronize read/forward flags
- Show free/busy information

Editing the configuration file

- 1. Stop the Kerio Connect server.
- 2. Open the mailserver.cfg file.

The default location is:

- Windows: C:\Program Files\Kerio\MailServer
- Mac: /usr/local/kerio/mailserver
- Linux: /opt/kerio/mailserver
- 3. In the **LegacyDevices** list, add the devices for which you want to disable EAS 14 in the following format:
 - <variable name="UserAgent">[device UserAgent string]</variable>
 Example for Android 4.1.1 and iPod devices:

You can find the device User Agent string in the Debug log.

To start logging information about Exchange ActiveSync devices, right-click in the log area and select Messages → ActiveSync Synchronization.

The line to search for may look like this (you find the string at the end of the line):

[22/Jun/2015 21:38:58][4892] {activesync} Receiving request from 192.168.0.113:4916

Version: 12.1, Command: Ping, Device Id: Appl9C8303NA14N, Policy

Key: 1, Device Type: iPod, User: powaro, User Agent: Apple-iPod/705.18

To avoid low performance of your server, disable ActiveSync Synchronization logging after you acquire the User Agent strings.

Some devices may have identical **User Agent** strings. If you disable such string, you disable Exchange ActiveSync 14 and newer for all such devices.

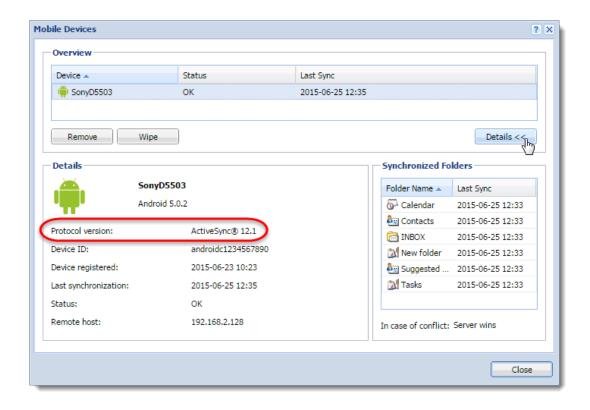
- 4. Save the file.
- 5. Start the Kerio Connect server.
- 6. Recreate the Kerio Connect account on the user's device.

Now the listed devices do not use Exchange ActiveSync version 14 and newer; they use any previous version available for them.

To verify the device uses a lower version of EAS:

- 1. In the administration interface, go to the Accounts \rightarrow Users.
- 2. Select the users and click **More Actions** \rightarrow **Mobile Devices**.
- 3. Select the device and click **Details**.

The details show the protocol version the devices uses.



Changing the time zone definitions in timezones.xml file in Kerio Connect

About time zones

Time zones are defined in the timezones.xml definition file in Kerio Connect.

Each version of Kerio Connect includes a new version of the timezones.xml file. However, you can edit the file directly or download the latest time zone definition file attached to this article.

On October 26, 2014, Russia changes their time zones. A new file including these changes is available in the attachment section below this article.

Important notes

If you **change** the **timezones.xml** file, note the following:

- Calendar events and tasks have time zone definitions saved within the event/task itself. You must create the event/task again to apply the new time zones.
- All newly created events/tasks use the new time zone definitions.
- Client applications (MS Outlook, Apple Calendars) use their own or system time zone definitions. Make sure you have everything updated in order to have the correct time zone definitions in all your email clients.

Updating the timezones.xml file automatically

To update the timezones.xml automatically, upgrade your Kerio Connect.

Updating the timezones.xml file manually

The timezones.xml file is located in the installation directory of the Kerio Connect server. The default path is:

- MS Windows C:\Program Files\Kerio\MailServer
- Linux /opt/kerio/mailserver
- Mas OS X /usr/local/kerio/mailserver

To update the file, follow these steps:

- 1. Stop the Kerio Connect server.
- 2. Replace the timezones.xml with a new one.



Backup the original timezones.xml file.

3. Start the Kerio Connect server.

Kerio Connect starts using the new time zone definitions for all newly created events.

Editing the timezones.xml file

You can edit the timezones.xml. The file contains two parts enclosed in the following tags: <abbr></abbr> and <zone></zone>.



All date and time definitions used in this description are defined in the RFC 2445.

Editing the <abbr> section

This section describes the time shift. This part is optional although it helps you to simplify reading of the configuration file.

The **<abbr>** section has the following properties:

- <name> The name of the time shift definition (the GMT/UTC offset)
- <offset> The value of the time shift in ±PThhHmmM format (hh means hours and mm means minutes, other letters are reserved).
- <daylight> If this value is true, the time zone definition uses the daylight saving time. If the value is false, the time zone does not use the daylight saving time.

Editing the <zone> section

This section defines the time zone.

The **<zone>** section has the following mandatory properties:

- The name of the time zone. Kerio Connect uses this string when searching for the appropriate time zone.
- <stdAbbr> Name of the time shift defined in the <abbr> section or a direct value in ±hhmm (hh means hours and mm means minutes).
- <cdoTimeZoneId> This option is usually required by synchronization devices and maps the time zone definition to the appropriate time zone definition in the Microsoft

definition table. This mapping table can be found on the Microsoft web page. This line can be specified multiple times to assign all appropriate time zone Ids to the time zone definition.

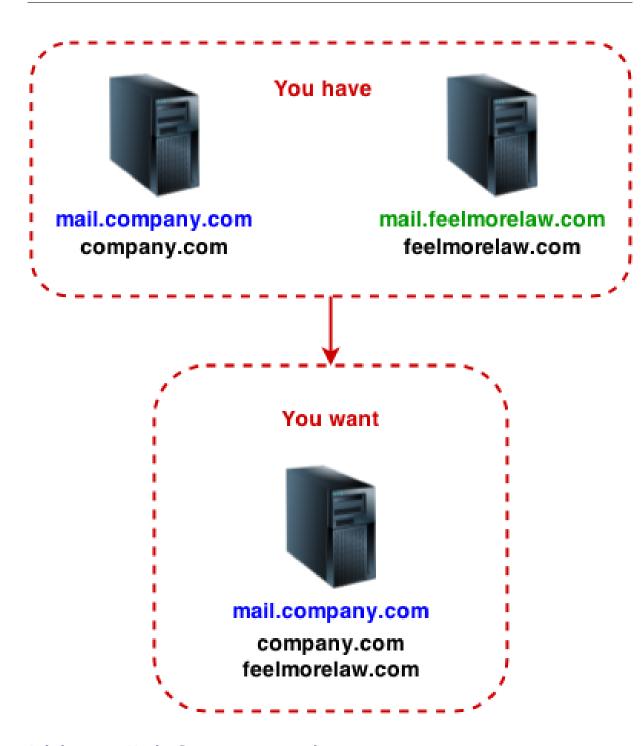
The following attributes are optional:

- <daylightAbbr> This is a time shift definition for the daylight saving time in the same format as the mandatory stdAbbr attribute.
- <stdStart> The date and time this definition becomes valid for the first time for the specified location. The format is yyyymmddThhmmss where y is year, m is month, d is day, h is hour, m is minute and s is second.
- <daylightStart> The date and time the daylight savings time becomes valid for the first time for the location. The format is yyyymmddThhmmss where y is year, m is month, d is day, h is hour, m is minute and s is second.
- <stdRRule> This option defines periodicity and frequency of changing to standard time. FREQ is the frequency of the change, BYMONTH is the month when the change occurs, BYMONTHDAY is the day when the change occurs (you can also use BYDAY which is the x-th day in a week or month). Example: FREQ=YEARLY; BYMONTH=9; BYMONTHDAY=22

Joining two servers with different domains into one server

Details

You have two Kerio Connect servers. Each server has one different domain. You want to join the domains in one server.



Joining two Kerio Connect servers into one

With regard to the introduced scenario, follow these steps:

- 1. Export users from domain **feelmorelaw.com** on the **mail.feelmorelaw.com** server.
- 2. Run a full backup on the mail.feelmorelaw.com server.
- 3. On mail.company.com server, create domain feelmorelaw.com.

Joining two servers with different domains into one server

4. Import users from the mail.feelmorelaw.com server, to the newly created domain feelmorelaw.com on the mail.company.com server.

Use the export file from step 1.

5. On the **mail.company.com** server, restore domain **feelmorelaw.com** from the backup of the **mail.feelmorelaw.com** server.

Use the full backup file from step 2.

Providing feedback for Kerio products

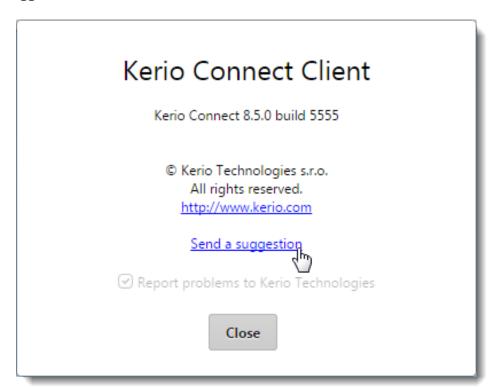
Giving feedback through Kerio Connect Client

To give an opinion about Kerio Connect Client:

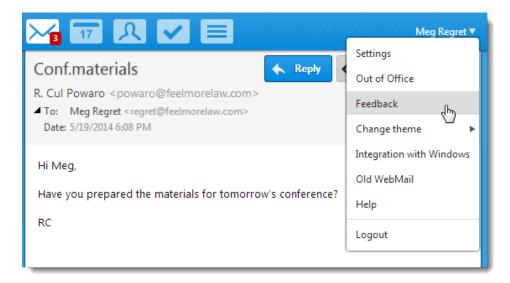
• In Kerio Connect for Windows and Mac, click $Help \rightarrow Send$ a suggestion.



In Kerio Connect for web 8.5 and newer, click your name, select About → Send a suggestion.



• In **Kerio Connect for web** 8.4 and older, click your name in Kerio Connect Client and select **Feedback**.



The feedback forum is displayed. It provides the same features as the admin forum (see the image above).

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Used open source software

This product contains the following open-source libraries:

Appliance OS sources - Debian

Kerio Connect appliance is based on Debian GNU/Linux - Linux distribution composed of open source software from various sources.

Please refer to /usr/share/doc/*/copyright files installed inside the appliance for exact licensing terms of each package the appliance is built from.

The source package itself can be downloaded from http://kerio.com/...

Berkeley DB

Berkeley DB (BDB) is a computer software library that provides a "high-performance" embedded database, with bindings in C, C++, Java, Perl, Python, Ruby, Tcl, Smalltalk, and many other programming languages.

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bindlib

DNS resolver library, linked by PHP on Windows.

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bluff

Bluff is a JavaScript port of the Gruff graphing library for Ruby. The Gruff library is written in Ruby.

Copyright © 2008-2009 James Coglan.

Original Ruby version © 2005-2009 Topfunky Corporation.

cfgwizard

Tool for initial configuration of Kerio Mailserver for Linux.

Distributed and licensed under GNU General Public License version 3.

Copyright © Kerio Technologies s.r.o.

Homepage: http://kerio.com/

Complete source code of the executable is available from http://kerio.com/...

Chromium

The Chromium engine running Electron applications.

https://chromium.googlesource.com/chromium/src.git/+/master/LICENSE

CppSQLite

A C++ wrapper around the SQLite embedded database library.

Copyright ©2004 Rob Groves. All Rights Reserved.

Electron

Electron is a framework for creating native applications with web technologies like JavaScript, HTML, and CSS.

Copyright © 2014 GitHub Inc.

excanvas

The ExplorerCanvas library allows 2D command-based drawing operations in Internet Explorer.

Copyright © 2006 Google Inc.

Firebird 2

This software embeds modified version of Firebird database engine distributed under terms of IPL and IDPL licenses.

All copyright © retained by individual contributors — original code Copyright © 2000 Inprise Corporation.

Modified source code is available from http://kerio.com/

gettext

Gettext is a software translation toolkit. It is distributed under GNU General Public License version 3. Its libintl subpart is distributed under GNU Lesser General Public License version 2.1 or newer.

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Complete source code is available at: http://kerio.com/...

glib

GLib is a cross-platform software utility library. It is distributed under GNU Lesser General Public License version 2 or later.

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Complete source code is available at: http://kerio.com/...

gmime

GMime is a C/C++ library which may be used for the creation and parsing of MIME messages. It is distributed under GNU Lesser General Public License version 2.1 or later.

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Complete source code is available at: http://kerio.com/...

Heimdal Kerberos

Heimdal Kerberos is used only in Linux-oriented Kerio Connect versions.

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ICU — International Components for Unicode (C/C++)

ICU is a mature, widely used set of C/C++ and Java libraries providing Unicode and Globalization support for software applications.

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Inferno

An extremely fast React-like JavaScript library for building modern user interfaces.

Copyright © 2013-2016 Dominic Gannaway

intl — windows

libintl for Windows is a software library for native language support. It is released under LGPL license version 2 or later.

Copyright © 2008 Tor Lillqvist

The source code is available at: http:/kerio.com/...

JSColor

JSColor is a simple and user-friendly color picker for your HTML forms. It extends all desired <input> fields of a color selection dialog.

Jan Odvarko, http://odvarko.cz

libcurl

Libcurl is a free and easy-to-use client-side URL transfer library. This library supports the following protocols: FTP, FTPS, HTTP, HTTPS, GOPHER, TELNET, DICT, FILE and LDAP. Copyright ©1996-2008, Daniel Stenberg.

libiconv

Libiconv converts from one character encoding to another through Unicode conversion. This product contains customized version of this library which is distributed and licensed under GNU Lesser General Public License version 3.

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Author: Bruno Haible

Homepage: http://www.gnu.org/software/libiconv/ Complete source code is available at: http://kerio.com/...

libIDL

LibIDL is a front-end for CORBA 2.2 IDL and Netscape's XPIDL.

Copyright © 1998, 1999 Andrew T. Veliath.

libdkim++

libdkim++ is a lightweight and portable DKIM (RFC4871) library for *NIX, supporting both signing and SDID/ADSP verification sponsored by Halon Security. libdkim++ has extensive unit test coverage and aims to fully comply with the current RFC.

Copyright © 2009,2010,2011 Halon Security <support@halon.se>

libmbfl

libmbfl is a streamable multibyte character code filter and converter library. The libmbfl library is distributed under LGPL license version 2.

Copyright ©1998-2002 HappySize, Inc. All rights reserved.

The library is available for download at: http://download.kerio.com/archive/

libMemcached

libMemcached is an open source C/C++ client library and tools for the memcached server. It has been designed to be light on memory usage, thread safe, and provide full access to server side methods.

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libnewt

Newt is a programming library for color text mode, widget-based user interfaces. It is distributed and licensed under GNU Lesser General Public License.

Copyright © 1996-2003 Red Hat, Inc. Written by Erik Troan

Complete source code is available at: http://kerio.com/...

libslang

S-lang is a C-like programming language, designed to be embedded in programs. It is distributed and licensed under GNU General Public License.

Copyright © 1992, 1995 John E. Davis

Homepage: http://www.s-lang.org

Complete source code is available at: http://kerio.com/...

libspf2

libspf2 implements the Sender Policy Framework, a part of the SPF/SRS protocol pair. libspf2 allows Sendmail, Postfix, Exim, Zmailer and MS Exchange check SPF records. It also verifies the SPF record and checks whether the sender server is authorized to send email from the domain used. This prevents email forgery, commonly used by spammers, scammers and email viruses/worms (for details, see http://www.libspf2.org/).

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libstdc++

C++ Standard Library is a collection of classes and functions, which are written in the core language and part of the C++ ISO Standard itself.

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libtiff

Libtiff is a library for reading and writing Tagged Image File Format files.

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XML parser and toolkit.

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myspell

Spellcheck library.

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MariaDB Connector/C

MariaDB Connector/C is used to connect applications developed in C/C++ to MariaDB and MySQL databases.

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Nginx

nginx [engine x] is an HTTP and reverse proxy server, as well as a mail proxy server, written by Igor Sysoev.

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OpenLDAP

Freely distributable LDAP (Lightweight Directory Access Protocol) implementation.

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OpenSSL

An implementation of Secure Sockets Layer (SSL v2/v3) and Transport Layer Security (TLS v1) protocol.

This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit (http://www.openssl.org/).

This product includes cryptographic software written by Eric Young.

This product includes cryptographic software written by Tim Hudson.

PHP

PHP is a widely-used scripting language that is especially suited for Web development and can be embedded into HTML.

Copyright ©1999-2006 The PHP Group. All rights reserved.

This product includes PHP software, freely available from http://www.php.net/software/

proxy-libintl

proxy-libintl is a small static library. It acts as a proxy for the the DLL from gettext.

Tor Lillqvist <tml@iki.fi>, July 2008

Complete source code is available at: http://kerio.com/...

sdbm

This product includes software developed by the Apache Software Foundation (http://www.apache.org/)

slf4i

slf4j is a simple logging facade for Java.

Copyright ©2004-2010 QOS.CH

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Windows Template Library 9.0

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